

The original documents are located in Box 8, folder “1/28/76 - Tea for Mrs. Yitzhak Rabin” of the Sheila Weidenfeld Files at the Gerald R. Ford Presidential Library.

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THE WHITE HOUSE

WASHINGTON

SUBJECT: Instructions for Social Aides

EVENT: Tea for Mrs. Yitzhak Rabin

Date/Time: January 28, 1976 (4:00) No. of Guests: 20

Uniform: Service Dress Parking: North Grounds

In-Place Time for Aides: 3:00 pm (Social Office)

In-Place Time for OIC: _____

Duty Aide: Capt W. L. Domina, USMC

First Family Participation: Mrs. Ford

The following Social Aides will attend:

- Capt Janet S. Rexrode, USA
- 2dLt Julia A. Dean, USA

*Officer in Charge

Music:

Remarks:

macCall
 ROBERT E. BARRETT
 for Major, U. S. Army
 Army Aide to the President



DISTRIBUTION:

- Capt Kollmorgen
- Maj Barrett
- Capt Domina
- Capt Mead

- Social Office.
- Mrs. Weidenfeld
- Secret Service
- Visitor's Office
- Band

- Usher's Office
- White House Garage
- White House Staff Mess
- Mr. O'Donnell
- White House Police

THE WHITE HOUSE

WASHINGTON

MRS. FORD:

Event: Tea with Mrs. Yitzhak Rabin, wife of the Prime Minister of Israel

Date/Time: January 28, 1976 4:00 p. m.

Sequence of Events:

3:50 p. m. Your guests, except Mrs. Rabin and party, will arrive through the Diplomatic Reception Room and will be escorted to the Yellow Oval Room.

3:55 p. m. Maria Downs will escort you to the Diplomatic Reception Room where you will wait for the arrival of Mrs. Rabin.

Mrs. Rabin will be accompanied by Mrs. Simcha Dinitz, wife of the Ambassador of Israel, and Mrs. Catto, wife of the Chief of Protocol.

4:00 p. m. Mrs. Rabin, Mrs. Dinitz, and Mrs. Catto will arrive through the Southwest Gate. You will greet in front of the entrance to the Diplomatic Reception Room.

4:05 p. m. You will escort Mrs. Rabin to the Second Floor via elevator and proceed to the Yellow Oval Room where you will join your guests for tea.

4:30 p. m. After the tea, you will escort Mrs. Rabin and guests to the Diplomatic Reception Room and bid farewell.

You will return to the Family Quarters.

NOTES: A White House photographer will be present.

Guest list is attached.

