

The original documents are located in Box 26, folder “Nixon, Richard - Transition Expenditures: General (6)” of the John Marsh Files at the Gerald R. Ford Presidential Library.

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THE WHITE HOUSE

WASHINGTON

February 3, 1975

MEMORANDUM FOR: RUSS ROURKE

FROM: JACK MARSH

I think it is very important that we have a transition group meeting either Wednesday or Thursday to try to pull together a concerted wrap-up, which would include a report that could be made available by February 9 to cover as many of the controversial points as we can which might be used by the press to include:

1. Status Key Biscayne.
2. Status Grand Cay
3. Status all Federal agencies San Clemente
4. Status all pieces of communications
5. Status EOB offices
6. Status all White House detailees
7. Status Jackson Place
8. Status papers which can be shipped
9. Status memorabilia
10. Status impounded mail
11. Status accounts receivable from detailees (not to be published).
12. Status of Nixon personal property stored in Executive warehouse.
13. Need for a financial up-date on transition.

FOR JACK MARSH:

- 1) At the outset, advise GSA that it is hereby being tasked with the responsibility of preparing a final report on the transition, including the pulling together of separate reports from each of the agencies involved.
- 2) Request each of the agencies or offices represented at the meeting to submit their reports directly to GSA (designate individual); copy to Marsh and Casselman.
 - a) White House
 - b) GSA
 - c) Transportation
 - d) Justice
 - e) Defense
 - f) Treasury
 - g) OMB

**NATIONAL ARCHIVES AND RECORDS SERVICE
WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)**

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
List	List of Invitees to Transition Group Meeting, 1 pg	[2/3/75] N.D.	B

FILE LOCATION
John Marsh Files, Box 26, "Nixon, Richard- Transition Expenditures: General, 2/75-7/75 (6)

RESTRICTION CODES

(A) Closed by Executive Order 12356 governing access to national security information.
 (B) Closed by statute or by the agency which originated the document.
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Rad

FOR JACK MARSH:

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- 2) Request each of the agencies or offices represented at the meeting to submit their reports directly to GSA (designate individual); copy to Marsh and Casselman.
 - a) White House
 - b) GSA
 - c) Transportation
 - d) Justice
 - e) Defense
 - f) Treasury
 - g) OMB

* ASK FOR ANY QUESTIONS AS YET
UNANSWERED FOR GSA'S PURPOSES.



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4/2/14

2-5
JAN 22 1975



UNITED STATES OF AMERICA
GENERAL SERVICES ADMINISTRATION
WASHINGTON, D. C. 20405

ADMINISTRATOR

January 21, 1975

MEMORANDUM TO: Honorable Donald H. Rumsfeld
Honorable John O. Marsh, Jr.

I have been making plans relating to former President Nixon and the termination of his transition period. The transition ends on February 8, 1975. I have met with Colonel Brennan and Rosemary Woods to determine staffing and a plan of action beginning for the period February 9, 1975 and ending June 30, 1975.

I have tried several times to arrange to meet with you to discuss these matters (through Mr. Rumsfeld's Office) but was unsuccessful in doing so and that is the reason I am presenting this in writing.

The reason for making a plan is to avoid making mistakes relating to our responsibilities under the two laws governing former Presidents. I am sure you will agree that it is important that all of the necessary steps are taken to show that the transition has been closed out as of February 8, 1975.

The following is submitted to you for your consideration:

1. The personnel files of all individuals on detail to former President Nixon should contain the appropriate documents ending the detail as of February 8, 1975 (Colonel Brennan has assured me that he will work with the Department of Defense to be sure that they do the same).
2. The following individuals will go on the payroll of former President Nixon:

Rosemary Woods
Loie Gaunt
Nora Vandersommen
Joanne Miller



R - Follow up. M

In addition, Frank Gannon and Marjorie Acker will be unpaid consultants to former President Nixon. Diane Sawyer will be a volunteer for a short period of time.

3. Frank Gannon will be stationed in San Clemente. Rosemary Woods and Marjorie Acker will be stationed in Washington. It is recommended that Rosemary Woods and Marjorie Acker be located in the office built for former Presidents in Jackson Place.
4. All excess equipment and supplies are being removed from the San Clemente office complex and this task will be completed by February 8, 1975.
5. It is my understanding that the only individuals who will be in San Clemente on a full-time basis are individuals shown in #2 above except for Rosemary Woods and Marjorie Acker.
6. Space and equipment will be provided for volunteers working at San Clemente.

The financial plan that goes into effect as of February 9, 1975 is as follows:

. Pension	\$55,000
. Salaries and Benefits	36,000
. Communications	2,200
. Postage, travel, equipment rentals, and miscellaneous	<u>6,800</u>
	<u>\$100,000</u>

GSA plans to have three employees at San Clemente office complex to support the former President and the Secret Service. These will be one electrician and two laborers.

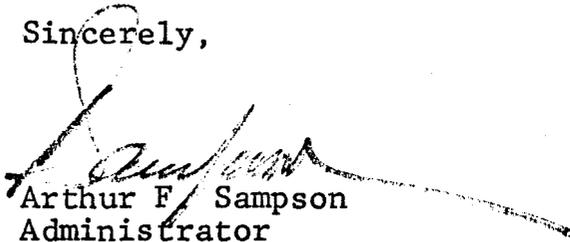
Page 3

I am proceeding to process papers and take the necessary actions to accomplish all that I can within my jurisdiction.

The assignment of space for Rosemary Woods and the payroll actions that I mentioned above need to be done by your staff.

I want to assure you that as of February 9, 1975 that transition will be in order -- there will be no mistakes.

Sincerely,



Arthur F. Sampson
Administrator

Who is here
besides Tom

① 1 Dec - cleared Grand
Cay

② Earl Armburst will
put together # factors
involved.

③ Main thrust here will be
physical wrap-up.

④ Gulley has 20 Feb deadline
for H.C., Key B., & S. Clements,
- will send preliminary wrap-up.

⑤ ~~NOT~~ Transcriptions

⑥ Admin Top funds are to
be ~~used~~ prepared ^{report}



① Don Young - OSA

② Report by now Sat. -
questions will come into
press conference Mon. -



175 + 175 1/2

GSA
will move
ALL
//

- 1) MATERIALS GOING TO ST. CLEMENTE
MOVE OUT ~~FRI~~ ^{THURS} 2/6 at 6:00PM
(NOW IN 175 ± 175 1/2)
- 2) MATERIALS IDENTIFIED AS "PRESIDENTIAL"
TRANSFER TO GSA CONTROLLED
AREA (4th FL, EOB) ON "FRI 2/7
(NOW IN 175 ± 175 1/2)
- 3) MISS WOODS CURRENT WORK MATERIALS
+ SUPPLIES.
~~GSA~~ MOVE TO JACKSON PLACE ON
FRIDAY 2/7
(NOW LOCATED IN 175 ONLY)
- 4) MISS WOODS "PERSONAL MATERIALS
AND PAPERS"
NOW IN 175 1/2 - LEAVE THERE
TIL RELEASED BY COURTS + BUCKEN

Rose Woods name has never
appeared on any court order.
(Bill Casselman & wife)

She wants to move it over
to Jackson Place.

wants to get Mr. Fromm
Bucken to move the gear



THE WHITE HOUSE

WASHINGTON

February 3, 1975

MEMORANDUM FOR: RUSS ROURKE
FROM: JACK MARSH

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1. Status Key Biscayne.
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4. Status all pieces of communications
5. Status EOB offices
6. Status all White House detailees
7. Status Jackson Place [Rose - 1, 2 floor (Hoopes)
or Access to Kitchennette - advise Pease (Hoopes)
8. Status papers which can be shipped
9. Status memorabilia
10. Status impounded mail
11. Status accounts receivable from detailees (not to be published).
12. Status of Nixon personal property stored in Executive warehouse (25 foot moving van load).
13. Need for a financial update on transition.



San Clemente file

February 3, 1975

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FROM: JACK MARSH

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- 1. Status Key Biscayne.**
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THE WHITE HOUSE
WASHINGTON

For 11:00

Transition

netz.

M

FEB 4 1975

THE WHITE HOUSE
WASHINGTON

February 3, 1975

MEMORANDUM FOR: JOHN O. MARSH, JR.
FROM: JERRY H. JONES
SUBJECT: Separation of Transition Group

Tab A includes Mr. Sampson's memorandum of January 21 to you and Mr. Rumsfeld.

Tab B is a memorandum from Mr. Rogers in our Personnel Office advising that the GSA Regional Office in San Francisco was planning to pick up the following personnel effective February 9, 1975:

IM/CON
IN/CON.
V61

- Marjorie P. Acker
- Franklin Reid Gannon
- L. Diane Sawyer
- Nora L. Vandersommen
- Rose Mary Woods

We were also advised by GSA's San Francisco Regional Office that Loie Grace Gaunt would also be appointed.

The additional questions posed by Mr. Rogers have been either answered or will soon be answered, and this memorandum is to bring you up to date.

1. Individual who will assume responsibility for the check-out for Gannon, Sawyer, Vandersommen and Ziegler:

Ann Grier has accepted this task and will carry the check-out forms around for these individuals. Diane Sawyer has been advised to collect all WHS passes of Gannon, Ziegler and Vandersommen, and send them to Ann Grier for return to Secret Service.

2. How will the separation action be handled?

All four, Ziegler, Gannon, Sawyer and Vandersommen, will submit letters of resignation and return them to the Office of the Staff Secretary.

3. Will Alice E. Nelson be returned to the Correspondence Section?

Yes.

Mr. Rogers has been advised of these decision in the memorandum at Tab C.

Thank you.

cc: Donald Rumsfeld

...

...



UNITED STATES OF AMERICA
GENERAL SERVICES ADMINISTRATION
WASHINGTON, D. C. 20405

ADMINISTRATOR

January 21, 1975

MEMORANDUM TO: Honorable Donald H. Rumsfeld
Honorable John O. Marsh, Jr.

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I have tried several times to arrange to meet with you to discuss these matters (through Mr. Rumsfeld's Office) but was unsuccessful in doing so and that is the reason I am presenting this in writing.

The reason for making a plan is to avoid making mistakes relating to our responsibilities under the two laws governing former Presidents. I am sure you will agree that it is important that all of the necessary steps are taken to show that the transition has been closed out as of February 8, 1975.

The following is submitted to you for your consideration:

1. The personnel files of all individuals on detail to former President Nixon should contain the appropriate documents ending the detail as of February 8, 1975 (Colonel Brennan has assured me that he will work with the Department of Defense to be sure that they do the same).
2. The following individuals will go on the payroll of former President Nixon:

Rosemary Woods
Loie Gaunt
Nora Vandersommen
Joanne Miller



In addition, Frank Gannon and Marjorie Acker will be unpaid consultants to former President Nixon. Diane Sawyer will be a volunteer for a short period of time.

3. Frank Gannon will be stationed in San Clemente. Rosemary Woods and Marjorie Acker will be stationed in Washington. It is recommended that Rosemary Woods and Marjorie Acker be located in the office built for former Presidents in Jackson Place.
4. All excess equipment and supplies are being removed from the San Clemente office complex and this task will be completed by February 8, 1975.
5. It is my understanding that the only individuals who will be in San Clemente on a full-time basis are individuals shown in #2 above except for Rosemary Woods and Marjorie Acker.
6. Space and equipment will be provided for volunteers working at San Clemente.

The financial plan that goes into effect as of February 9, 1975 is as follows:

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GSA plans to have three employees at San Clemente office complex to support the former President and the Secret Service. These will be one electrician and two laborers.



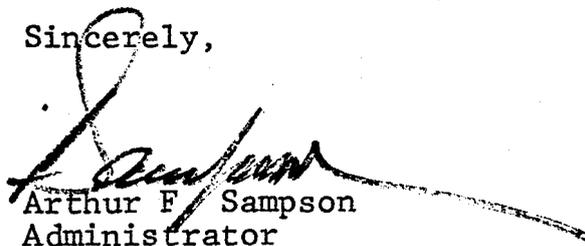
Page 3

I am proceeding to process papers and take the necessary actions to accomplish all that I can within my jurisdiction.

The assignment of space for Rosemary Woods and the payroll actions that I mentioned above need to be done by your staff.

I want to assure you that as of February 9, 1975 that transition will be in order -- there will be no mistakes.

Sincerely,

A handwritten signature in dark ink, appearing to read "Arthur F. Sampson", with a long horizontal flourish extending to the right.

Arthur F. Sampson
Administrator



B



MEMORANDUM

THE WHITE HOUSE
WASHINGTON

January 31, 1975

TO: DAVID HOOPES

FROM: JIM ROGERS *JRR*

SUBJECT: Separation of Personnel on Transition Group

Today I have received a telephone request from the GSA Regional Office in San Francisco for personnel information and release dates for the Transition Group. The personnel listed below will be appointed by GSA for the Office of Former President Nixon, effective February 9, 1975, with our separation effective close of business February 8:

Marjorie P. Acker
Franklin Reid Gannon
L. Diane Sawyer
Nora L. Vandersommen
Rose Mary Woods

They are also appointing Loie Grace Gaunt. I have given them the personnel information they need and arranged for our separation to be February 8.

There are two or three questions that need to be resolved:

1. Who should assume responsibility for check-out forms for those in California, i. e., Gannon, Sawyer and Vandersommen? Since Rose Woods and Marj Acker are here they can do their own.
2. How will the separation action on Ziegler be handled -- by resignation, or termination-change of administration? Since he is presidential, he is not eligible for severance pay. What about his check-out form?
3. Are we to reassign Alice E. Nelson to Correspondence Section?

C

THE WHITE HOUSE

WASHINGTON

February 3, 1975

MEMORANDUM FOR:

JAMES ROGERS

FROM:

DAVID C. HOOPES 

SUBJECT:

Separation of Transition Group
Personnel

Thank you for your memorandum of January 31, 1975, advising that Marjorie P. Acker, Franklin Reid Gannon, L. Diane Sawyer, Nora L. Vandersommen and Rose Mary Woods would be transferred to General Services Administration San Francisco Regional Office rolls.

This is to advise you that Marjorie Acker and Rose Mary Woods will handle their own check out forms, while Ann Grier will handle the check out forms for Gannon, Ziegler, Sawyer and Vandersommen. All of these people will submit resignations and I will forward them to you when they are received.

Alice E. Nelson should be reassigned to the Correspondence Section.

Thank you.

cc: Robert Linder



M

THE WHITE HOUSE

WASHINGTON

February 5, 1975

MEMORANDUM TO: JACK MARSH

FROM: RUSS ROURKE *R*

SUBJECT: CONVERSATION WITH ROSE WOODS
CONCERNING THE PROPOSED UTILIZATION
BY THE CIA COMMISSION OF THE TOP
TWO FLOORS OF 716 JACKSON PLACE

Miss Woods would be agreeable to this proposal (actually I presented it to her as the anticipated plan not subject to her approval or disapproval) if she is permitted to secure the removal from the EOB to Jackson Place of her "personal materials and papers". Tom Wolf (GSA) advised that these items must be left in 175 1/2 "until released by the courts and Phil Buchen". Miss Woods counters that "her name never appeared, to her knowledge, on any court order concerning her materials", and she should, therefore, be permitted to remove them.

In the event the transfer of the aforementioned materials is not permitted, she advised that she would have her attorneys act both to secure their transfer and to block the proposed utilization of the top two floors of Jackson Place by the CIA Commission.

*Miss Woods advises that there exists a detailed inventory of all of her materials and documents prepared by GSA, and that "that inventory should certainly serve as the basis for permitting the removal of the items in question at Jackson Place".

cc: Phil Buchen
Bill Casselman

THE WHITE HOUSE
WASHINGTON

February 5, 1975

MEMO FOR JACK MARSH

Before we go to DR with this request for the top two floors of 716 Jackson Place, it would probably be well for you to discuss it with Rose Mary Woods, since we're trying to get her over there as soon as possible.

Can she do without the two two floors for the next few weeks--i. e., until April 4 when the CIA Commission completes its work?

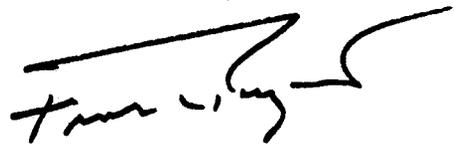
If so, we'll proceed to seal off the two top floors, which are accessible from the 712 Jackson Place facility.


DAVE HOOPES

OFFICE OF THE VICE PRESIDENT
WASHINGTON

February 4, 1975

MEMORANDUM FOR: Jerry Jones
FROM: Frank R. Pagnotta
SUBJECT: 716 Jackson Place



As a follow-up of my telephone conversation with Dave Hoopes, it is requested that the second and third floor space of 716 Jackson Place be made available to the CIA Commission. The Commission presently occupies 712 Jackson Place, but that space is inadequate to house the Commission's staff; hence the urgent need for additional space in order for the Commission to function and carry out its assigned mission.

Mr. Peter Wallison, Legal Counsel to the Vice President, and Mr. Philip Buchen, Counsel to the President, have discussed the above needs and Mr. Buchen has, in effect, approved our use of the space and informed Mr. Wallison that we may proceed.

A certain amount of work must be completed for security reasons before the space can be utilized. Time is of the essence; therefore the needed security work, etc., must be implemented immediately.

In view of the above, it would be appreciated if you would advise us at the earliest possible time of the availability of this requested space.

cc: Mr. Philip Buchen
Mr. Peter Wallison

*no need room
on 3rd floor*

*Best room on 1st floor
Wants to look both together
will oppose both*

THE WHITE HOUSE
WASHINGTON

R-

D-
Trans.
mtg *

What do we
do re: this?

Shovelet R/N
make offer to TT
after we know TT
wants the table?
M

FEB 4 1975

THE WHITE HOUSE

WASHINGTON

January 31, 1975

MEMORANDUM FOR: JOHN O. MARSH, JR.
FROM: JERRY H. JOHNS 
SUBJECT: Cabinet Room Table

Jack Brennan inquired recently about a possible gift by former President Nixon of the Cabinet Table, which he purchased and installed in the Cabinet Room, to the White House.

The Counsel's Office (Bill Casselman) has reviewed the case and sees no reason why the former President should not be advised by your office that the White House would entertain an offer of the table. If Richard Nixon wants to make the gift, we will refer a formal offer to the National Park Service and the Curator for review and appropriate action.

Would you discuss this with Jack Brennan and if Richard Nixon decides to make the gift, have Jack Brennan send a letter to you but addressed to the Director, National Park Service offering the gift. If you will send the letter down to me, I will take care of it from there.

Thank you.

THE WHITE HOUSE
WASHINGTON

January 29, 1975

MEMORANDUM FOR: Dave Hoopes
FROM: Bill Casselman



This is in response to your inquiry regarding a possible offer by former President Nixon to donate the meeting table in the Cabinet Room to the White House. As a matter of law, we see no problem with the acceptance of such an offer.

Based on the facts and conclusions contained in the Staff Report of the Joint Committee on Internal Revenue Taxation (93rd Congress, 2nd Session, House Report 93-966, pp. 144-146), the table appears to be the personal property of Mr. Nixon. 3 U.S.C. 110 authorizes the Director of the National Park Service, with the approval of the President, to accept donations of furniture for use in the White House. Section 110 further provides that all articles thus donated become the property of the United States in order to be accounted for as such.

Accordingly, upon receipt of an offer from Mr. Nixon, we recommend that the offer be referred to the National Park Service and the Curator of the White House for review and appropriate action in accordance with 3 U.S.C. 110 and related authorities regarding the preservation of the White House (P.L. 87-286 and E.O. 11145 ((March 7, 1964)), as amended).

THE WHITE HOUSE

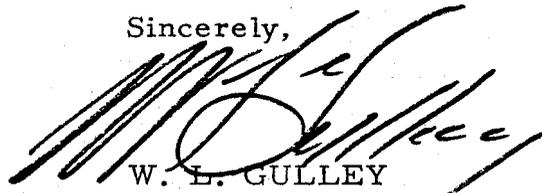
WASHINGTON

February 6, 1975

Dear Mr. Sampson:

In reply to your letter requesting air transportation for the transport of cargo belonging to Mr. Nixon, please be advised that an Air Force aircraft on a White House mission will be departing Andrews Air Force Base at 8:00 a.m., 7 February 1975, with the final destination of Norton Air Force Base, California. This aircraft has available space for Mr. Nixon's property and since government funds are authorized for the shipment of this material and since the aircraft must return to Norton Air Force Base with empty space, no charge will be made against transition funds. It is my understanding the Department of Defense will bear no expense in transporting this cargo to Andrews Air Force Base and from Norton Air Force Base to its final destination.

Sincerely,



W. L. GULLEY

Executive Assistant to the
Military Assistant to the President

Mr. Arthur F. Sampson
Administrator
General Services Administration
General Services Administration Building
18th and F Streets, N. W.
Washington, D. C. 20405

NATIONAL ARCHIVES AND RECORDS SERVICE

WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Letter	W.L. Gulley to Charles P. McAuley, and attachments, 9 pgs.	2/5/75	B

FILE LOCATION

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 General, 2/75 - 7/75 (6)

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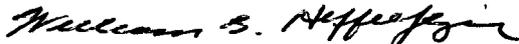
ASSISTANT SECRETARY OF TRANSPORTATION
WASHINGTON, D.C. 20590

February 7, 1975

FEB 7 1975

MEMO TO: Mr. John O. Marsh, Jr.

Please find attached a copy of the
material provided to Mr. Wolfe
as you requested.


William S. Heffelfinger

Attachment

NATIONAL ARCHIVES AND RECORDS SERVICE
WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Letter	Angelo Picillo to Thomas P. Wolfe, 2 pgs	2/6/75	B

FILE LOCATION
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FORM OF DOCUMENT	CORRESPONDENTS OR TITLE	DATE	RESTRICTION
Letter	Robert F. Bonitati to Jerry L. Pettis 4 pgs.	1/31/75?	B

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800
4/7/14

ASSISTANT SECRETARY OF TRANSPORTATION FEB 7 1975

WASHINGTON, D.C. 20590

February 7, 1975

MEMO TO: Mr. John Marsh, Jr.

Attached is a correction to our earlier transmission of this morning on the topic of transition.

William S. Heffelfinger

William S. Heffelfinger



NATIONAL ARCHIVES AND RECORDS SERVICE
WITHDRAWAL SHEET (PRESIDENTIAL LIBRARIES)

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83
4/2/14

THE WHITE HOUSE
WASHINGTON

Jack --

Checked with Tex Gunnels. He advises that we go with option 1. States that "You'll never satisfy everyone."... Can justify Sanchez's present during confusing period and during period of serious Nixon health problems., etc., etc.

~~#~~
Russ



THE WHITE HOUSE
WASHINGTON

FEB 12 1975

February 12, 1975

RUSSELL ROURKE:

Would you please let me know where Mr. Marsh lines up on these options so I can indicate his recommendation before forwarding this on to Mr. Rumsfeld?

Thank you.


DAVE HOOPES

15 Feb -

RAM advised Sarah

Options 1

THE WHITE HOUSE
WASHINGTON

February 12, 1975

MEMORANDUM FOR: DONALD RUMSFELD

FROM: JERRY H. JONES

SUBJECT: \$3,647.39 Reimbursement for
Salary of Fina and Manolo Sanchez
for Period August 9-October 5, 1974.

In his memorandum to Senator Montoya on September 20, the Director of the National Capital Parks reported that Fina and Manolo Sanchez had been detailed to San Clemente with the understanding that reimbursement would be made, acknowledging, however, that the source of reimbursement funds was at the time unknown. (Tab A)

Rex Scouten is now inquiring when and from whom the \$3,647.39 reimbursement will be made. I see three options:

Option 1: Make no reimbursement.

PL 88-277 authorized any Government agency to detail an employee with or without reimbursement to assist former Presidents during the transition period. There is no requirement that Interior be reimbursed. The only suggestion that there would be a reimbursement came from someone in the National Capital Parks.

Option 2: Reimburse the Department of Interior from White House funds.

This would be very difficult to do today since it is after February 9 and GAO auditors would take a dim view of such action.

Option 3: Request that Richard Nixon reimburse the Department of Interior.

While the former President agreed to begin paying Manolo and Fina on October 5, 1974, I am not sure he was ever consulted about his having to reimburse the Government for the first two months of their salary while in San Clemente.

RECOMMENDATION

That you approve Option 1, to make no reimbursement.

Approve

A handwritten signature in dark ink, appearing to be 'JM', written over a horizontal line.

Disapprove

Thank you.



pg 815

FPZ-NCP (APB)

September 20, 1974

Honorable Joseph M. Montoya
U. S. Senate
Washington, D. C. 20510

Dear Senator Montoya:

We are very pleased to provide the following information concerning the arrangements under which Mr. & Mrs. Sanchez have been detailed to San Clemente, California, as requested by Mr. Kana.

This office is very sensitive to the statements made before the Appropriation Committees of the Congress that employees of the Executive Residence work only in the Residence. However, in this unusual transition it was agreed to release these two employees for a limited period of time with the understanding that reimbursement would be made.

We are in no position to know the source of funds from which reimbursement would be made.

We understand that the basis for the request for the detail was the authority contained in Public Law 88-277, whereby any employee of any agency of any branch of the Government may be detailed with or without reimbursement to assist former Presidents as well as Presidents-elect during the transition period.

We hope that this provides you with the information you requested.

Sincerely yours,

(Sgd.) Manus J. Fish, Jr.

Director, National Capital Parks

cc: NCP Surname Copy
NCP File Copy
Mr. Rick Robbins, SOL
Mr. Hough

FPHough:bf 9/20/74

Aug 10 - out 5
3,647.39





GENERAL SERVICES ADMINISTRATION

WASHINGTON, DC 20405

February 25, 1975

FROM: DIRECTOR OF INFORMATION

TO: Russ Rourke
The White House

per our conversation

A large, stylized handwritten letter 'R' in black ink, representing the signature of Rich Vawter.

Rich Vawter

GENERAL SERVICES ADMINISTRATION
OBLIGATIONS, PRESIDENTIAL TRANSITION
(8-9-74 - 2-8-75)

<u>Object Class</u>	<u>Obligations</u>
Personnel Compensation (2 part-time secretaries)	\$4,769
Transportation of Things..... (moving office equipment to San Clemente)	801
Rents and Utilities..... (Hospital room at Long Beach for aides' use)	605
Communications..... (telephones and postage)	13,444
Other Services..... (reproduction services, car rental)	7,240
Supplies..... (stationery, office supplies, wire service, newspapers and books)	59,721
Equipment..... (office equipment)	13,368
	TOTAL..... \$99,948

Funds available from "Expenses, Presidential Transition", \$100,000.

Budget Division
2-20-75

copies sent to Larry Speakes, Earl Armbrust, Bill Casselman
and Bill Gulley - 2/25/75 -cb

MAY 13 1975

MAY 9 1975

Honorable Joseph M. Montoya
Chairman, Subcommittee on
Treasury, Postal Service and
General Government Appropriations
United States Senate
Washington, D. C. 20510

Dear Senator Montoya:

This is in further reply to your letter of January 14, 1975, requesting information concerning public expenditures in connection with former President Nixon's transition from public to private life.

As promised by Mr. Ash, I am enclosing a report which covers the entire six-month transition period between August 9, 1974, and February 9, 1975, and supersedes the information provided in Roy Ash's letter to Chairman Brooks on November 18, 1974. As in the November report, we have excluded costs incurred by the Secret Service for protection of the former President. The reported amounts represent complete estimates supplied by the affected Federal agencies; although, in a few cases, the receipt of final bills or agency reimbursements may require some later adjustment. However, we do not expect changes, if any, to be significant. As you know, the General Accounting Office (GAO) is conducting a field audit of transition expenditures; and we are anxious to review their final report. Review of the GAO findings could, of course, lead to some amendment of our cost estimates.

Commencing with the end of the transition period on February 9, 1975, Mr. Nixon is entitled to office staff and allowances pursuant to the Former President's Act of 1958, as amended, and within amounts annually appropriated by the Congress. The Secret Service will, of course, continue to provide protection for the former President and his family. In addition, the General Services Administration is faced with continuing requirements for compliance with court orders and statutes related to the historical materials of the Nixon Administration. Cost estimates are still under review.



I hope the enclosed information will be helpful to you and the Subcommittee on Treasury, Postal Service and General Government Appropriations. We are sending copies of the enclosed report to Congressman Steed and the Chairmen of the Senate and House Committees on Government Operations.

Best regards,

Sincerely,

(Signed) James T. Lynn

James T. Lynn
Director

Enclosure

cc: Mr. John Marsh
The White House



Costs Related to Former President Nixon's
Transition from Public to Private Life
Between August 9, 1974, to February 9, 1975

Amounts in
thousands

DISTRIBUTION BY FUNCTION:

A. Personnel details (all nonreimbursable) \$265

These costs cover the salaries, benefits and allowances, per diem, and travel for personnel detailed to former President Nixon under the Presidential Transition Act of 1963, as amended. The details are paid for by the contributing agency and are not charged to funds appropriated for Presidential transition. Of the total amount, salary costs account for \$117,703 of which \$33,686 was incurred between December 27, 1974, and February 9, 1975, the period for which Congress enacted a \$70,000 limitation on salaries of personnel details.

B. Office facilities, supplies, equipment, and services 88

This amount includes \$74,784 for stationery, supplies, office equipment, copying services, magazine subscriptions, and books; \$4,769 for part-time secretarial help; \$605 for lease of a room at Long Beach Memorial Hospital for press and staff; and \$7,450 as the estimated value of Government-owned office space used by the former President's personal secretary. All of these costs, excluding the estimated value of Government-owned space, were charged to the appropriation for Presidential transition.

Operating costs for facilities at Key Biscayne and San Clemente are included under categories G and H for Presidential protection and for maintenance services for real property.

C. Travel and moving 17

Includes \$8,440 for a portion of former President Nixon's flight to California on August 9 (after 12:00 noon); an estimated \$4,198 for gasoline of DOD vehicle transportation at San Clemente; \$2,677 for packing of personal Nixon belongings; \$1,334 for commercial transportation, including

Amounts in
thousands

movement of belongings to Andrews Air Force Base, car rentals at San Clemente, and transportation of equipment on the west coast. These costs are paid for by the Air Force and Interior as custodian of the Executive Residence with the exception of the commercial transportation costs which were charged to the Presidential transition appropriation administered by GSA.

Cost for air transport of mail and personal items to California is not included since they were loaded on flights already scheduled for movement to the west coast. Movement from El Toro Marine Base to San Clemente was provided by military drivers detailed to the former President, included in category A. Transportation costs for staff detailed to the former President are also included in category A.

D. Medical services and facilities 0

Former President Nixon has not used any military or other Government medical facilities since August 9. The costs for the one medical corpsman detailed to the former President are included in category A. The room obtained by GSA for staff and press during Nixon's first hospitalization is included in category B. No Government costs were incurred for the second hospitalization.

E. Legal assistance 0

No expenses have been incurred for legal assistance to former President Nixon.

F. Recreational facilities 0

Other than a few visits to a beach on Camp Pendleton, there has been no use of military recreation or other Government recreation facilities by former President Nixon or his family.

Amounts in
thousands

G. Protection

337

This account includes \$104,000 of personnel compensation and other expenses incurred by the Coast Guard for Presidential protection requirements at Key Biscayne and San Clemente. It also includes \$232,713 for personnel and transmission costs relating to Defense Department communications primarily supporting Secret Service protection. These support costs are borne directly by the Defense and Transportation Departments.

The direct U.S. Secret Service expenses, including reimbursements made to the General Services Administration, related to protection of former President Nixon and his family are not included in these figures. Because of security considerations, these figures should be obtained directly from the Secret Service.

Coast Guard activities at Key Biscayne have been terminated and the Presidential security unit at the Loran Station at San Mateo, California, has now been disestablished and the station is staffed at the normal level which existed prior to the Nixon Presidency. Secret Service personnel have been reassigned from Key Biscayne and all operations there have been terminated. Protection at San Clemente will be continued so long as former President Nixon or his wife is in residence there.

H. Maintenance service for real property

86

This covers GSA costs of \$54,015 for maintaining, operating, and deactivating Federal facilities at San Clemente (excluding depreciation) and \$22,172 for similar costs for Federal facilities at Key Biscayne exclusive of expenses paid by the Secret Service. It also includes \$9,328 in personnel costs incurred by the Defense Department to dismantle mess facilities at San Clemente. These expenses are paid for directly by GSA and the Defense Department.

Amounts in
thousands

All operations at Key Biscayne have been terminated. The temporary buildings at San Clemente are being used by the Secret Service and by the former President who, by law, must be furnished a Government office.

I. Storage 169

This amount includes \$168,746 as the estimated rental value of Government-owned space used to store Presidential records and gifts in the Executive Office Building, National Archives Building, and the Suitland Federal Records Center. It involves personnel costs for screening and crating of materials. Also included is \$270 as the estimated rental value of Government-owned warehouse space used by the Department of the Interior for storage of personal belongings of the former President.

J. Courier flights 20

Covers three Air Force courier flights from Washington, D.C., to San Clemente. All further flights have been deferred.

K. Communications and postage 19

This amount includes \$1,589 for Federal Telecommunications Service lines and installation costs, \$4,916 for commercial wire services, and \$12,000 for postage.

It does not include Defense Department costs (White House Communications Agency) which are primarily in support of Secret Service activities and included under category G.

Amounts in
thousands

DISTRIBUTION BY AGENCY:

Department of Defense

\$369

Agency operating funds:

A. Personnel details	\$ 94.9	
C. Travel and moving	12.6	
G. Protection (White House Communications Agency)	232.7	
H. Maintenance and service for real property	9.3	
J. Courier flights	<u>19.5</u>	
	369.0	

Department of the Interior

7

Agency operating funds:

A. Personnel details	3.8	
C. Travel and moving	<u>2.7</u>	
	6.5	

Estimated rental value of Government-
owned space:

I. Storage	.3	
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Department of Transportation -- U.S.
Coast Guard

104

Agency operating funds:

G. Protection	104.0	
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General Services Administration

359

Appropriation for Presidential Transition:

B. Office facilities, supplies, equipment, and services	80.2	
C. Travel and moving	1.3	
K. Communications and postage	<u>18.5</u>	
	100.0	



Amounts in
thousands

Agency operating funds:*		
A. Personnel details	6.1	
H. Maintenance and service for real property	76.2	
	82.3	
Estimate rental value of Government- owned space		
B. Office facilities	7.4	
I. Storage	168.7	
	176.1	
<u>White House Office</u>		160
Agency operating funds:**		
A. Personnel details	160.0	
Total, all agencies***		\$998
Distributed by source		
Appropriation for Presidential Transition		100
Agency operating funds		722
Estimated rental value of Government- owned space		176

* Adjustment to exclude reimbursements from Secret Service.

**Excludes \$3,921 charged to appropriations for Presidential Transition and included in GSA totals (\$240 category C and \$3,681 category K).

***Does not add due to rounding.

SUMMARY

The \$100 thousand appropriated expressly by the Congress for Presidential transition was used primarily for office supplies, equipment and services as well as communication and postage by the former President.

An additional \$722 thousand was spent by Federal agencies from their own operating funds for expenses related to the transition period between August 9, 1974, and February 9, 1975. Of this amount, the largest items include \$337 thousand for communications and coast guard operations in support of protection of the former President and \$265 thousand for the cost of personnel detailed to the former President under the Presidential Transition Act of 1963, as amended. The personnel detail costs are \$36 thousand less than the limitation enacted by the Congress.

Finally, an estimate of \$176 thousand is included as the rental value of Government-owned space used by the former President's personal secretary and for storage space for Presidential records, material, and personal belongings.

THE WHITE HOUSE
WASHINGTON

May 15, 1975

TO: JACK MARSH

FROM: RUSSELL A. ROURKE *R*

 For Direct Reply

 For Draft Response

 X For Your Information

 Please advise

MAY 13 1975

MAY 9 1975

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Chairman, Subcommittee on
Treasury, Postal Service and
General Government Appropriations
United States Senate
Washington, D. C. 20510

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Best regards,

Sincerely,

(Signed) James T. Lynn

James T. Lynn
Director

Enclosure

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Between August 9, 1974, to February 9, 1975

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Amounts in
thousands

DISTRIBUTION BY AGENCY:

Department of Defense \$369

Agency operating funds:

A. Personnel details	\$ 94.9	
C. Travel and moving	12.6	
G. Protection (White House Communications Agency)	232.7	
H. Maintenance and service for real property	9.3	
J. Courier flights	19.5	
	369.0	

Department of the Interior 7

Agency operating funds:

A. Personnel details	3.8	
C. Travel and moving	2.7	
	6.5	

Estimated rental value of Government-
owned space:

I. Storage	.3	
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Department of Transportation -- U.S.
Coast Guard 104

Agency operating funds:

G. Protection	104.0	
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General Services Administration 359

Appropriation for Presidential Transition:

B. Office facilities, supplies, equipment, and services	80.2	
C. Travel and moving	1.3	
K. Communications and postage	18.5	
	100.0	

Amounts in
thousands

Agency operating funds:*

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H. Maintenance and service for real property	76.2
	82.3

Estimate rental value of Government-
owned space

B. Office facilities	7.4
I. Storage	168.7
	176.1

White House Office

160

Agency operating funds:**

A. Personnel details	160.0
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Total, all agencies***

\$998

Distributed by source

Appropriation for Presidential Transition	100
Agency operating funds	722
Estimated rental value of Government- owned space	176

* Adjustment to exclude reimbursements from Secret Service.

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Some items in this folder were not digitized because it contains copyrighted materials. Please contact the Gerald R. Ford Presidential Library for access to these materials.

THE WHITE HOUSE
WASHINGTON

Date 7/28

TO: Russ Rourke

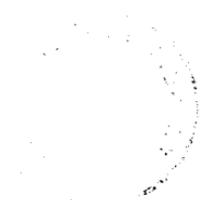
FROM: BARRY ROTH *BR*

ACTION:

_____	Approval/Signature
_____	Comments/Recommendations
_____	For Your Information

REMARKS:

Per our conversation, The only errors I see are those we discussed, i.e., location of Miss Woods and ambiguity of whose payroll she is on.



AS

Washington Post 7/26/75

Nixon Meets Staff Allotment, Pays 3 From Personal Funds

By Kenneth Reich
Los Angeles Times

SAN CLEMENTE, Calif., July 25—Former President Nixon has kept three of his office staff members on a private payroll in order to stay under the \$96,000-a-year federal allotment he receives to pay his assistants, according to information available here

the Marine Corps July 31 to head the former President's office staff. It has been reported he then will go on the payroll in place of Nixon's longtime personal secretary, Rose Mary Woods, who is retiring on a reported \$27,500 annual pension.

Inquiries made this week with the General Services Ad-

\$175,000, voted by the Senate Appropriations Committee this week for Nixon, over the \$121,152 approved by the House, pertains to overall expenses. The final figure has not been fixed, but in any case the \$96,000 salary limit will apparently be unaffected.

The GSA spokesman said Nixon had informed authori-