

THE WHITE HOUSE

WASHINGTON

DINNER IN HONOR OF
HIS EXCELLENCY
THE PRESIDENT OF THE REPUBLIC OF LIBERIA
AND MRS. TOLBERT

September 21, 1976

8:00 p. m.

Dress: Black tie ... long dresses for the ladies

Arrival:

- 8:00 p. m. ... at North Portico Entrance ... President and Mrs. Tolbert, The Chief of Protocol and Mr. Black.
- You and Mrs. Ford will greet.
- Photo coverage of greeting.

Yellow Oval Room:

- Acting Secretary and Mrs. Charles Robinson; Foreign Minister Cecil Dennis; American Ambassador and Mrs. W. Beverly Carter, Jr.; and Foreign Ambassador and Mrs. Francis Dennis will assemble just prior to the 8:00 p. m. arrival of President and Mrs. Tolbert and The Chief of Protocol and Mr. Black.
- Approximately 8:10 p. m. ... all guests except President and Mrs. Tolbert will depart at this time ... Color Guard will request permission to remove Colors.

Grand Entrance:

- Approximately 8:12 p. m. ... descend Grand Staircase preceded by Color Guard.

- Pause at foot of staircase for official photograph (President Tolbert to your right ... Mrs. Tolbert to your left ... then Mrs. Ford).
- Color Guard reforms and procession moves to red carpet facing East Room ... pause for Ruffles and Flourishes and announcement ... take receiving line positions (President Tolbert to your right ... then Mrs. Ford ... then Mrs. Tolbert).
- Follow Color Guard into East Room when "Hail to the Chief" is played.

Receiving Line:

- Take position just inside door of East Room ... Ambassador Black will present your guests.
- After receiving line, follow guests into State Dining Room.

Dinner:

- Round tables (State Dining Room and Red Room)
- The Army Strolling Strings will play during dessert.
- No press coverage of dinner ... toasts will be piped to the press ... transcripts will be released to the press... there will be mini-camera coverage of the toasts with a small photo pool.

After-Dinner:

- 10:00 p. m. ... guests proceed to parlors for demitasse, liqueurs, and cigars. You and Mrs. Ford will escort President and Mrs. Tolbert to the Blue Room where you will visit informally with your guests.
- 10:05 p. m. ... after-dinner guests will be escorted to the State Floor. You, Mrs. Ford, President and Mrs. Tolbert (President Tolbert to your right ... then Mrs. Ford ... then Mrs. Tolbert) will receive the after-dinner guests



from a position in the Grand Hall between the Blue Room and Green Room doors -- a Military Social Aide will present your guests -- guests will proceed to the East Room and take their seats.

Entertainment:

- After the guests are seated, you will enter the East Room through the center door and seat Mrs. Ford and President and Mrs. Tolbert.
- You proceed to the stage which will be located along the center of the north wall and introduce Wayne Newton.

NOTE: Suggested remarks (Tab A).

- At the conclusion of the performance, you and Mrs. Ford will escort President and Mrs. Tolbert to the stage to thank Wayne Newton.

NOTE: There will be press coverage of the entertainment. Photo and mini-camera coverage will be of the first and last parts of the program and of your thanking Wayne Newton.

- After you have thanked Wayne Newton, you and Mrs. Ford will escort President and Mrs. Tolbert to the Blue Room where you will mingle informally with your guests.

NOTE: There will be dancing in the Grand Foyer.

Departure:

- You and Mrs. Ford, The Chief of Protocol and Mr. Black escort President and Mrs. Tolbert to the North Portico.
- You and Mrs. Ford may wish to return for dancing or return to the Family Quarters.
- There will be champagne, mixed drinks and dancing for the guests who remain.



NOTES:

- The dinner and after-dinner guest lists are attached (Tab B).
- A suggested toast is attached (Tab C).
- Military Social Aides will be present.
- Marine Corps Harpist will be playing in the Diplomatic Reception Room as your dinner and after-dinner guests arrive.
- White House photographer will be present.
- Marine Corps Band will be playing on the South Portico Balcony as your dinner guests arrive.

Maria Downs

