

The original documents are located in Box 132, folder “Rogers, James” of the Ron Nessen Papers at the Gerald R. Ford Presidential Library.

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MEMORANDUM

THE WHITE HOUSE

WASHINGTON

July 31, 1975

MEMORANDUM FOR HON. RONALD H. NESSEN

FROM: James R. Rogers

Your attention is called to the fact that the appointment of Mr. Herbert G. Klein is limited to period ending 6/30/75.

Please indicate below what you want done about such appointment and return this to me as quickly as possible.

If you indicate that the appointment is to be allowed to end there will be additional information needed and we will promptly supply the form(s) that will provide what we will need when completed by the employee and returned.

If you indicate desire to have appointment converted to one of indefinite duration and we find that the full field investigation has not been run or is not completed, action will be taken to extend the present limited appointment for a period long enough to allow for completion of the investigation.

Please call me if you have any questions.

Check desired action - and sign below:

Extend appointment for period of (3 months)
(Not to exceed _____)

~~Convert appointment to one of indefinite duration.~~

Allow appointment to come to scheduled end.

(Date)

Ronald H. Nessen
(Signature)

MEMORANDUM

THE WHITE HOUSE

WASHINGTON

Ron --

This is the story on Herb Klein:

When Klein left the White House in 1973, he was kept on as an unpaid consultant, and was part of the Ron Ziegler roles on the following terms:

Not paid any salary

Does not get any government credit for his consultation

Does get per diem if he is actually employed, and also travel expenses to place where he is going to work for W.H.

In December 1974 Klein expressed interest to Rumsfeld to be kept on in that capacity. Rumsfeld sent a note to Jerry Jones to have the Personnel office implement this. There was no expiration date mentioned. Now Personnel is required to put a limitation on all consultant appointments. In order to get a expiration date on him, they need you to fill out the attached form.

The technicalities of Klein's agreement:

He ~~is~~ has a "letter of service by agreement". This means that he works when he is asked to work - could be called in for a conference, or for travel.

If he were terminated, he would get a letter saying his assignment has been completed.

You can extend Klein for 90 days maximum - after which you could keep extending him for 90 day periods.

I don't see any harm on keeping him on - at least until after the election, since he doesn't cost us anything, and to terminate him would probably cause unnecessary hurt feelings.

c g

V.

THE WHITE HOUSE
WASHINGTON

August 3, 1973

Pub
Under
C. H. E.
Tom
8/30/73

Dear Mr. Klein:

I have been authorized to arrange for your services as a Consultant without compensation, effective today. Coverage is provided for transportation expenses and per diem in lieu of subsistence when traveling on official business in connection with this appointment in accordance with Standardized Government Travel Regulations or as authorized by the President.

Your entering into this agreement will not cause you to become an employee of the Federal Government.

If this is agreeable with you, please sign the original of this letter in the space provided below and return it to me.

Sincerely,

Bruce A. Kehrli

Bruce A. Kehrli
Special Assistant
to the President

Mr. Herbert G. Klein

(Do Not Detach)

AGREED:

Herbert G. Klein
(Signature)

August 14, 1973
(Date)



July 15, 1975

MEMORANDUM FOR JIM CONNOR
JIM ROGERS

FROM: RON NESSEN

SUBJECT: Bob Passwaters Temporary Press Advanceman

Bob Passwaters has served as a Press Advanceman on President Ford's last two foreign trips. His services are invaluable to advance press arrangements made for the President's trips and I would like to request his services as a consultant.

Would you please arrange payment of \$76.93 per day for his services as Consultant for the period July 17, 1975, through August 7, 1975.

I would appreciate action on this request as soon as possible to ensure minimum amount of delay in reimbursing Mr. Passwaters upon completion of the President's trip.

Thank you for your help.

RN/JC/jc.



THE WHITE HOUSE
WASHINGTON

*Bill
FV I
and
return to
me*

Ron --

Dorrance Smith is also just on
a consultant basis - due off in about
a month.

Something needs to be done about
him too.....

c g



MEMORANDUM

THE WHITE HOUSE

WASHINGTON

October 30, 1975

MEMORANDUM FOR HON. RONALD H. NESSEN

FROM: James R. Rogers

Your attention is called to the fact that the appointment of Mr. David R. Wendell is limited to period ending 11/17/75.

Please indicate below what you want done about such appointment and return this to me as quickly as possible.

If you indicate that the appointment is to be allowed to end there will be additional information needed and we will promptly supply the form(s) that will provide what we will need when completed by the employee and returned.

If you indicate desire to have appointment converted to one of indefinite duration and we find that the full field investigation has not been run or is not completed, action will be taken to extend the present limited appointment for a period long enough to allow for completion of the investigation.

Please call me if you have any questions.

Check desired action - and sign below:

X Extend appointment for period of (6 months)
(Not to exceed _____)

_____ Convert appointment to one of indefinite duration.

_____ Allow appointment to come to scheduled end.



1 Nov 1975
(Date)

Ronald H. Nessen
(Signature)