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## THE WHITE HOUSE

WASHINGTON

April 5, 1975

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD  
 FROM: WILLIAM N. WALKER *W. Walker*  
 SUBJECT: Executive Level Vacancy Report

The status of executive level vacancies is as follows:

	<u>April 5, 1975</u>	<u>March 4, 1975</u>
Total Positions	567 (100%)	567 (100%)
Not Yet Confirmed	21 (3.7%)	20 (3.5%)
Pending Signature and/or Announcement	2 (0.4%)	0
Approved and/or in Clearance	16 (2.8%)	30 (5.3%)
Not Decided, But Near Decision	21 (3.7%)	9 (1.6%)
No Decision Reached	34 (6.0%)	27 (4.8%)
TOTAL	<u>94 (16.6%)</u>	<u>86 (15.2%)</u>
Projected Vacancies	9	16



PENDING SENATE CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Date Sent to Senate</u>
	<u>Department of Defense</u>	
A. Fletcher	Judge, U.S. Court of Military Appeals	3/14/75
	<u>Department of Interior</u>	
S. Hathaway	Secretary	*
	<u>Department of Commerce</u>	
R. Morton	Secretary	*
	<u>National Science Foundation</u>	
R. Atkinson	Deputy Director	3/06/75
	<u>Arms Control &amp; Disarmament Agency</u>	
J. Lehman	Deputy Director	1/27/75
	<u>Drug Enforcement Administration</u>	
J. Jensen	Deputy Administrator	1/23/75
	<u>Agency for International Development</u>	
C. Mann	Assistant Administrator for Program and Management Services	*
C. Farrar	Assistant Administrator for Technical Assistance Bureau	*
	<u>Civil Aeronautics Board</u>	
J. Robson	Chairman	2/28/75



Commodity Futures Trading Commission

R. Dunn	Member	3/19/75
G. Seevers	Member	3/19/75
J. Rainbolt	Member	3/19/75
W. Bagley	Chairman	3/19/75

Federal Elections Commission

T. Curtis	Member	3/10/75
N. Staebler	Member	3/19/75

ACTION

R. Gerevas	Associate Director Domestic Operations	*
J. Dellenback	Associate Director International Operations	*
W. Meinecke	Associate Director, Administration and Finance	*

Federal Energy Administration

J. Hill	Deputy Administration	*
G. Smith	Assistant Administrator Operations, Regulations & Compliance	*

Health, Education, and Welfare

H. Hodgkinson	Director, National Institute of Education	*
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\* The President has announced his intention to nominate



PENDING SIGNATURE AND/OR ANNOUNCEMENT

J. Peterson

Administrator, Fire Safety & Prevention  
Department of Commerce

D. Lucht

Deputy Administrator, Fire Safety  
& Prevention  
Department of Commerce

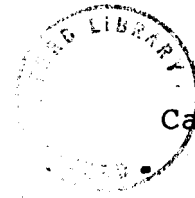




NOT DECIDED, BUT NEAR DECISION

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>LEAA</u>	Deputy Administrator Policy Development PAS - Level V		On hold, per Justice's request.
<u>Commission on Supplies and Shortages</u>	Executive Director Schedule C - Level III	New Position	Final candidates submitted to OMB for Congressional review.
<u>Federal Energy Administration</u>	Deputy Administrator for Policy PAS - Level III	New Position	On hold
<u>Equal Employment Opportunity Commission</u>	Chairman PAS - Level III	4/75	Powell resigned; candidate in staffing.
<u>Environmental Protection Agency</u>	Assistant Administrator for Enforcement PAS - Level IV		Johnson "Acting"; candidates being considered.
<u>Justice</u>	Assistant Attorney General Criminal Division PAS - Level IV		Candidate received from Justice.





Commodity Futures  
Trading Commission

Member  
PAS - Level IV

New  
Position

Candidates in staffing.

NASA

General Counsel  
Schedule C - Level V

Candidate recommended;  
search underway.

Small Business  
Administration

Associate Administrator  
Finance & Investment  
Schedule C - Level V

Candidate in staffing.

General Services  
Administration

Commissioner, Public  
Buildings Services  
Schedule C - Level V

Candidate has been  
identified.

Commissioner, Automated  
Data & Telecommunications  
Schedule C - Level V

Memo on Pectorius shortly.

ERDA

Assistant Administrator  
Nuclear Energy  
PAS - Level IV

New  
Position

Candidates in staffing.

Assistant Administrator  
Conservation  
PAS - Level IV

New  
Position

Several candidates under  
consideration.

Federal Aviation  
Administration

Administration  
PAS - Level II

3/75

Butterfield resigned;  
candidates in staffing.



Health, Education  
and Welfare

Administrator  
ADAMHA  
PAS - Level IV

New  
Position

Candidate identified.

Defense

Under Secretary of  
Army  
PAS - Level IV

Memo being prepared for  
staffing.

Agriculture

General Counsel  
PAS - Level IV

Knebel resigned; Keats  
to be offered position.

Office of M  
Management  
and Budget

Associate Director,  
Management  
Schedule C - Level IV

Staffing memo being  
prepared.

Associate Director Energy  
& Natural Resources  
Schedule C - Level IV

Staffing memo being  
prepared

Associate Director Human  
& Community Resources  
Schedule C - Level IV

Staffing memo being  
prepared.

Federal Energy  
Administration

Assistant Administrator  
Administration  
PAS - Level IV

Memo in staffing.

NO DECISION REACHED



	<u>Date Became Vacant</u>	<u>Comment</u>
<u>General Services Administration</u>	Associate Director for Federal Management Policy Schedule C--Level V	Looking at candidates.
	Assistant Administrator Schedule C - Level V	10/74 Looking at candidates.
<u>Health, Education, &amp; Welfare</u>	Under Secretary PAS - Level II	12/74 Search underway.
	Administrator, Health Services Administration Schedule C - Level IV	2/75 Search underway.
	Director, Social Rehabilitation Services PAS - Level IV	Dwight's resignation has been accepted; search underway.
<u>Transportation</u>	Administrator, Federal Railroad Administration PAS - Level III	Search underway.
	Asst Secretary Congressional & Intergovernmental Relations PAS - Level IV	9/74 Search underway.
	Asst Secretary, Systems Development and Technology PAS - Level IV	8/74 Search underway.

<u>OTP</u>	Director PAS - Level III	9/74	Search underway.
<u>Special Trade Representative</u>	Deputy Representatives (2) PAS - Level IV		In search.
<u>Library of Congress</u>	Librarian of Congress PAS - Level IV	12/74	New search underway.
<u>Housing &amp; Urban Development</u>	Asst Secretary Equal Opportunity PAS - Level IV		
	Asst Secretary Housing Production & Mortgage Credit PAS - Level IV		Search underway.
	Deputy Asst Secretary Equal Opportunity PAS - Level V		
	Administrator, Federal Insurance Administration Schedule C - Level IV		Search underway.
<u>Council on Economic Advisors</u>	Members (2) PAS - Level IV	2/75	Fellner resigned and SeEVERS being reassigned.
<u>Commodity Futures Trading Commission</u>	Executive Director Schedule C - Level V	New Position	Looking at candidates.
<u>Federal Power Commission</u>	Commissioner PAS - Level IV	3/15/75	Moody's resignation accepted; search underway.

Department of  
Justice

Asst Attorney General  
Criminal Division  
PAS - Level IV 12/74

On hold.

Asst Attorney General  
Congressional Relations  
PAS - Level IV 1/75

To be discussed with the  
Attorney General.

Labor

Under Secretary  
PAS - Level III 2/75

Shubert resigned; search  
underway.

Administrator, Wage &  
Hour Administrator  
PAS - Level V 2/75

Betty Murphy reassigned;  
search underway.

Arms Control  
& Disarmament  
Agency

Asst Director, International  
Relations Bureau  
PAS - Level IV

Candidates being evaluated.

Overseas Private  
Investment  
Corporation

Vice President  
Finance  
Schedule C - Level V 3/75

Freeman resigned; looking  
for candidates.

Federal Trade  
Commission

Commissioner  
PAS - Level IV 9/1/75

Thompson's resignation  
has been accepted.

<u>AID</u>	Asst Administrator Popula- tion & Humanitarian PAS - Level IV	4/1/75	Kieffer resigned.
<u>Interior</u>	Under Secretary PAS - Level III		Whitaker's resignation has been accepted.
<u>Agriculture</u>	General Counsel PAS - Level IV		Knebel resigned.
<u>FEA</u>	Asst Administrator, Energy Resource Development PAS - Level IV	3/15/75	Ligon resigned;
<u>EEOC</u>	General Counsel PAS - Level V		Carey's resignation has been accepted.
<u>Defense</u>	Asst Secretary I & L PAS - Level IV	3/31/75	Mendolia resigned.
	Asst Secretary Army Research & Development PAS - Level IV		Actively searching for candidates.

PROJECTED VACANCIES

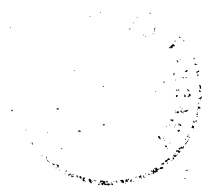
<u>LEAA</u>	Deputy Administrator for Administration PAS - Level V	Potentially vacant if incumbent promoted, as expected.
<u>OSHRC</u>	Member (Republican) PAS - Level IV	VanNamee's term expires 4/27/75.
<u>FPC</u>	Chairman (Republican) PAS - Level III	Nassikas' term expires 6/22/75
<u>FCC</u>	Commissioner (Republican) PAS - Level IV	Washburn's term expires 6/30/75.
<u>SEC</u>	Commissioner (Democrat) PAS - Level IV	Pollack's term expires 6/5/75.
<u>FHLBB</u>	Member (Republican) PAS - Level IV	Marston's term expires 6/30/75
<u>FEA</u>	Asst Admin. Policy & Analysis PAS - Level IV	Potentially vacant if incumbent promoted, as expected.
<u>U.S. International Trade Commission</u>	Member (Democrat) PAS - Level V	Leonard's term expires 6/16/75.
<u>State Department</u>	Asst Secretary Public Affairs PAS - Level IV	Carol Laise's resignation has been accepted.

10  
Sent 3:00 p.m. April 30, 1975

Please call in your response by 10:00 a.m. on  
Friday, May 2, 1975.

Thank you.

*Mr. Kersen  
does not wish  
to make recommendation*  
*Juel Walker*  
*5-2-75*  
*off*



THE WHITE HOUSE

WASHINGTON

April 30, 1975

MEMORANDUM FOR: OFFICE OF THE PRESS SECRETARY  
FROM: PRESIDENTIAL PERSONNEL OFFICE  
SUBJECT: Director, Office of Telecommunications  
Policy (PAS, Level III)

Attached is a copy of our proposed memorandum to the President on the Director, Office of Telecommunications Policy.

Please call Aaron L. Spaulding (x2244) to let him know your opinion of the proposed action or return this sheet (Room 135) with your comment to Aaron.

We would appreciate your response within three days.

Attachment





THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD

FROM: WILLIAM N. WALKER

SUBJECT: Director, Office of Telecommunications  
Policy, Executive Office of the President  
(PAS - Level III)

The Office of Telecommunications Policy was established by Reorganization Plan No. 1 of 1970 and Executive Order 11556 (attached at Tab A). The Director of the Office is the principal advisor to the President on telecommunications and is charged with coordinating the telecommunication activities of the Executive Branch. In addition, the Office has the responsibility for frequency assignments to radio stations operated by governmental entities. The post of Director has been vacant since the resignation of Clay T. Whitehead last August. John Eger, the Deputy Director, is now the Acting Director.

There is within the telecommunications industry, and in some public circles, considerable controversy over what the nature of this office should be. It is generally believed that the Office has been too deeply involved with policy questions and has not concerned itself enough with the scientific and technical coordination aspects of its responsibilities. The pivotal policy issues center on the question of whether OTP should comment regularly and freely on the policies of the Federal Communications Commission and aggressively pursue a communications policy for the Executive Branch, or play a more passive public role while advising you on communications matters through the Domestic Council. The new Director will be deeply involved in the resolution of these issues.

Each of the following candidates offer varying degrees of policy and technical skills. The candidate you select will be considered by the communications industry, which scrutinizes these matters very closely, as reflective of your attitude toward OTP.

The following candidates are suggested for your consideration:

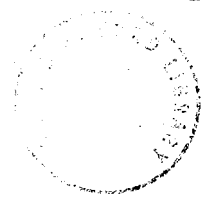
Robert Wells, 56, Republican, of Kansas (resume at Tab B), is General Manager of Harris Enterprises Radio Group and a former FCC Commissioner. Although during his term on the FCC, he was viewed by non-broadcast segments of the telecommunications industry as being a captive of the broadcast interests, his appointment would generally be viewed as giving greater status to OTP. His candidacy is objected to by the National Black Media Coalition, which claims lack of sensitivity to EEO programs (letter at Tab C). He is supported by Senator Dole.

John Eger, 35, Republican, of Virginia (resume at Tab D), is the Deputy Director of OTP and has served as Acting Director since September 15, 1974. He was deeply involved in the effort to keep OTP within the Executive Office of the President. Eger previously served as Legal Assistant to the Chairman of the FCC. He is supported by Senator Baker and Congressman Clarence Brown.

John D. Evans, 30, Independent, of West Virginia (resume at Tab E), is the Regional Manager of American Television & Communications Corporation with responsibility for six cable television systems. He has had previous experience in the broadcast area and with military communications. He is supported by Senator Griffin and Congressman John Slack.

Michael H. Moskow, 37, Republican, of New Jersey (resume at Tab F), is the Assistant Secretary for Policy Development and Research at the Department of Housing and Urban Development. An economist, he does not have a strong background in the communications field, but he is suggested for your consideration because of his strong analytical skills and the scope he would bring to the study of broad policy questions in the communications field. He previously served as Deputy Under Secretary of Labor, Assistant Secretary of Labor and as a senior staff economist with the Council of Economic Advisers.

Eric B. Ward, 41, Republican, of California (resume at Tab G), is Vice President of Hergenrather & Company of Los Angeles, an executive search firm. He was formerly the Executive Secretary of the Council for Science and Technology and Assistant to Presidential Science Advisor, Dr. Lee DuBridge. His academic background is in electrical engineering and his early business experience was with high technology companies. Although his background is not in the communications field, he is knowledgeable about many of the technical aspects of the industry.



Albert L. Horley, 38, Republican, of Maryland (resume at Tab H), is currently Director of Telecommunications Policy of the Department of Health, Education, and Welfare. Horley served on the technical staff of the Space Systems Division of Hughes Aircraft and as chief training expert in satellite communications for the United Nations. He holds a B.S. in Electrical Engineering from the Carnegie Institute of Technology, an M.S. in Applied Physics from Harvard, and a Ph.D. in Communications Systems Planning from Stanford. Although he has a very strong technical background, he also has had considerable experience in the public policy area as a result of his HEW experience. However, because of some of his work at HEW, he is viewed by some of the members of the National Association of Broadcasters as being "anti-broadcast" and they might oppose his nomination for this reason. He is supported by Senators Scott and Domenici and by Congressman Clarence Brown as an alternative to John Eger.

DECISION

- Appoint Wells \_\_\_\_\_
- Appoint Eger \_\_\_\_\_
- Appoint Evans \_\_\_\_\_
- Appoint Moskow \_\_\_\_\_
- Appoint Ward \_\_\_\_\_
- Appoint Horley \_\_\_\_\_



## Reorganization Plan No. 1 of 1970

*Prepared by the President and Transmitted to the Senate and the House of Representatives in Congress Assembled, February 9, 1970, Pursuant to the Provisions of Chapter 9 of Title 5 of the United States Code.<sup>1</sup>*

### OFFICE OF TELECOMMUNICATIONS POLICY

**SECTION 1. *Transfer of functions.*** The functions relating to assigning frequencies to radio stations belonging to and operated by the United States, or to classes thereof, conferred upon the President by the provisions of section 305(a) of the Communications Act of 1934, 47 U.S.C. 305(a), are hereby transferred to the Director of the Office of Telecommunications Policy hereinafter provided for.

**SEC. 2. *Establishment of Office.*** There is hereby established in the Executive Office of the President the Office of Telecommunications Policy, hereinafter referred to as the Office.

**SEC. 3. *Director and deputy.*** (a) There shall be at the head of the Office the Director of the Office of Telecommunications Policy, hereinafter referred to as the Director. The Director shall be appointed by the President by and with the advice and consent of the Senate and shall be compensated at the rate now or hereafter provided for Level III of the Executive Schedule Pay Rates (5 U.S.C. 5314).

(b) There shall be in the Office a Deputy Director of the Office of Telecommunications Policy who shall be appointed by the President by and with the advice and consent of the Senate and shall be compensated at the rate now or hereafter provided for Level IV of the Executive Schedule Pay Rates (5 U.S.C. 5315). The Deputy Director shall perform such functions as the Director may from time to time prescribe and, unless the President shall designate another person to so act; shall act as Director during the absence or disability of the Director or in the event of vacancy in the office of Director.

(c) No person shall while holding office as Director or Deputy Director engage in any other business, vocation, or employment.

**SEC. 4. *Performance of functions of Director.*** (a) The Director may appoint employees necessary for the work of the Office under the classified civil service and fix their compensation in accordance with the classification laws.

(b) The Director may from time to time make such provisions as he shall deem appropriate authorizing the performance of any function transferred to him hereunder by any other officer, or by any organizational entity or employee, of the Office.

**SEC. 5. *Abolition of office.*** That office of Assistant Director of the Office of Emergency Preparedness held by the Director of Telecommunications Management under Executive Order No. 10995 of February 16, 1962, as amended, is abolished. The Director of the Office of Emergency Preparedness shall make such provisions as he may

<sup>1</sup> Effective April 20, 1970, under the provisions of 5 U.S.C. 906.



deem to be necessary with respect to winding up any outstanding affairs of the office abolished by the foregoing provisions of this section.

*Sec. 6. Incidental transfers.* (a) So much of the personnel, property, records, and unexpended balances of appropriations, allocations, and other funds employed, held, or used by, or available or to be made available to, the Office of Emergency Preparedness in connection with functions affected by the provisions of this reorganization plan as the Director of the Bureau of the Budget shall determine shall be transferred to the Office of Telecommunications Policy at such time or times as he shall direct.

(b) Such further measures and dispositions as the Director of the Bureau of the Budget shall deem to be necessary in order to effectuate the transfers provided for in subsection (a) of this section shall be carried out in such manner as he shall direct and by such agencies as he shall designate.

*Sec. 7. Interim Director.* The President may authorize any person who immediately prior to the effective date of this reorganization plan holds a position in the Executive Office of the President to act as Director of the Office of Telecommunications Policy until the office of Director is for the first time filled pursuant to the provisions of section 3 of this reorganization plan or by recess appointment, as the case may be. The President may authorize any person who serves in an acting capacity under the foregoing provisions of this section to receive the compensation attached to the office of Director. Such compensation, if authorized, shall be in lieu of, but not in addition to, other compensation from the United States to which such person may be entitled.



Executive Order 11556

ASSIGNING TELECOMMUNICATIONS FUNCTIONS

By virtue of the authority vested in me by section 301 of title 3 of the United States Code, and as President of the United States, and in consonance with the intention expressed in my message to the Congress transmitting Reorganization Plan No. 1 of 1970, it is hereby ordered as follows:

**SECTION 1. Amended and superseded orders.** Executive Orders Nos. 10705 of April 17, 1957, 11051 of September 27, 1962, 11191 of January 4, 1965, and 11490 of October 28, 1969, and the President's Memorandum of August 21, 1963, headed "Establishment of the National Communications System" (28 F.R. 9413) are amended as provided herein. Executive Orders Nos. 10695-A of January 16, 1957, 10995 of February 16, 1962, and 11084 of February 15, 1963, to the extent not heretofore made inapplicable, are hereby revoked.

**SEC. 2. General functions.** Subject to the authority and control of the President, the Director of the Office of Telecommunications Policy (hereinafter referred to as the Director) shall:

(a) Serve as the President's principal adviser on telecommunications.

(b) Develop and set forth plans, policies, and programs with respect to telecommunications that will promote the public interest, support national security, sustain and contribute to the full development of the economy and world trade, strengthen the position and serve the best interests of the United States in negotiations with foreign nations, and promote effective and innovative use of telecommunications technology, resources, and services. Agencies shall consult with the Director to insure that their conduct of telecommunications activities is consistent with the Director's policies and standards.

(c) Assure that the executive branch views are effectively presented to the Congress and the Federal Communications Commission on telecommunications policy matters.

(d) Coordinate those interdepartmental and national activities which are conducted in preparation for U.S. participation in international telecommunications conferences and negotiations, and provide to the Secretary of State advice and assistance with respect to telecommunications in support of the Secretary's responsibilities for the conduct of foreign affairs.

(e) Coordinate the telecommunications activities of the executive branch and formulate policies and standards therefor, including but not limited to considerations of interoperability, privacy, security, spectrum use and emergency readiness.

(f) Evaluate by appropriate means, including suitable tests, the capability of existing and planned telecommunications systems to meet national security and emergency preparedness requirements, and report the results and any recommended remedial actions to the President and the National Security Council.

(g) Review telecommunications research and development, system improvement and expansion programs, and programs for the testing, operation, and use of telecommunications systems by Federal agencies. Identify competing, overlapping, duplicative or inefficient programs, and make recommendations to appropriate agency officials and to the Director of the Office of Management and Budget concerning the scope and funding of telecommunications programs.

(h) Coordinate the development of policy, plans, programs, and standards for the mobilization and use of the Nation's telecommunications resources in any emergency, and be prepared to administer such



## Executive Order 11556

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(h) Coordinate the development of policy, plans, programs, and standards for the mobilization and use of the Nation's telecommunications resources in any emergency, and be prepared to administer such



SEC. 6. *Office of Emergency Preparedness.* (a) Executive Order No. 11051 of September 27, 1962, headed "Prescribing Responsibilities of the Office of Emergency Planning in the Executive Office of the President", as amended, is further amended by:

(1) Deleting subsection 301(4) and renumbering subsection 301(5) as subsection 301(4).

(2) Substituting for section 306 the following:

"SEC. 306. *Emergency telecommunication.* The Director shall be responsible for providing overall policy guidance to the Director of the Office of Telecommunications Policy in planning for the mobilization of the Nation's telecommunications resources in time of national emergency."

(3) Deleting section 406.

SEC. 7. *Emergency preparedness.* Executive Order No. 11490 of October 28, 1969, headed "Assigning emergency preparedness functions to Federal departments and agencies," as amended, is hereby further amended (1) by substituting "Policy (35 F.R. 6421)" for "Management (OEP)" in section 401(27), and (2) by substituting the number of this order for "10995" in section 1802 and in section 2002(3).

SEC. 8. *National Communications System.* The President's Memorandum of August 21, 1963, headed "Establishment of the National Communications System" (28 F.R. 9413), is amended by:

(a) Substituting the following for the first paragraph after the heading "Executive Office Responsibilities":

"The Director of the Office of Telecommunications Policy shall be responsible for policy direction of the development and operation of the National Communications System and shall:"

(b) Substituting the term "Director of the Office of Telecommunications Policy" for the term "Special Assistant to the President for Telecommunications" wherever it appears in said memorandum.

SEC. 9. *Communications Satellite Act of 1962.* Executive Order No. 11191 of January 4, 1965, headed "Providing for the Carrying Out of Certain Provisions of the Communications Satellite Act of 1962", is amended by:

(a) Substituting the following for subsection (c) of section 1:

"(c) The term 'the Director' means the Director of the Office of Telecommunications Policy.", and

(b) Substituting the following for the catchline of section 2: "Director of the Office of Telecommunications Policy."

SEC. 10. *Advisory committees.* As may be permitted by law, the Director shall establish such interagency advisory committees and working groups composed of representatives of interested agencies and consult with such departments and agencies as may be necessary for the most effective performance of his functions. To the extent he deems it necessary to continue the Interdepartment Radio Advisory





Committee, that Committee shall serve in an advisory capacity to the Director. As may be permitted by law, the Director also shall establish one or more telecommunications advisory committees composed of experts in the telecommunications area outside the Government.

SEC. 11. *Rules and regulations.* The Director shall issue such rules and regulations as may be necessary to carry out the duties and responsibilities delegated to or vested in him by this order.

SEC. 12. *Agency assistance.* All executive departments and agencies of the Federal Government are authorized and directed to cooperate with the Director and to furnish him such information, support and assistance, not inconsistent with law, as he may require in the performance of his duties.

SEC. 13. *Functions of the Secretary of Commerce.* The Secretary of Commerce shall support the Director in the performance of his functions, shall be a primary source of technical research and analysis and, operating under the policy guidance and direction of the Director, shall:

(a) Perform analysis, engineering and administrative functions, including the maintenance of necessary files and data bases, responsive to the needs of the Director in the performance of his responsibilities for the management of the radio spectrum.

(b) Conduct technical and economic research upon request to provide information and alternatives required by the Director.

(c) Conduct research and analysis on radio propagation, radio systems characteristics, and operating techniques affecting the utilization of the radio spectrum in coordination with specialized, related research and analysis performed by other Federal agencies in their areas of responsibility.

(d) Conduct research and analysis in the general field of telecommunication sciences in support of other Government agencies as required and in response to specific requests from the Director.

(e) Conduct such other activities as may be required by the Director to support him in the performance of his functions.

SEC. 14. *Retention of existing authority.* (a) Nothing contained in this order shall be deemed to impair any existing authority or jurisdiction of the Federal Communications Commission. In carrying out his functions under this order, the Director shall coordinate his activities as appropriate with the Federal Communications Commission and make appropriate recommendations to it as the regulator of the private sector.

(b) Except as specifically provided herein, nothing in this order shall be deemed to derogate from any existing assignment of functions to any other department or agency or officer thereof made by statute, Executive order, or other Presidential directives.

THE WHITE HOUSE,  
September 4, 1970.

*Richard Nixon*



# EXPERIENCE OUTLINE

ROBERT WELLS

## ADDRESS

(Residence)  
1102 East Hackberry  
Garden City, Kansas 67846  
316-275-4531

(Office)  
KIUL Radio  
308 North 7th  
Garden City, Kansas 67846  
316-276-3251

## PERSONAL

Born March 7, 1919  
Raised on farm south of Garden City  
Married former Kay Lovitt of Great Bend, Kansas, on  
April 26, 1947. Two sons: Kim, 25 years of age,  
and Kent, 17 years of age.

## EDUCATION

Garden City High School  
Garden City Junior College

## MILITARY

Entered military service December, 1940, as a member of the  
35th Infantry Division of the Kansas National Guard.  
Released from active duty in December, 1945, with the rank  
of Captain, after having had overseas duty in the Mediter-  
ranean Theatre. Reserve duty after that as an instructor  
in the Command and General Staff College. Currently member  
of the retired reserve.

## CIVIC ACTIVITIES

Member of American Legion and Veterans of Foreign Wars  
Past President, Garden City Rotary Club  
Past President, Kansas Association of Broadcasters  
Past President, Great Bend JayCees  
Former Moderator of Community Congregational Church, Garden  
Former Director of Garden City Chamber of Commerce  
Formerly Broadcaster of the Year  
Holder of Distinguished Service Award as Outstanding Young  
Man of the Year for the State of Kansas  
Past Chairman of Kansas Forestry, Fish and Game Commission

## POLITICAL ACTIVITIES

Active in Finney County Republican Central Committee for many  
years, principally in raising funds. First District Chairman  
for Senator Bob Dole in his 1968 campaign. Chairman of  
Kansas for Senator Dole in the Senator's 1974 re-election  
campaign.



## EXPERIENCE

1969 to Present (excluding time served as Commissioner of Federal Communications Commission). General Manager, Harris Enterprises Radio Group. Originally only one station but now comprised of AM and FM radio stations in Topeka and Garden City, Kansas; Joliet, Illinois; Burlington, Iowa; Greeley, Colorado; and recently purchased an AM-FM station in Lubbock, Texas. Harris Enterprises also has newspapers in Hutchinson, Salina, Garden City, Hays, Chanute, Ottawa, and Olathe, Kansas; Burlington, Iowa; and Camarillo, Calif. Daily work with Harris Enterprises involves hiring managers of stations and overseeing the operations of all stations. Also negotiation of the purchase of all properties.

1946 - Sports Announcer at KVGB, Great Bend, Kansas

1946 and 1947 - Retail furniture business in Great Bend and Dodge City.

January 1948, became General Manager of KIUL, Garden City.

1957 to 1961 - Publisher of Garden City Telegram. Relinquished position as publisher, with the addition of more radio stations. In 1969 at time of appointment to Federal Communications Commission was general manager of Harris Radio Group, comprised of six AM and three FM stations, including KIUL and KTOP in Topeka.

November, 1969 - November, 1971. Appointed as Commissioner of Federal Communications Commission. Resigned in November, 1971, moving back to family home in Garden City.

Presently Director of Broadcast Music, Inc., New York City and Director of Microband Corporation of America, New York City.

## REFERENCES

Honorable Robert Dole  
United States Senate  
Washington, D. C. 20510

Honorable Dean Burch  
Chairman  
Federal Communications Commission  
Washington, D. C.

Mr. Peter Flanigan  
The White House  
Washington, D. C.



1816 T STREET N.W.  
WASHINGTON, D.C. 20009

---BLACK COMMUNICATIONS FOR BLACK FREEDOM---

716-325-5116

James McCuller  
Chairman

Phyllis Marshall  
Treasurer and  
Washington  
Representative

Kujastele Kwell  
Secretary

Janet Whittaker  
Vice-Chairperson,  
Northeast

Lyndon Wade  
Vice-Chairperson,  
Southeast

Harold Lee  
Vice-Chairperson,  
Midwest

Alvin Chambliss  
Vice-Chairperson,  
Southwest

Marcus Wilcher  
Vice-Chairperson,  
West

Leanne S. Keys  
Board Member  
At Large

February 28, 1975

Stanley Scott  
The White House  
Washington, D.C.

Dear Mr. Scott:

We recently became aware that Mr. Robert Wells is being considered for the post of Director of the Office of Telecommunications Policy. As such, Mr. Wells, a former F.C.C. Commissioner, would be the nation's top communications spokesperson. As Clay Whitehead demonstrated, the OTP job is highly sensitive -- and highly political.

Mr. Wells owns two radio stations in the state of Kansas. They were recently found to have been lacking in their affirmative action program by the F.C.C. -- a very unusual step for the F.C.C. to take. The stations were ordered to take steps to fill each vacancy with a minority person, if possible. When the stations' licenses were originally set for further study (before the finding was ultimately made), Mr. Wells was quoted in Broadcasting magazine openly griping about the "burden" which EEO enforcement places upon broadcasters.

In our view, this is hardly the type of individual who ought to be speaking for the administration on communications policy.

I suggest you contact the F.C.C. for full details on this before proceeding with the appointment. If you'd like, NBMC would be glad to privately suggest the names of several individuals, Black and non-Black, who might instead be well-qualified for the post.

Cordially,

*James McCuller*

James McCuller  
Chairman



JOHN EGER

Biographical Data

John Eger was nominated by President Nixon on August 3, 1973, and confirmed by the Senate on April 24, 1974, to be the Deputy Director of the Office of Telecommunications Policy. He assumed the post of Acting Director of OTP on September 15, 1974. Mr. Eger served from June 1971 until his appointment to OTP as Legal Assistant to Federal Communications Commission Chairman Dean Burch. From January to June 1971, he was Special Assistant and Attorney Advisor, to the General Counsel of the FCC. From January 1970 until he joined the FCC staff, he was a trial attorney with Menk, Johnson and Bishop in Chicago, Illinois, and assistant to the General Counsel of the Chicago Bar Association.

Mr. Eger was born on January 16, 1940, Chicago, Illinois. He received his B.A. in 1962 from the Virginia Military Institute and served from 1962 until 1965 as an infantry company commander in the U.S. Army. From 1965 until 1970, he was with Illinois Bell in various management positions, serving the last year as Business Systems Project Coordinator and liaison to Bell Laboratories Information Systems Center.

In 1970, Mr. Eger received his J.D. degree from John Marshall Law School. He is a member of the Chicago, District of Columbia, Illinois, American, and Federal Bar Associations. As a member of the ABA, he has served as Chairman of the Washington Liaison Committee of the Young Lawyers section and on the Communications Subcommittee of the Administrative Law section. In addition, he has been Vice Chairman of the Communications Law Committee of the FBA.

Mr. Eger is married to the former Judith Prescott. They have two children and reside in Arlington, Virginia.



R E S U M E'

JOHN D. EVANS  
1603 Longridge Road  
Charleston, West Virginia 25314

31, Married  
(304) 343-8927  
Physical 6'0, 175

SUMMARY OF QUALIFICATIONS:

Over ten years of diversified telecommunications experience in business, government, and education with emphasis on policy development, design, financing, and management of government and commercial communications systems. Have functions as: Head, all Naval television systems; company president; regional manager; labor tariff, and facilities purchase negotiator; management/technical consultant; project manager; financial planner; and system analyst. Responsibilities entailed: World-wide policy management of Naval television systems, program analysis, funds allocation and control, project implementation, line management of broadcast and CATV companies, military and civilian press relations.

EDUCATION:

University of Michigan  
Ann Arbor, Michigan

1966, AB Degree; Radio & Television Production, Broadcast Management; Minor: Economics and Banking; Activities: President, Druids; Member Sphinx Men's Honoraries; Chairman, WCBN, University Radio Station

Defense Information School  
Indianapolis, Indiana


1967, Public Affairs; Press Relations; International Studies; Foreign Policy

Atmospheric Sciences Center  
Windsor, Connecticut

1962, Meteorology

PROFESSIONAL EXPERIENCE:

LIEUTENANT  
United States Navy

  
1966 - 1970  
Washington, D. C.

Office of the Chief of Naval Operations: Head, Television Section - Formulated or implemented policies and management procedures for the efficient utilization of television assets and personnel (\$150 million assets - 4,000 people) . . . assessed requirements for operations, funding, budget, manpower, general support, training and resources allocations . . . reviewed, analyzed, modified, authorized, or cancelled plans, programs, specifications, funding, and requirements for all Naval television systems (excluding airborne and weapons guidance).

Resume  
John D. Evans  
Page Two

Other Responsibilities: Director, Television Productions for Sea Lab III deep ocean experiment. Designated public affairs specialist by Secretary of the Navy . . . redesigned, ripped out, and reinstalled \$550,000 aircraft carrier intergraded television system . . . coordinated press relations during Middle East War.

PRESIDENT  
Evans Communications Systems, Inc.

1970 - 1972  
Washington, D. C.

Responsibilities: Broadcasting: Line responsibility for operating two, twenty-four hours-a-day stations . . . implement license renewal procedures . . . complete community ascertainment study . . . implement and maintain complete financial control system . . . loan and purchase negotiations.

Telecommunications Consulting: Retained by Fortune 500 companies to assist with specific telecommunication designs. Wrote technical specifications, reviewed vendor proposals and recommended contract awards.

REGIONAL MANAGER  
American Television and Communications Corporation  
Mid States Region

1972 - Present  
Charleston, West Virginia

Responsibilities: Day-to-day operational line responsibility for six large CATV systems in four states . . . supervise 10 management and 105 employees . . . negotiate labor contracts, labor grievances, facility purchases, pole attachment and tariff compliance agreements . . . implement management information systems . . . develop and implement management by objective programs . . . develop and control capital and operating budgets . . . analyze return on investment capital . . . develop and implement critical path management program to define and complete complex operational steps in construction of communication plants and facilities . . . research, develop, and present rate case strategies.



CIVIC AND PROFESSIONAL GROUPS:

Chairman, Board of Advisors  
West Virginia Educational Broadcasting Authority

Member, Society of Motion Picture Television Engineers

Board of Directors, Charleston Advertising Club Chapter  
of the American Advertising Federation

Board of Directors, Charleston Area Chamber of Commerce

Board of Advisors, West Virginia College of Graduate  
Studies' Business School

United States Naval Reserve (Lieutenant)







## MICHAEL H. MOSKOW

Assistant Secretary for Policy Development and Research

Michael H. Moskow was sworn in as Assistant Secretary for Policy Development and Research, U.S. Department of Housing and Urban Development on March 17, 1973. He was nominated for this position by President Nixon on March 7 and confirmed by the Senate on March 14.

Mr. Moskow has principal responsibility for providing policy analysis and staff assistance for the Secretary and Under Secretary in determining Departmental policy for national housing and community development goals, program priorities and objectives. In this capacity, he and his staff develop overall Departmental strategies to coordinate policy development and implementation across program areas. He is also responsible for the administration of the Department's research and experimentation efforts and in the coordination of program evaluation activities.

Prior to coming to HUD, Mr. Moskow served for a year as Assistant Secretary of Labor for Policy, Evaluation and Research. He had previously held the position of Deputy Under Secretary in that Department.

From September 1970 to January 1972 he was the Executive Director of the Construction Industry Collective Bargaining Commission, and he still serves as an alternate public member of that Commission.

Mr. Moskow was senior staff economist with the Council of Economic Advisors from August 1959 until January 1971. For the six years prior to accepting that position, he taught economics at Temple University, Drexel Institute of Technology and Lafayette College.

Born in Paterson, N.J. on January 7, 1933, he received an A.B. Degree in Economics from Lafayette College in 1959 and an M.A. and Ph.D in Economics from the University of Pennsylvania in 1962 and 1965.

Mr. Moskow has written seven books, including *Teachers and Unions* (1966), *Collective Bargaining in Public Employment* (1970), and *Labor Relations In The Performing Arts* (1970). He has had more than 20 articles published in professional journals.

He is married to the former Constance Bain of Woodmere, N.Y. The Moskows reside with their two sons, Robert and Eliot, and daughter, Lisa, in Washington, D.C.

August 1974

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, Washington, D.C. 20410

Political Affiliation: Republican



ERIC BOND WARD

1000 Avondale Road  
San Marino, California

Business Phone: (213) 449-5202 - NASA  
(213) 385-0181 - Hergenrather

Born: October 7, 1933 in Pasadena, California

Education: St. Andrews School  
Middletown, Delaware

Cal Tech, UCLA  
BSEE 1958

Military: U. S. Army Signal Corps, 1954-1956

Employment:

1975 Vice President  
Hergenrather & Company  
Los Angeles, California 90010

1975 Consultant to NASA  
  
Technical and management study of the Space Shuttle program

1973-1975 Consultant for Kleiner & Perkins and other venture capital companies concentrating on financial and high technology companies

1971-1973 Rosenthal & Company  
  
Branch office Manager (commodity trading)

1969-1971 Office of Science and Technology  
The White House  
Washington, D. C.

Assistant to Dr. Lee DuBridge, President  
Nixon's Science Advisor. Executive Secretary  
Federal Council for Science and Technology,  
Chairman, President's Committee on Inter-  
governmental Science Relations



1963-  
1969

Ward-Davis Associates

Executive Vice President and Founder electronic instrument and computer representative and distributor

1958-  
1963

Hewlett Packard (Neely Enterprises)

Field and sales engineer

Miscellaneous: Active in local and civic affairs; board of National Symphony, Washington, D. C.  
Head of Annual Fund Drive, 1971

Board of Cal Tech Associates

Head of Lee A. DuBlidge Professorship Drive

Various other Clubs and civic and fund raising activities



ALPERT LOUIS HORLEY

7107 Felton Street

Chevy Chase, Maryland 20015

(301) 654-3286

married, two children 5 ft. 7½ inches 145 pounds birth: August 2, 1936

#### CAREER INTERESTS:

- .. *To be involved in the policy making, planning and management aspects of applying communications technology to social problem solving.*
- .. *Particularly interested in contributing to the identification and implementation of innovative institutional arrangements which allow multiple participants to pursue mutually compatible goals and efficiently share resources through telecommunications. Wish to promote concepts of investment risk sharing between private and public sectors in areas where innovation may lead to both social benefit and private profit.*

#### SUMMARY OF BACKGROUND:

- Professional degrees in electrical engineering, educational psychology, physics, economics, and mass media.
- Major policy making and program management responsibilities as Director of Telecommunications Policy for the U.S. Department of Health, Education and Welfare. Principal policy advisor to the Secretary of HEW on technology applications with direct management responsibility for a number of Department wide technology projects.
- Performed economic and technical analysis of national telecommunication systems while on the staffs of the White House Office of Telecommunications and the RAND Corporation.
- Carried out detailed technical system design of satellite communication earth stations at Hughes Aircraft Company and missile detection radar systems at Raytheon Company.
- Extensive international experience as advisor and project manager for the United Nations Development Program, United Nations Educational Scientific and Cultural Organization(UNESCO), and the International Telecommunications Union. Approximately five years spent living and working in South and East Asian countries.
- Professional teaching and administrative experience at college level with U.S. Peace Corps in Malaysia.

#### ORGANIZING AND COORDINATING SKILLS:

- .. Chairman and organizer of multi-agency policy committee that directs Federal participation in the AT&T broadcasting satellite experiments; membership includes the Department of Health, Education, and Welfare, The National Aeronautics and Space Administration, the Corporation for Public Broadcasting, and the Veterans Administration. In addition, have the responsibility of coordinating participation of non-Federal experimenters, such as Federation of Rocky Mountain States, Appalachian Regional Commission, and the State of Alaska.
- .. Coordinated U.S. educators efforts to gain international recognition of broadcasting satellite frequency allocations. Efforts were successfully concluded as a member of U.S. delegation to 1971 World Administrative Radio Conference when international agreement on satellite frequency allocations was achieved in the form of a treaty subsequently ratified by the U.S. Senate.



### Organizing and Coordinating Skills (Continued):

- .. As the DHEW Secretary's representative on the Intragovernmental Radio Advisory Committee, must develop and coordinate Department-wide policy positions on telecommunications issues.
- .. Chairman of UNESCO panel dealing with telecommunications as an element of comprehensive development planning. Conducted one week workshop in Paris with participants from more than a dozen countries.
- .. Initiated and directed operations of the United Nations Center for Research and Training in Satellite Communications, Ahmedabad, India. Responsible for the preparation of all syllabus material, organization of the training courses and the direction of the Center's research activities. Over 40 trainees from 10 countries participated during my one-year assignment.

### ANALYTICAL AND COMMUNICATIVE SKILLS:

- Co-authored 1966 UNESCO study on the possible educational uses of satellites in developing countries.
- Performed economic and technical analysis for the White House of the Ford Foundation proposals for a satellite television service to provide revenue for public broadcasting.
- Testified at the deliberations of the Carnegie Commission on Educational Television.
- Performed benefit cost analysis of proposed Brazilian telecommunications development plan.
- Prepared report and ran briefings for Secretary, DHEW, Administrator, NASA and various White House staff in connection with a Domestic Council study on technology applications.

### PERSUASIVE AND MARKETING SKILLS:

- .. Persuaded the Parliament of Malaysia to vote funds for a project staffed completely by volunteers that built the first satellite communication earth station in Southeast Asia. In this same connection, carried out a campaign by correspondence that resulted in donations of equipment from electronic firms in five countries valued at over one million dollars.
- .. Sought and received the endorsements of many Federal agencies and public non-government groups for legislative proposals in the area of telecommunications.
- .. Secured international support for U.S. frequency proposals for broadcasting satellites, specifically obtained the favorable votes of over forty developing countries from Asia, Africa and the Middle East.

### EDUCATION

- 1965-70      STANFORD UNIVERSITY  
Ph.D. in Communication Systems Planning - Graduate Special Program under the Dean of the Graduate Division with dissertation committee of five professors representing communications, economics, education, systems analysis, and electrical engineering. Dissertation title, *An Investment Decision Analysis of Broadband Communications for Brazil*.
- 1960      MASSACHUSETTS INSTITUTE OF TECHNOLOGY  
Special studies in statistical detection theory and radar systems synthesis.



1958-59 HARVARD UNIVERSITY  
 M.S. in Applied Physics - Information, coding and communication theory.  
 Multi-variable systems analysis. Instructor in pulse circuit and filter design  
 lab course.

1954-58 CARNEGIE INSTITUTE OF TECHNOLOGY  
 B.S. in Electrical Engineering and Educational Psychology. Awarded teacher  
 certification in Pennsylvania. Taught high school math and chemistry part-time  
 in senior year.

academic awards  
 Buhl Foundation Scholarship; Charles Wilson Scholarship; Raytheon Fellow;  
 Harvard Teaching Fellow; Ford Foundation International Fellow; Hughes Doctoral  
 Fellow.

**WORK EXPERIENCE:**

1970 - U.S. Department of Health, Education and Welfare  
 Present DIRECTOR OF TELECOMMUNICATIONS POLICY

1972 UNESCO  
 EXPERT ADVISOR TO INDONESIA - (short term)

1969 North American Rockwell Corp.  
 MANAGEMENT CONSULTANT

1968 United Nations, International Telecommunications Union  
 CHIEF TRAINING EXPERT IN SATELLITE COMMUNICATIONS

1966-67 Executive Office of the President, Office of Telecommunications  
 Management - CONSULTANT TO THE DIRECTOR

1965-70 Hughes Aircraft Co. - Space Systems Division  
 MEMBER OF THE TECHNICAL STAFF - DOCTORAL FELLOW  
 (on leave to UN and US government after 1966)

1962-64 U.S. Peace Corps  
 VOLUNTEER IN MALAYSIA

1960-61 RAND Corp.  
 CONSULTANT

1958-59 Raytheon Corp.  
 ENGINEER - RAYTHEON FELLOW AT HARVARD.

**REFERENCES:**

Furnished upon request.



" Ron never  
eyes only "

THE WHITE HOUSE  
WASHINGTON  
May 2, 1975

MEMORANDUM FOR THE PRESIDENT  
THROUGH: DONALD RUMSFELD  
FROM: WILLIAM N. WALKER *Walker*  
SUBJECT: Executive Level Vacancy Report

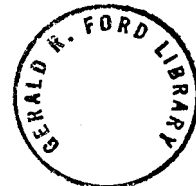
The status of executive level vacancies is as follows:

	<u>May 2, 1975</u>	<u>April 5, 1975</u>
Total Positions	567 (100%)	567 (100%)
Not Yet Confirmed	19 (3.4%)	21 (3.7%)
Pending Signature and/or Announcement	0	2 (0.4%)
Approved and/or in Clearance	19 (3.4%)	16 (2.8%)
Pending Final Decision	5 (0.9%)	0
Not Decided, But Near Decision	22 (3.9%)	21 (3.7%)
No Decision Reached	19 (3.4%)	34 (6.0%)
TOTAL	<hr/> 84 (14.9%)	<hr/> 94 (16.6%)
Projected Vacancies	9	9



PENDING SENATE CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Date Sent to Senate</u>
<u>Department of State</u>		
L. Eagleburger	Deputy Under Secretary	4/15/75
L. Lane	Commissioner General International Ocean Exposition	4/09/75
<u>Department of Justice</u>		
R. Lee	Assistant Attorney General Civil Division	4/15/75
<u>Department of Interior</u>		
S. Hathaway	Secretary	4/07/75
<u>Health, Education, and Welfare</u>		
T. Cooper	Asst. Secretary for Health	4/21/75
D. Frederickson	Director, NIH	4/21/75
H. Hodgkinson	Director, NIE	4/07/75
<u>Department of Commerce</u>		
J. Petersen	Administrator Fire Safety & Prevention	4/14/75
D. Lucht	Deputy Administrator Fire Safety & Prevention	4/14/75
<u>National Science Foundation</u>		
R. Atkinson	Deputy Director	3/06/75
<u>Federal Power Commission</u>		
J. Watt	Commissioner	4/09/75
<u>National Transportation Safety Board</u>		
I. Burgess	Member (Reappointment)	4/28/75







APPROVED AND/OR IN CLEARANCE

J. Eden                      Assistant Secretary Administration  
                                    (Commerce)

D. Oberlin                    Administrator, St. Lawrence Seaway Corporation  
                                    (Transportation)

J. Ely                         General Counsel  
                                    (Transportation)

J. Blair                      Asst Secretary Equal Opportunity  
                                    (HUD)

J. Keast                      General Counsel  
                                    (Agriculture)

N. Augustine                Under Secretary of the Army  
                                    (Defense)

C. Wardell                    Assistant Inspector General Foreign Assistance  
                                    (State)

H. Bentley                    Chairman (Reappointment)  
                                    (Federal Maritime Commission)

L. Perry                      Chairman  
                                    (Equal Employment Opportunity Commission)

W. Kendrick                Commissioner  
                                    (Equal Employment Opportunity Commission)

C. Sylvester                Member  
                                    (Renegotiation Board)

L. Andolsek                Commissioner (Reappointment)  
                                    Civil Service Commission

T. Noel                      Asst Administrator for Administration  
                                    (Federal Energy Administration)

E. Zausner                 Deputy Administrator  
                                    (Federal Energy Administration)

S. Legro                     Asst Administrator for Enforcement  
                                    (EPA)



Page two

C. Conrad

Administrator, FAA  
(Transportation)

J. Hooper

Director  
(Tennessee Valley Authority)

R. Martin

Commissioner  
(Commodity Futures Trading Commission)

P. MacAvoy

Member  
(Council of Economic Advisers)



PENDING FINAL DECISION

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Labor</u>	Under Secretary PAS - Level III		Decision memo being prepared.
<u>Office of Telecommunications Policy</u>	Director PAS - Level III	8/74	Several candidates being considered; decision memo being forwarded to the President
<u>Federal Reserve Board</u>	Member, Board of Governors PAS - Level III	6/75	Decision memo being prepared
<u>Council of Economic Advisers</u>	Member PAS - Level IV	4/75	Decision memo being prepared
<u>Occupational Safety &amp; Health Review Commission</u>	Member PAS - Level IV	4/75	Decision memo being prepared



NOT DECIDED, BUT NEAR DECISION

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Justice</u>	Asst Attorney General Criminal Division PAS - Level IV		Candidate identified by Justice
	Asst Attorney General Congressional Relations PAS - Level IV		Canidate identified.
<u>Interior</u>	Under Secretary PAS - Level III		Several candidates being considered.
<u>Defense</u>	Asst Secretary Installation & Logistics PAS - Level IV		DOD considering candidates.
<u>Transportation</u>	Federal Railroad Administrator PAS - Level III		Candidates under consideration.
<u>Commission on Supplies and Shortages</u>	Executive Director Schedule C - Level III	New Position	Staffing memo in prc )ss.
<u>LEAA</u>	Deputy Administrator Policy Development PAS - Level V		On hold, per Justice's request.



<u>Library of Congress</u>	Librarian PAS - Level IV	12/74	Candidates in staffing.
<u>NASA</u>	General Counsel Schedule C - Level V		Candidate identified.
<u>General Services Administration</u>	Commissioner, Public Buildings Services Schedule C - Level V		Candidates under consideration.
	Commissioner, Automated Data & Telecommunications Schedule C - Level V		Candidate in staffing (
<u>Energy Research Development Administration</u>	Asst Administrator Conservation PAS - Level IV	New Position	Candidates under consideration.
	Asst Administrator Nuclear Energy PAS - Level IV	New Position	Candidate in staffing.
<u>Commodity Futures Trading Commission</u>	Executive Director Schedule C - Level V	New Position	Candidate identified.
<u>Health, Education, and Welfare</u>	Administrator ADAMHA PAS - Level IV	New Position	Candidate identified.
<u>Federal Power Commission</u>	Commissioner PAS - Level IV		Candidates under



Office of  
Management  
and Budget

Associate Director  
Management  
Schedule C - Level IV

Staffing memo being  
prepared.

Associate Director Energy  
& Natural Resources  
Schedule C - Level IV

Staffing memo being  
prepared.

Associate Director Human  
& Community Resources  
Schedule C - Level IV

Staffing memo being  
prepared.

Federal Energy  
Administration

Asst Administrator  
Resource Development  
PAS - Level IV

3/75

Candidates under  
consideration

Asst Administrator  
Data Policy & Analysis  
PAS - Level IV

Zausner reassigned;  
candidates under  
consideration.

Equal Employment  
Opportunity  
Commission

General Counsel  
PAS - Level V

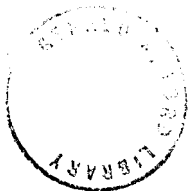
4/75

Candidate in staffing.



NO DECISION REACHED

		<u>Date Became Vacant</u>	<u>Comment</u>
<u>General Services Administration</u>	Associate Director for Federal Management Policy Schedule C - Level V		Looking at candidates.
	Assistant Administrator Schedule C - Level V	10/74	Looking at candidates.
<u>Health, Education and Welfare</u>	Under Secretary PAS - Level II	12/74	Search underway.
	Administrator, Health Services Administration Schedule C - Level IV	2/75	Search underway.
	Director, Social Rehabilitation Services PAS - Level IV		Dwight's resignation accepted; search underway
<u>Transportation</u>	Administrator, UMTA PAS - Level III	7/75	Herringer's resignation accepted; looking at candidates.
	Asst Secretary Congressional & Intergovernmental Relations (PAS - Level IV)	9/74	Search underway.
	Asst Secretary Systems Develop- ment & Technology PAS - Level IV	8/74	Search underway.





Housing  
& Urban  
Development

Asst Secretary Housing  
Production & Mortgage Credit  
PAS - Level IV

Search underway

Deputy Asst Secretary  
Equal Opportunity  
PAS - Level V

In search.

Administrator Federal  
Insurance Administration  
Schedule C - Level IV

Search underway.

Labor

Wage and House Administrator  
PAS - Level V

2/75

Betty Murphy reassigned;  
search underway.

Arms Control &  
Disarmament Agency

Asst Director, International  
Relations Bureau  
PAS - Level IV

Candidates being evaluated

Overseas Private  
Investment  
Corporation

Vice President-Finance  
Schedule C - Level V

3/75

Looking at candidates.

Federal Trade  
Commission

Commissioner  
PAS - Level IV

9/75

Thompson's resignation  
has been accepted; search  
underway.

Agency for  
International  
Development

Asst Administrator Population  
& Humanitarian Affairs  
PAS - Level IV

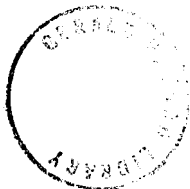
4/75

Kieffer resigned.  
Search underway.

Asst Administrator Legislative  
Affairs  
PAS - Level IV

4/75

Harvey resigned.



Page three

Defense

Asst Secretary of the Army  
Research & Development  
PAS - Level IV

3/75

Actively searching  
for candidates.

Judge, U.S. Court of Military  
Appeals  
PAS - Level II

In search.



PROJECTED VACANCIES

<u>Department of State</u>	Asst Secretary Public Affairs PAS - Level IV	Carol Laise's resignation has been accepted.
<u>LEAA</u>	Deputy Administrator for Administration PAS - Level V	Potentially vacant if incumbent promoted, as expected.
<u>Federal Power Commission</u>	Chairman (Republican) PAS - Level III	Nassikas' term expires 6/22/75.
<u>Federal Communications Commission</u>	Commissioner (Republican) PAS - Level IV	Washburn's term expires 6/30/75 (
<u>Securities &amp; Exchange Commission</u>	Commissioner (Democrat) PAS - Level IV	Pollack's term expires 6/05/75.
<u>FHLBB</u>	Member (Republican) PAS - Level IV	Marston's term expires 6/30/75.
<u>Transportation</u>	Deputy Under Secretary PAS - Level V	Job responsibilities being re-evaluated.
<u>National Labor Relations Board</u>	Member (Democrat) PAS - Level IV	Kennedy's term expires 8/27/75 and he has indicated his desire not to be reappointed.
<u>National Mediation Board</u>	Member (Republican) PAS - Level IV	Ives' term expires 7/1/75. (



THE WHITE HOUSE

WASHINGTON

May 23, 1975

*file*

MEMORANDUM FOR: OFFICE OF THE PRESS SECRETARY  
 FROM: PRESIDENTIAL PERSONNEL OFFICE  
 SUBJECT: Deputy Director, Defense Research and Engineering, (Test and Evaluation), Schedule C, Level V

Attached is a copy of our proposed memorandum to the President discussing the recommendation of Walter E. Lotz, Jr. as Deputy Director, Defense Research and Engineering for Test and Evaluation.

As we wish to finalize this recommendation by Monday, June 2, 1975, please have your office let Peter McPherson's office know of your opinion in order that we may accurately represent your views in the final decision memorandum. If we have not heard from your office by that time, we will assume that you have no opinion and go forward with the memorandum. Your observations and assistance will be greatly appreciated.

Thank you very much.

Attachments

*Rec'd in  
 PH's office  
 Tuesday*

*I don't wish  
 to make a  
 recommendation  
 one way or the  
 other RHA*



THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD

FROM: WILLIAM N. WALKER

SUBJECT: Deputy Director, Defense Research and Engineering,  
(Test and Evaluation), Schedule C, Level V

This memorandum seeks your approval of Walter E. Lotz, Jr. as Deputy Director, Defense Research and Engineering for Test and Evaluation. Malcolm R. Currie, Director of Defense Research and Engineering recommends the appointment of Lotz as does Deputy Secretary of Defense Clements.

This position is responsible for the review, testing, evaluation and coordination of domestic and foreign testing systems and procedures for major acquisition programs, testing facilities and in part, to weapon systems. At times, this work is directed by the Joint Chiefs of Staff as it relates to the Single Integrated Operational Plan (SIOP) operations.

Lotz, 58, is a former career Army General who, since last October, has been a part-time consultant for the Strategic Studies Center of Stanford Research Institute. From 1971 to 1974 he was Deputy Director General, NATO Integrated Communication Systems Management Agency. His command posts have included the U. S. Army Electronics Command, Fort Monmouth, New Jersey and U. S. Army Strategic Communications, Fort Huachuca, Arizona. He is a graduate of the United States Military Academy (1938) and holds an M. S. in Electrical Engineering from the University of Illinois (1948) and a Ph. D. in Physics from the University of Virginia (1953). He is unregistered and resides in Virginia. A career profile is attached for your review at Tab A.

I recommend the approval of Walter E. Lotz, Jr. as Deputy Director, Defense Research and Engineering for Test and Evaluation.

\_\_\_\_\_ Approve

\_\_\_\_\_ Disapprove



WALTER E. LOTZ, JR.

PRESENT ADDRESS: 912 Dalebrook Drive, Alexandria, Virginia 22308

BORN: August 21, 1916, Johnsonburg, Pennsylvania

MARITAL STATUS: Married to the former Shirley Carter Colton

Three Children

EDUCATION: 1938 B.S., United States Military Academy  
1948 M.S., University of Illinois (Electrical Engineering)  
1953 Ph.D., University of Virginia (Physics)

EMPLOYMENT: Retired Lieutenant, United States Army

Oct 1974 - Present	Part-time Consultant, Strategic Studies Center, Stanford Research Institute, Rosslyn, Virginia
Jun 1971 - Jul 1974	Deputy Director General, North Atlantic Treaty Organization Integrated Communications Systems Management Agency, Brussels, Belgium
Sep 1969 - May 1971	Commanding General, United States Army Electronics Command, Fort Monmouth, New Jersey
Feb 1968 - Sep 1969	Commanding General, United States Army Strategic Communications Command, Fort Huachuca, Arizona
Sep 1966 - Jan 1968	Chief of Communications - Electronics, later Assistant Chief of Staff for Communications - Electronics, United States Army, Washington, D. C.
Sep 1965 - Jul 1966	Assistant Chief of Staff, J-6, Communications - Electronics, United States Military Assistance Command, Vietnam
Oct 1963 - Aug 1965	Director of Army Research, Office, Chief of Research and Development, United States Army, Washington, D. C.
1938 - Oct 1963	2nd Lieutenant to Brigadier General; assignments included command and staff positions normal to a Signal Corps career officer specializing in research and development.

US DECORATIONS/BADGES:

Distinguished Service Medal  
Legion of Merit (with 3 Oak Leaf Clusters)  
Bronze Star Medal  
Air Medal  
Army Commendation Medal (with Oak Leaf Cluster)

HONORS:

Fellow, Institute of Electrical and Electronic Engineers  
Honorary Doctor of Science, Florida Institute of Technology  
Distinguished Alumnus, University of Illinois  
Member, Sigma Xi



CLEARANCE FORM

SUBJECT: Appointment as Deputy Director, Defense Research and Engineering

BRIEF DESCRIPTION OF DUTIES: Incumbent has across-the-board responsibility for OSD in test and evaluation matters. This responsibility includes: 1) Reviewing test and evaluation policy and procedures applicable to the DoD as a whole and recommending changes incumbent believes appropriate directly to the Sec Def; 2) Monitoring closely the test and evaluation planned and conducted by DoD components for major acquisition programs and for such other programs; 3) Assisting in the preparation of, and/or reviewing, the test and evaluation sections of DCPs and Program Memoranda (PMs); 4) Coordinating and reviewing the test and evaluation of foreign systems for possible DoD use; 5) Fulfilling OSD responsibilities for the national and major service test facilities; 6) Monitoring, only to the extent required to determine the applicability of results to weapon system acquisition or modification, that test and evaluation: a) directed by the Joint Chiefs of Staff which relates to the Single Integrated Operational Plan (SIOP) operational factors; b) conducted primarily for development or investigation of organizational or doctrinal concepts. To accomplish these duties, statements of critical issues for DCPs/PMs test plans for their resolution, and test results will be made available to the Deputy Director at his request as early as developed.

NAME: Walter E. Lotz, Jr.

LEGAL ADDRESS: 912 Dalebrook Drive, Alexandria, Virginia 22308

RECOMMENDED BY: Honorable Malcolm R. Currie, Director, Defense Research and Engineering



THE WHITE HOUSE

WASHINGTON

June 4, 1975

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD  
FROM: WILLIAM N. WALKER *Walker*  
SUBJECT: Executive Level Vacancy Report

The status of executive level vacancies is as follows:

	<u>June 4, 1975</u>	<u>May 2, 1975</u>
Total Positions	567 (100%)	567 (100%)
Not Yet Confirmed	19 (3.4%)	19 (3.4%)
Pending Signature and/or Announcement	7 (1.2%)	0
Approved and/or in Clearance	21 (3.7%)	19 (3.4%)
Pending Final Decision	0	5 (0.9%)
Not Decided, but Near Decision	23 (4.1%)	22 (3.9%)
No Decision Reached	18 (3.2%)	19 (3.4%)
TOTAL	<hr/> 88 (15.5%)	<hr/> 84 (14.9%)
Projected Vacancies	4	9





PENDING SENATE CONFIRMATION

<u>Name</u>	<u>Position</u>	<u>Date Sent to Senate</u>
	<u>Department of Justice</u>	
R. Thornburgh	Asst Attorney General Criminal Div.	5/22/75
M. Uhlmann	Asst Attorney General Congressional Relations	5/22/75
	<u>Department of the Interior</u>	
R. Hathaway	Secretary	4/07/75
	<u>Department of Commerce</u>	
D. Lucht	Deputy Administrator Fire Safety & Prevention	4/14/75
	<u>Housing and Urban Development</u>	
J. Blair	Asst Secretary Equal Opportunity	5/22/75
	<u>Department of Transportation</u>	
J. Ely	General Counsel	5/08/75
	<u>Federal Power Commission</u>	
J. Watt	Commissioner	4/09/75
	<u>Federal Energy Administration</u>	
E. Zausner	Deputy Administrator	6/02/75
	<u>National Transportation Safety Board</u>	
I. Burgess	Member (Reappointment)	4/28/75
	<u>Council of Economic Advisers</u>	
P. McAvoy	Member	5/13/75



Renegotiation Board

R. Holmquist  
C. Sylvester

Chairman  
Member

4/17/75  
5/15/75

ACTION

R. Gerevas  
W. Meinecke

Assoc Director Domestic Operations  
Assoc Director Administration  
& Finance

4/07/75  
4/07/75

Special Trade Representative

W. Walker  
C. Yeutter

Deputy Special Representative  
Deputy Special Representative

4/16/75  
4/16/75

Federal Reserve Board

P. Jackson, Jr.

Member, Board of Directors

5/22/75

Overseas Private Investment Corporation

W. Bennett

Member, Board of Directors

6/02/75

Energy Research Development Administration

P. White

Assoc Administrator Fossil Energy

4/09/75



PENDING SIGNATURE AND/OR ANNOUNCEMENT

L. Andolsek	Commissioner-Reappointment (Civil Service Commission)
S. Legro	Asst Administrator for Enforcement (Environmental Protection Agency)
T. Noel	Asst Administrator for Administration (Federal Energy Administration)
R. Roberts	Asst Administrator, Nuclear Energy (ERDA)
J. Hooper	Director (Tennessee Valley Authority)
R. Martin	Commissioner (Commodity Futures Trading Commission)
W. Kendrick	Commissioner (Equal Employment Opportunity Commission)



APPROVED AND/OR IN CLEARANCE

J. Eden	Asst Secretary Administration (Commerce)
D. Oberlin	Administrator, St. Lawrence Seaway Corporation (Transportation)
S. Jones	Asst Secretary Economic Policy (Treasury)
J. Mann	Judge, U.S. Court of Military Appeals (Justice)
E. Jordan	Under Secretary (Labor)
J. Isbister	Administrator, ADAMHA (HEW)
C. Conrad	Administrator, FAA (Transportation)
J. Keast	General Counsel (Agriculture)
H. Bentley	Chairman-Reappointment (Federal Maritime Commission)
D. Boorstin	Librarian of Congress
F. Barnako	Commissioner (OSHRC)
S. Hosenball	General Counsel (NASA)
G. Marston	Member-Reappointment (Federal Home Loan Bank Board)
B. Malkiel	Member (Council of Economic Advisers)
R. Wells	Director (Office of Telecommunications Policy)
G. Ives	Member-Reappointment (National Mediation Board)
A. Washburn	Commissioner-Reappointment (Federal Communications Commission)



Page two

A. Heller

Asst Administrator Conservation  
(ERDA)

A. Sibal

General Counsel  
(EEOC)

J. Holloman

Commissioner  
(Federal Power Commission)

R. Bell

Asst Secretary International and  
Commodity Programs (Agriculture)



NOT DECIDED, BUT NEAR DECISION



		<u>Date Became Vacant</u>	<u>Comment</u>
<u>Interior</u>	Under Secretary PAS - Level III		On hold until Hathaway confirmed; candidates under consideration.
<u>Defense</u>	Asst Secretary Installation and Logistics PAS - Level IV		Candidate identified
	Deputy Director Defense Research & Engineering Schedule C - Level V		Candidate in staffing
<u>Transportation</u>	Asst Secretary Systems Develop- ment & Technology PAS - Level IV	8/74	In staffing.
	Asst Secretary Congressional Relations PAS - Level IV	9/74	DOT interviewing.
	Federal Railroad Administrator PAS - Level III		In staffing.
	Administrator, UMTA PAS - Level III	6/30/75	In staffing.
	Deputy Administrator, NHTSA Schedule C - Level V		DOT considering final candidates.



<u>Commission on Supplies and Shortages</u>	Executive Director Schedule C - Level III	New Position	Candidate identified.
<u>General Services Administration</u>	Commissioner, Public Buildings Services Schedule C - Level V		Candidates under consideration.
<u>Energy Research Development Administration</u>	Asst Administrator Conservation PAS - Level IV	New Position	Candidate in staffing.
<u>Commodity Futures Trading Commission</u>	Executive Director Schedule C - Level V	New Position	Candidate identified.
<u>Health, Education, and Welfare</u>	Director, Social Rehabilitation Service PAS - Level IV		In staffing.
<u>Agency for International Development</u>	Asst Administrator, Office of Legislative Affairs PAS - Level IV		Candidate in staffing.
<u>Federal Power Commission</u>	Chairman PAS - Level III	6/22/75	Several candidates under consideration.
<u>Securities &amp; Exchange Commission</u>	Commissioner PAS - Level IV	6/75	Pollack to be reappointed.



<u>LEAA</u>	Deputy Administrator Policy Development PAS - Level V		On hold, per Justice's request.
<u>Federal Energy Administration</u>	Asst Administrator Resource Development PAS - Level IV	3/75	Candidate in staffing.
	Asst Administrator Data Policy and Analysis PAS - Level IV		Zausner reassigned; candidates under consideration.
<u>Arms Control &amp; Disarmament Agency</u>	Asst Director for International Relations PAS - Level V		Candidate in staffing.
<u>Equal Employment Opportunity Commission</u>	Commissioner PAS - Level IV	7/75	Staffing memo in preparation.
<u>Overseas Private Investment Corporation</u>	Vice President-Finance Schedule C - Level V	3/75	Candidate identified.
<u>Labor</u>	Wage and Hour Administrator PAS - Level V	2/75	Candidate identified.



NO DECISION REACHED



		<u>Date Became Vacant</u>	<u>Comment</u>
<u>General Services Administration</u>	Associate Director for Federal Management Policy Schedule C - Level V		On hold.
	Asst Administrator Schedule C -Level V	10/74	On hold.
<u>Health, Education, and Welfare</u>	Under Secretary PAS - Level II	12/74	Search underway.
	Administrator, Health Services Administration Schedule C - Level IV	2/75	Search underway.
<u>Housing and Urban Development</u>	Asst Secretary Housing Production & Mortgage Credit PAS - Level IV		HUD interviewing candidates.
	Asst Secretary Public Affairs PAS - Level IV		In search.
	Administrator, Federal Insurance Administration Schedule C - Level IV		HUD interviewing candidates.
	Deputy Asst Secretary Equal Opportunity Schedule C - Level V		On hold.
<u>Justice</u>	Drug Enforcement Administrator PAS - Level III	5/30/75	Bartels' resignation has been accepted.

<u>Labor</u>	Asst Secretary OSHA PAS - Level IV	3/75	Search underway.
<u>Federal Maritime Commission</u>	Member PAS - Level V	6/75	Hearn's resignation has been accepted.
<u>Federal Trade Commission</u>	Commissioner PAS - Level IV	9/75	Thompson's resignation accepted; in search.
<u>Agency for International Development</u>	Asst Administrator Population & Humanitarian PAS - Level IV	4/75	On hold.
<u>Defense</u>	Asst Secretary of the Army Research & Development PAS - Level IV	3/75	Actively searching for candidates.
<u>State</u>	Deputy U.S. Rep to International Atomic Energy Agency PAS - Level V		Actively searching.
<u>Commerce</u>	Administrator, Fire Prevention & Control PAS - Level IV	New Position	New search underway.
	Asst Secretary for Tourism PAS - Level IV		Search underway.
<u>Small Business Administration</u>	Assoc Administrator for Finance and Investment Schedule C - Level V		New search underway.

PROJECTED VACANCIES



State

Asst Secretary, Public Affairs  
PAS - Level IV

Laise's resignation has been  
accepted.

LEAA

Deputy Administrator for  
Administration  
PAS - Level V

Potentially vacant if incumbent  
promoted as expected.

National Labor  
Relations Board

Member (Democrat)  
PAS - Level IV

Kennedy's term expires 8/75 and he  
has indicated his desire not to  
be reappointed.

General Counsel  
PAS - Level IV

Nash's term expires 8/15/75.

**June 8, 1975**

**MEMORANDUM FOR:                   BILL WALKER**  
**FROM:                               RON NESSEN**  
**SUBJECT:                    Background Information of Inga Rundvold (Hook)**

**Here's a packet of material sent to me by a woman I once knew vaguely when she worked at WRC-TV.**

**I do not wish to make any recommendation on this matter.**

**Attachment**

**RN/pac**



June 5, 1975

Dear Inga:

I have received the packet of material which you sent me in support of your appointment as Assistant Secretary of Commerce for Tourism.

I have forwarded this material to the proper people here at the White House, and I wish you all the good luck in this endeavor.

Sincerely,

Ron Nessen  
Press Secretary  
to the President

Ms. Inga Rundvold (Hook)  
American Revolution  
Bicentennial Administration  
2401 E Street, N.W.  
Washington, D. C. 20276

RN/pac



THE WHITE HOUSE

WASHINGTON

June 4, 1975

MEMORANDUM FOR: OFFICE OF THE PRESS SECRETARY

FROM: PRESIDENTIAL PERSONNEL OFFICE *aw*

SUBJECT: Assistant Director for International Relations  
of the U. S. Arms Control and Disarmament  
Agency (PAS, Level V)

Attached is a copy of our proposed memorandum to the President discussing the nomination of John Newhouse as Assistant Director for International Relations of the U. S. Arms Control and Disarmament Agency (ACDA).

As we wish to finalize this recommendation by Wednesday, June 11, 1975, please have your office let Peter McPherson's office know of your opinion in order that we may accurately represent your views in the final decision memorandum. If we have not heard from your office by that time, we will assume that you have no opinion and go forward with the memorandum. Your observations and assistance will be greatly appreciated.

Thank you very much.

Attachments

*I do not  
wish to make a  
recommendation  
RHK*



THE WHITE HOUSE

WASHINGTON

MEMORANDUM FOR THE PRESIDENT

THROUGH: DONALD RUMSFELD

FROM: WILLIAM N. WALKER

SUBJECT: Assistant Director for International Relations  
of the U. S. Arms Control and Disarmament  
Agency (PAS, Level V)

This memorandum seeks your approval of John Newhouse as Assistant Director for International Relations of the U. S. Arms Control and Disarmament Agency (ACDA) vice Robert H. Miller who has resigned. This position requires extensive knowledge on arms control matters and it has taken some time to find an appropriate candidate. Director Ikle recommends the appointment of Newhouse (Tab A). Mr. Newhouse served on the staff of the Senate Committee on Foreign Affairs several years ago, and so Mr. Friedersdorf's office verified the qualifications and appropriateness of this appointment with contacts on that staff.

Newhouse, 46, is an Independent from the District of Columbia who has been at ACDA as Counselor since 1973. For the year, 1970-1971 he was a Senior Fellow at the Brookings Institution and for the year prior to that (1969-1970) he was a research associate with the firm of Bolt, Berarek & Newman International. From 1964-1969 he was the European Director of Projects, Twentieth Century Foundation and Fondational Nationale des Sciences Politique of Paris. As noted above, he was a professional staff member of the Senate Committee on Foreign Relations from 1959-1964. He is a graduate of Duke University (1950) and a copy of his career profile is attached for your review (Tab B).

I recommend the approval of John Newhouse as Assistant Director for International Relations of U. S. Arms Control and Disarmament Agency.

\_\_\_\_\_ Approve

\_\_\_\_\_ Disapprove



UNITED STATES ARMS CONTROL AND DISARMAMENT AGENCY  
WASHINGTON

April 24, 1975

OFFICE OF  
THE DIRECTOR

MEMORANDUM FOR THE PRESIDENT  
THE WHITE HOUSE

Subject: Nomination of John Newhouse as  
Assistant Director of the United States  
Arms Control and Disarmament Agency

There is proposed for your approval the nomination of John Newhouse, of the District of Columbia, to be an Assistant Director of the United States Arms Control and Disarmament Agency. He would succeed Robert H. Miller whose resignation you accepted by letter dated September 12, 1974.

This nomination is in accordance with the provisions of Section 24 of the Arms Control and Disarmament Act, as amended (Public Law 297, 87th Congress; Title 22, United States Code, Section 2564).


As an Assistant Director of the United States Arms Control and Disarmament Agency, Mr. Newhouse would head the Agency's International Relations Bureau. He is well qualified for this position by virtue of his experience as Counselor of the Arms Control and Disarmament Agency, a former professional staff member of the U.S. Senate Committee on Foreign Relations, and writer and private research organization fellow concerned with questions of arms control and national security.

Mr. Newhouse has had a full field investigation by the Federal Bureau of Investigation in April 1959 and was reinvestigated by the Civil Service Commission in 1973.





A copy of Mr. Newhouse's resume and a brief description of the duties he would perform at this Agency are attached.

  
Fred C. Ikle

Attachments:

1. Resume
2. Position Description



JOHN NEWHOUSE

DATE AND PLACE OF BIRTH : February 6, 1929, East Orange, New Jersey

MARITAL STATUS: Single

EDUCATION: Duke University, B.A., 1950

MILITARY: 1951-1952 - United States Air Force

EMPLOYMENT: 1973-Present - Counselor, Arms Control and Disarmament Agency  
1959-1964 - Professional Staff Member, U.S. Senate Committee on Foreign Relations  
1964-1969 - European Director of Project, Twentieth Century Foundation & Fondation Nationale des Sciences Politique of Paris  
1969-1970 - Senior Research Assoc., Bolt, Berarek & Newman Int'l.  
1970-1971 - Senior Fellow, Brookings Institution  
1971-1973 - Self-employed Writer

LEGAL AND VOTING ADDRESS: 2813 35th Street, N.W.  
Washington, D.C. 20007

POLITICAL AFFILIATION: Independent



ASSISTANT DIRECTOR  
UNITED STATES ARMS CONTROL AND DISARMAMENT AGENCY  
(International Relations Bureau)  
Level V, PAS

BRIEF DESCRIPTION OF DUTIES: As the Agency's authority in the field of International Relations, the Assistant Director (International Relations Bureau) is responsible for the planning, formulation, coordination and execution of Agency programs concerning international relations matters. He plans and directs research, development and other studies in the field of arms control relating to international relations. Under the supervision of the Director of the Agency, he formulates procedures which will assure cooperation, consultation, and continuing exchange of information between the Agency and other affected Government agencies in all international relations aspects of U.S. arms control and disarmament policy and related matters. He also participates in the establishment of arms control and disarmament policy with primary responsibility for assuring the soundness and completeness of the international relations aspects.

