

The original documents are located in Box 68, folder “Youth” of the Philip Buchen Files at the Gerald R. Ford Presidential Library.

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Jack's program

MEMORANDUM

THE WHITE HOUSE
WASHINGTON

October 31, 1974

MEMORANDUM FOR:

PHILIP BUCHEN

FROM:

PAM POWELL *B&O for Pam Powell*

Per our discussion of today, the attached are my thoughts regarding Jack Ford's memorandum to the President. I do apologize for not getting back to you sooner and since I am completing this from home I don't have the memorandum in front of me. However, I am also attaching the original memorandum so that you can see some of my thoughts as I scribbled them in the margins.



Attachment

Major Objections to the Youth Recommendations

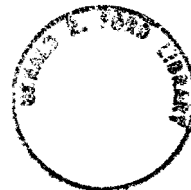
- An extremely young person in a Counsellor or Special Consultant rank does not appear feasible and while it may be of political benefit, it would not be credible.
- It should not be the function of a White House staff person, but rather that of several departments and agencies, to coordinate the youth activities recommended. High visibility on the part of any one person would only cause an unwanted influx to the White House.
- Major national conferences such as the one proposed have not been successful for us unless they serve an immediate and specific need.
- While it would be ideal to have young people elected to the vacant precinct chairman positions, this is something that can only be controlled by state and local Party organizations. Legally, neither the White House nor the RNC can enforce this. Mary Louise Smith has been active in attempting to involve more young people in the regular Party organizations and we should continue to work closely with her here.

Voluntary Action

I wholeheartedly agree with the recommendations made here. The ACTION Agency has a tremendous untapped potential, which can only be utilized by a total revamping of the agency. I don't think the name change is important, but the Director and staff changes definitely are. This is an agency where young people could easily serve in key positions and should be visible.

Career Education

This holds tremendous potential for this Administration. The concept of career/vocational education is one which has been neglected for far too long and which is the future of education. This Administration in realizing this and making sure it is implemented will be out in front on a positive and probably successful domestic issue. However, while the White House Youth Office should work closely in making this program visible, the responsibility for its implementation should rest with the Office of Education.



Summary

The recommendations in Jack's memo are thoughtful ones. However, with the exception of Voluntary Action and Career Education, they have all been made before and many have been tried with little or no success. I recommend that the White House Youth Office continue its communications activities with all existing youth organizations, the federal departments and agencies concerned with youth as well as coordinate and monitor the White House Summer Intern Program and act as liaison to the President's Commission on White House Fellows. Additionally, I would recommend that we continue to place more young people in top advisory (rather than full-time) positions.

I would be happy to discuss this further with you at any time and expand upon the ideas set forth here.



THE WHITE HOUSE
WASHINGTON

October 29, 1974

To: Pam Powell

From: Phil Buchen

Would appreciate your
comments by Wednesday 10/30/74.

Thanks.

SUGGESTED REPLY (From Mr. French)

Mr. Jack Ford

Dear Jack:

Your memorandum of August 18 arrived about two weeks ago and I am sorry to have delayed acknowledging its delivery until now. We have indeed been very busy as you guessed in your note.

I have had a chance to read your suggestions and you have done a good job of expressing them. In about a week, I will send your memorandum to the President, along with a few notes of my own, as you suggested. Also, I will write some of my thoughts to you at that time.

Thank you, Jack, for your thoughtful expression of confidence in me. I hope to see you soon.

Most sincerely yours,

Philip W. Buchen
Counsel to the President



August 18, 1974

*Mr. Buchen,
I've wanted to send this
in hopes you'll have a
little more time to counsel
I'll be interested to hear
what you think*

MEMORANDUM

TO: The President
THROUGH: Philip Buchen
FROM: Jack Ford *JF*

Everybody else is offering advice on your staffing and future plans, so I thought I'd join the crowd. We have often discussed some of the critical needs existing in America and her government. These include:

1. youth in positions of top responsibility,
2. ways and means to broaden the party, particularly through reaching young people and providing for their active participation in the political structure,
3. providing the means for all Americans to get involved in voluntary activities -- and an active recruitment effort to get them involved,
4. the great opportunity for unifying activities inherent in the Bicentennial, and
5. in addition, I have become impressed with some possibilities for the fundamental restructuring of public education, specifically through a national commitment to career education.

*is it possible?
credible?
experience?*

*WHO?
What age?*

definite need!

*is it possible?
or this late date?
god*

Given your interest in these areas, I've met with several groups of people, mostly young, who I feel are among the most dedicated and competent anywhere, to put together a basic proposal for your action. In putting it together, I've tried to keep in mind that: a) it should be practical and have a major impact over the next 27 months and yet be built upon thereafter, b) it should not cost any more money and c) it should build on the unifying theme of your Administration.

Free



MEMO TO: The President
THROUGH: Philip Buchen

August 18, 1974

In putting this through Phil Buchen, I hope he will add his comments and advice. After you've had a chance to review it, I'd like to talk with you in detail about it and then perhaps involve some others. (Phil is my choice since his closeness to you gets around the personal considerations others may have about positions on your staff or in government.)

Rigid

I really think this plan alone would establish a lasting and positive series of changes in the country that would make the Ford Administration one of the best ever. Time is short, so as soon as you're ready let's talk by phone or I'll come to Washington -- the more I think about it the more excited I become!



I. The White House Office

There should be a top level post in the White House filled by a person who happens to be young -- a position of substance with access to you. The youngest Counselor or Special Consultant ever. (Whatever is the post, the title is important.) Most of your staff is over 50 and not only do you need a youthful advisor among them, but such an appointment would say more than anything else that young people are going to have real responsibility in this Administration.

inside or outside?

no possible

Such an advisor should have responsibility in three areas -- youth, voluntary action and education, as well as relationship to the Bicentennial. A professional staff of three -- not necessarily young -- one for each area, would be responsible for programs of action; the outline of each follows. I have in mind the individuals for each, including young blacks and women.

*not necessarily
develop
and or since
input
Confidently
we don't
want that!*

Youth

Ken Smith's proposal for a national conference of state presidents of youth organizations (under age 18) is the plan of action here. The 1,000 state presidents of 20 youth organizations -- an unprecedented gathering -- would consider strategies for more fully involving young people in the political process, as well as the overall view for the country's next 100 years -- again in line with the Bicentennial emphasis -- to be presented to you and the two political parties for action.

*most are
to 21.
not keeping
staff*

*attempted
times - never
to our
advantage*

*Shouldn't
exchange in
5/10 or 25
or 30
on 30
in depending
on your
in our
never*

*where
do you
the line*

MEMO TO: The President
THROUGH: Philip Buchen

August 18, 1974

Specifically they could consider:

- requesting the appointment, through some agreeable method, of concerned young people to all the open precinct positions in the political parties. With 50% of all precinct positions open -- and thousands of young people willing to do the work -- this step alone would have a truly fundamental impact in revitalizing the parties. Further, such a step would be as "meaningful" as you could get since county and state chairman election, as well as candidate selection, would be directly influenced by the precinct chairman. It would, of course, be crucial to have our Party prepared to move at once on this. If we do, I'd care to bet we'll be well ahead of the other guys and perhaps finally get through that the GOP should be the home of young people. Finally, the attraction of young people to the GOP is the only way we'll ever stand a chance of becoming the majority party.

- suggesting a Constitutional Amendment to lower the age for candidates for Congress and the Senate -- thus carrying out the philosophy and principle behind the eighteen year old vote. Your willingness to lead the support for such an action would again drive home the fact that you mean real and concrete involvement of young people in the political process.

- suggesting a Constitutional Amendment lowering the age of majority. -- *most states have passed so won't be meaningful initiative -*

In any event, the unprecedented conference would serve to highlight all the youth related activities of the Ford Administration and the good record, now obscured, of the Nixon Administration in this area. *and all youth problems noted*

The office would also be responsible for constantly recruiting good, young people for other government posts as well as the standard liaison activities to youth. *and highlight advisory appointments.*

II. Voluntary Action

Despite the original promise of ACTION, the talk by so many officials of "voluntary action", the general agreement on the great untapped resources of volunteers, there still exists no means for the average American to volunteer his services to the country outside of the military.

→ true action is in dire condition!

good for major to put total.
is there not more work subtly without disturbing state orgs.
definite benefit yet candidates w/tn it be sure!
Nixon Admin passed major leg - this would not be innovative and little gain

We can't + shouldn't control RNC-DNC & state local positions.
Probably true

MEMO TO: The President
THROUGH: Philip Buchen

August 18, 1974

In the spirit of the Bicentennial and the unifying theme of your Presidency, we should construct a way to get those people involved. Even more, we should aggressively recruit people to participate. ~~I learned in the campaign that an amazing number of people are eager to work if only someone would ask them -- and then have something specific for them to do.~~ President Ford should ask every American, through his representatives, to go to work to help clean up our cities, assist our disadvantaged children, help our senior citizens, replant our forests, recover the use of lakes and streams and to help in disaster relief efforts. The list of needs is endless. What's lacking is a method to channel the willingness to work to the work that needs to be done — *and a foreseeable gain by the young people.*

most important

Time & money needs to be re-allocated

A legislative restructuring of ACTION, a name change of that agency and the incorporation of other interests into the agency is needed so that some form of a "National Service Corps or Americans In Service to America" is put in place that can actively recruit, place and direct volunteers of every age to the critical problems facing our country.

A change in ACTION Directors must be a part of this effort. — *True*

The potential here for one of the first really national activities by the American people with all the accompanying benefits of unity and spirit is simply incalculable. → *again, is we can offer & they can see substantial*

The people and the funds are already available in the government and outside it. All we have to do is get practical and get some legislative changes made to provide for national participation.

We need organizational nuts and bolts people, not theorists and philosophers for this effort.

benefits to themselves & others.

Prime opportunity for industry-related cooperation (what NCA should be)

CAREER EDUCATION

I suspect you know more about the techniques of career education than I do, but several facts are striking about the concept:



MEMO TO: The President
THROUGH: Philip Buchen

August 18, 1974

- the country is fed up with its rigidly bureaucratic educational system. When one out of every two children who enter First Grade don't graduate from high school something is desperately wrong!

- career education; going back to the basics of providing a skill and motivation to a worthwhile career, as well as placement in a good job, has amply demonstrated its appeal to students, teachers and parents through the models which have been tested and retested over the past 10 years in a dozen states,

- a general concensus ^{still need to sell!} exists among educators that career education is the best basic overall approach,

- few areas of governmental activity ^{funding?} would have more direct impact on the American family than a positive change in the public educational system.

Specifically, the office would coordinate the drafting of a major legislative proposal for inclusion in the State of the Union message to implement career education on a national scale using the existing educational dollars, which we are told by those most involved in career ed would be adequate.

An intriguing idea, suggested by Clay Whitehead, would be to convene a conference of consumers of education (students and parents) to assist in the preparation of that legislation. ^{as well as need all premises accurate and idea for implementation}

^{good idea - but not legislation - the last thing we want to create from the W.H. is a lobby group!}
Certainly the educational community would be, by its very bureaucratic inertia, our most difficult opponent. But the only way to get it moving is by your commitment and support. ^{true}

This may be the best opportunity for major domestic action of lasting value. Something must be done about public education awful soon -- that's for sure.

^{Program for Educators & "demonstrating" for consumers in your own legislation propose absolutely -}
SUMMARY
I have in mind a lot of good people, as you may have, to carry out part or all of this plan. The most important thing is for you to decide how much of this plan you agree with. Then we'll get the best people and get it started.

MEMO TO: The President
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August 18, 1974

This plan, drawn from a variety of people besides me, is as exciting as anything I've ever been involved in. We've tested it out with members of Congress, educators, ACTION employees and youth organization leaders with unanimous enthusiasm.

This plan is ambitious but the best part of it is that I'm absolutely convinced that with the right people it will work and work well.

agree ---
put
consensus the
is among all
minority of all
& will not
be that easy
to sell!

Domestic Council Committee —
with Fed. Agency task force.

Regional youth conferences
on subjects only — not as
political tools. (although
understood).

October 29, 1974

To: Pam Powell

From: Phil Buchen



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MEMO TO: The President
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August 18, 1974

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This plan is ambitious but the best part of it is that I'm absolutely convinced that with the right people it will work and work well.

Yours

November 5, 1974

Dear Mrs. McDonald:

Yours is a thoughtful and provocative letter about the need for greater financial help to students.

My only direct experience has been as a former officer of Grand Valley State College; and, although we could have used more student aid funds, we did find the Federally-supported work and loan programs very substantial. Have you checked through the college of your son's choice on the present availability of such programs?

Thank you very much for your encouraging personal words for me.

Sincerely yours,

Philip W. Buchen
Counsel to the President

Mrs. Ralph McDonald
1617 Leffingwell Avenue, N.E.
Grand Rapids, Michigan 49505

PWB: ns



Mr. Philip Buchen
Counsel to the President
Washington, D.C.

Mrs. Ralph McDonald
1617 Leffingwell, N.E.
Grand Rapids, Mich.
49505

Dear Mr. Buchen,

Brain-Power, that is one very important resource our country is wasting. Do you know that every year approximately 15,000 high school seniors qualify as semi-finalists in the National Merit Scholarship Tests? They are believed to represent the top one-half of 1 per cent of the nation's graduating seniors.

Of this 15,000, only 3,400 will receive scholarships. Our government gives away billions overseas. Why couldn't they find enough money to award scholarships to the 11,600 of these semi-finalists who will not receive any financial help?

Doesn't it seem logical that the solutions to our energy problem could come from the best brains in the country?

I know that other countries provide a college education for their best scholars, why can't the United States?

I'll admit that I have a personal interest in this; our son is one of the 15,000 semi-finalists this year. We make a little too much money to receive scholarships based on need, but we don't make enough to finance a college education.

I think we all lose though, when these bright young people don't get a chance for a college education.

We're all proud of you and the fine job you're doing for our President.

yours sincerely,
(Mrs.) Helen McDonald



a fourth

Monday 2/3/75

11:50 Pam Powell said they are having groups in to get varying interests together -- and they call it "Tuesday at the White House". Tomorrow's subject is the White House organization and operations and they are looking for a keynote speaker and wondered if you could speak to them on the transition or have someone speak who was on the transition team. It would be at 9:30.

6766-
6767

Would be in the Family Theater. The group would be about 60 students, they bring Presidents from the regional area, as well as College Republicans and Democrats, and student activities people from HEW.

Primary purpose is to explain the organization and operation as it exists. How they should and can work with the White House -- communications vehicle.

Marsh will do



Wednesday 3/19/75

Youth
(resume in
Sandoloski)
6767

10:05 Personnel advises that Pam Powell handles the summer employment.

Pam tells me they have started their selection process; they have 750 applications for 40 jobs -- at the most!! They will have to select those of the highest caliber -- those with junior standing and Civil Service summer exam (which was given at various points throughout the year -- last one was in February). Or if the person has a 3.5 grade point average or above. She indicates if they are graduate students or at least junior standing, they don't have to take the exam.

(I see that Lee Sandoloski has a GPA of 3.78/4.00)



THE WHITE HOUSE
WASHINGTON

March 19, 1975

Youth
(see
Protentis)

Dear Mr. Protentis:

On behalf of the President, I would like to thank you very much for your letter of March 14, in which you sought the President's support for an amendment to the United States Constitution that would alter the minimum age limitations for membership in the Congress.

It is the President's policy generally not to endorse proposals of this nature regardless of his personal feelings for the merits of the proposal. I hope you will understand that by this policy the President is not indicating either his opposition to or support of your proposal.

Please be assured that the President appreciates your thoughtfulness in informing him of your intention to urge this amendment.

Sincerely,

Philip W. Buchen

Philip W. Buchen
Counsel to the President



Mr. Paul Protentis
The Brockton High School
470 Forest Avenue
Brockton, Massachusetts 02401

THE WHITE HOUSE
WASHINGTON

March 19, 1975

Dear Mr. and Mrs. Wiersum:

The President has asked me to respond to the letter which you handed to him on his recent trip to Florida.

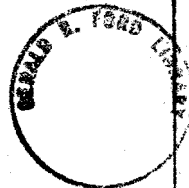
This is not a matter with which the White House is concerned. However, if you contact Col. F. Don Miller, Executive Director, of the U.S. Olympic Committee, 57 Park Avenue, N.Y., N.Y. 10016, (212) 686-1456, perhaps he can be of assistance to you.

Sincerely,

Philip W. Buchen

Philip W. Buchen
Counsel to the President

Mr. and Mrs. Fred Wiersum
2504 North Atlantic Boulevard
Fort Lauderdale, Florida 33334



cc: Jimmy Jones

Youth

THE WHITE HOUSE
WASHINGTON

3/6/75

Jay:

Mr. Buchen said a reply should be written along the line --
"This is not a matter with which the White House is concerned but if you contact (give name of local Olympic association) perhaps they can help you."

Thank you.

JANE

*Please send
cc of response
to Jerry Jones*



7

THE WHITE HOUSE

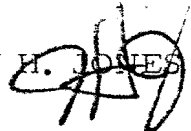
WASHINGTON

March 4, 1975

MEMORANDUM FOR:

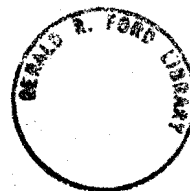
PHIL BUCHEN

FROM:

JERRY H. JONES 

The attached letter was handed to the President in Florida last week.
What do you think the appropriate action would be on this?

Thank you.





Pine Crest School

1501 N. E. 62ND STREET

FORT LAUDERDALE, FLORIDA 33384



A NON PROFIT CORPORATION

(305) 772-6550

February 6, 1975

EDWARD W FISHER, CHAIRMAN
BOARD OF DIRECTORS

MAE McMILLAN, VICE CHAIRMAN AND FOUNDER
WILLIAM J. McMILLAN, HEADMASTER AND PRESIDENT

This man has raped 8 to 10 girls on his swimming team including my daughter. Is this what we need for a swimming coach of our girls? Olympic team?

Mr. and Mrs. Fred Wiersum
2504 North Atlantic Boulevard
Fort Lauderdale, Florida

Fred Wiersum

Dear Mr. and Mrs. Wiersum:

This afternoon (Mr. Nelson having earlier been unavailable because of flu) I had a long talk with him, in which I made it clear that we would not renew our contractual obligations with him when our present contracts expire. Mr. Nelson has decided to tender his resignation as of the end of these contract periods, i.e., at the end of the Jack Nelson Swim Camp session in late July.

I also discussed the question raised by Mrs. Wiersum on the telephone of having Mr. Nelson "monitored" whenever he has meetings with his team members, and I can assure you that we are taking steps to have such a procedure followed.

As of the end of July, 1975, Mr. Nelson will no longer work for Pine Crest School in any capacity whatsoever. I believe that this was the essential condition requested by Mr. Wiersum and the two girls and I am in complete agreement that this is a reasonable conclusion to the problems which were presented to me for solution.

I continue to feel a great regret on the part of Pine Crest School as an institution that the situation occurred.

Sincerely,

William J. McMillan

William J. McMillan
Headmaster & President

WJM/eb



(dictated, but not typed, before Mr. McMillan left for an educational conference in Orlando)

Yours

March 20, 1975

Dear J. C.,

Lee Sandoloski appears to be a remarkable young man and I have happily passed his resume on to the official in the White House dealing with applicants for summer positions.

Unfortunately, within the control of the White House, there is a maximum of 40 openings and there are already 750 applications. I am sure, however, that Lee will be given full consideration.

I have also sent on Lee's application to one of the agencies for its consideration.

One of the other suggestions I could make is that there probably are openings for summer work with the Congress and if Lee or Sandy have good connections with either their Congressman or one of their Senators, it might be helpful to explore possibilities through that means.

Love to you and all the family.

Sincerely yours,

Philip W. Buchan
Counsel to the President

Mr. J. C. B. Aler
Weinberg, Sandoloski & McManus
1800 Republic National Bank
Tower
Dallas, Texas 75201



*Powell,
Pam*

THE WHITE HOUSE

WASHINGTON

March 20, 1975

MEMORANDUM FOR:

PAM POWELL

FROM:

PHILIP BUCHEN

T.W.B.

SUBJECT:

Re Attached Application for
Summer Employment in
Washington

Lee Sandoloski appears to be a highly qualified young man for summer employment. He is the son of my son-in-law's law firm partner in Dallas, Texas. Any help or suggestions you can give will be appreciated and I welcome your communicating directly with this applicant with a copy to me.

Attachment



April 1, 1975

*Summer
later*

MEMORANDUM TO: PAMELA POWELL

FROM: PHILIP W. BUCHEN

The attached letter recommending Irene Easley and Clyde Agnew for positions in the summer intern programs is referred for your appropriate handling. I have already acknowledged this letter.



PWB:JTF:ets

April 2, 1975

Dear Bob:

It was indeed a welcome pleasure to receive your letter recommending Irene Easley and Clyde Agnew for the White House summer intern program.

Although I do not know whether the selection process has been completed for this program, I would certainly be pleased to refer your excellent recommendation of these students to Miss Powell's office.

Thank you for taking time to pass this information along.

Sincerely,

Philip W. Buchen
Counsel to the President

Dr. Robert K. Carley
Newberry College
Newberry, South Carolina 29108



PWB:JTF:ets

THE WHITE HOUSE
WASHINGTON

file

April 9, 1975

Dear Mr. Buchen:

Thank you for your recommendation on behalf of Irene Easley and Clyde Agnew who are interested in becoming a White House Summer Intern for 1975.

Your interest is appreciated, and I can assure you that this recommendation will be carefully considered.

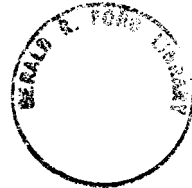
With best wishes,

Sincerely,

Pam Powell

Pamela A. Powell
Director for Youth Affairs

Mr. Philip W. Buchen
Advisor to the President
The White House
Washington, D.C.



FOR IMMEDIATE RELEASE

APRIL 10, 1975

Office of the White House Press Secretary

THE WHITE HOUSE

April 10, 1975

MEMORANDUM FOR: HEADS OF DEPARTMENTS AND AGENCIES

Many young Americans will put their vacations to practical use by finding worthwhile jobs this summer. We in Government can and should help them.

I request that all Federal managers give their full support to the 1975 Federal Summer Employment Program for Youth. Young employees can be used in various capacities -- as replacements for vacationing regular employees and as supplementary help in agencies experiencing increased summer workloads. They provide Government agencies with a chance to expand relationships with educational institutions and to gain a better understanding of the generation that will work for the Government in the future.

Your leadership is needed in the selection of young people from the Summer Employment Examination, agency merit staffing plans and the Federal Summer Intern Program. Since we must also continue to assure opportunities for needy youths in Government service, I am setting a general goal of one needy youth for every forty regular employees.

The Chairman of the Civil Service Commission will continue to provide guidance on all aspects of the Federal Summer Employment Program and will report to me on its performance. The support of your agency has contributed greatly to the success of this program in past years. I urge you to give this year's program your continued personal involvement.



GERALD R. FORD

#

#

#

Thursday 4/17/75

2:00 Charles Kaufman called from Grand Rapids -- said (616) Cherry
he owns the Kaufman Pharmacy and has been a client 1-5621
of yours for some time. Wanted to talk with you personally.

5:00 I called back to let him know how busy you are and to see
if I could give you a message or someone might be able to
help.

He said he and his brother-in-law (Dave Eisberg??) have
known you and Jerry for a long time.

Mr. Kaufman has twin sons, one of whom is in pre-law
at Michigan and is anxious to get a summer job in Washington.
He is in his sophomore year. I told him that the summer
jobs were so very scarce and that we had checked into it
for others. Also that there is an examination to be taken,
and the last one was given in February. He said he thought
his son had about a "B" average. He didn't necessarily
mean a government job -- but maybe something in a
Congressional office, or whatever to get some experience
on how things work out here. I told him I felt we couldn't
give him much encouragement but would give you his message.

He said he had talked with Bob Richardson this morning and he
suggested Mr. Kaufman call you.

Mr. Kaufman's address: 2438 Belknap, N. E.
Grand Rapids, Michigan 49505



Youth

Tuesday 4/29/75

3:00 Henry Goldberg called to ask if we were taking any summer interns. The brother of a law school friend of Henry's is on the roles of the White House interns for the summer. He was wondering if we might have any interest in asking for him -- if not, he will suggest to the Domestic Council that they might be able to get him. Name is Harold Goldfield. From Suffolk University, Boston.

Henry will be leaving on Friday 5/2 and will take his wife on a vacation and then will report to his new job on 5/12.

Verner, Lipfert, Bernhard & McPherson
1660 L Street, N. W.

296-6515



Zyott

A. B. SMITH, JR.
LAURENCE D. SMITH
DAVID G. HAUGHEY
L. ROLAND ROEGGE
THOMAS F. BLACKWELL
P. LAURENCE MULVIHILL
JAMES K. MILLER III
LAWRENCE P. MULLIGAN
MICHAEL S. BARNES
THOMAS R. TASKER
PAUL H. REINHARDT
LANCE R. MATHER
CHARLES F. BEHLER
GARY A. ROWE
WILLIAM W. JACK, JR.

SMITH, HAUGHEY, RICE & ROEGGE
ATTORNEYS AT LAW
THE MCKAY TOWER
GRAND RAPIDS, MICHIGAN 49502
TELEPHONE 774-8000
AREA CODE 616

ROBERT V. V. RICE
OF COUNSEL

May 5, 1975

Mr. Philip W. Buchen
The White House
Washington, D. C.

RE: Kathy Tourek
Candidate - 1975 White House Summer
Intern Program

Dear Phil:

I write to you to recommend as a candidate for the 1975 White House Summer Intern Program the person of Kathy Tourek. I am hopeful that you would be in a position to recommend Kathy to the appropriate people for consideration. I have written directly my letter of recommendation to a Miss Pam Powell, Staff Assistant at the White House. I understand that the Summer Intern Program will consist of 30 to 35 young people, and therefore the competition will undoubtedly be very keen.

My wife and I are next door neighbors of the Toureks and we have known Kathy for almost ten years. She has in the past done some baby-sitting for us.

Kathy is an industrious young lady, having worked while in high school and in the summers to earn sufficient money to pay her own way at college. She is intelligent, friendly, polite and takes a deep interest in other people. I can unequivocally recommend Kathy Tourek for the 1975 White House Summer Intern Program.

We would be very appreciative of anything you can do for Kathy. Thanking you I remain

Very truly yours,

Laurence
P. Laurence Mulvihill

CW



May 28, 1975

*Summer
Intern
Prog*

MEMORANDUM FOR: PAM POWELL

FROM: PHILIP BUCHEN

When David Morin reports for the summer internship program, I would appreciate you asking him to call my office. He is the son of a very good friend of mine, and I would like to greet him upon his arrival.



*Youth
Employment*

Wednesday 3/17/76

5:00 I have reconfirmed my earlier conversation --

Pam Powell's office advises that as far as summer paid employment -- it's out. There is no intern program for this summer anywhere.

There are some volunteer workers.

I told her you had two people in mind that you would very much like to help.

She will have Pam Powell call you tomorrow morning.



Wednesday 3/3/76

10:05 Checked on the system mentioned -- Federal summer intern system.

They would have to take a civil service test -- or they would have to contact the agency or their Congressional office.

They can "volunteer" to the particular agencies.



Wednesday 2/25/76

4:00 Pam Powell says there is absolutely no hiring for summer employment. They cannot hire anybody for pay. If there is something that you might want them to do on a volunteer basis that could probably be handled. (That would have to go through Anne Higgins.) I asked if the Federal agencies were hiring summer people. She said they are but they have to either be hired through the Federal summer intern system or directly through each of their own areas.

Wednesday 2/25/76

1:10 Mr. McCabe called. He said that to the extent that you may have an operating and working interest in legislation to amend the campaign law, he would be pleased to consult with you and do whatever could be useful. This is one of the rare areas that he feels he could be helpful. Said he knows a little more about the matter than most in town. They represented Sun Oil in development of Sunpack for permissible corporate activity in the political field. He said there is so much hectic legislation that is moving on the Hill. He's dismayed even though from time to time he has seen misinformation. From a lawyer's point of view, he feels that their interest is 'bn all fours with the President's interest. " In terms of knowing what the Hays bills and Pell bills would do, he feels this is one time he might make a useful contribution and help his clients also.

He is the attorney of record for Sun Oil Company in the matter.

January 20, 1976

Dear Miss St. Dennis:

Thank you for your recent letter in which you expressed an interest in the White House Summer Intern Program. Since one of my responsibilities is that of administering the program, Philip Buchen has forwarded your letter to me for appropriate action.

Pursuant to your request, I have enclosed a fact sheet and the standard form 171 that should be completed and returned to me before March 1, 1976.

You will receive an acknowledgement on receipt of your application. However, final notification letters will not be mailed before mid-April, 1976. Again, thank you for your interest in the program.

With best wishes,

Sincerely,

Pamela A. Powell
Director for Youth Affairs

Miss Denise M. St. Dennis
212 West Maple Avenue
Sterling, Virginia 22170

Enclosures

bcc: Philip Buchen

PAP:ckb
PAP-5



THE WHITE HOUSE

WASHINGTON

January 16, 1976

MEMORANDUM FOR: PAM POWELL

FROM: PHIL BUCHEN *P.*

Attached is a picture and resume of Miss Denise M. St. Dennis who would very much like to be considered for an appointment as a summer intern to do clerical work.

I would appreciate your reviewing her credentials and communicating with her. Kindly let me know the outcome.

Attachment

Denise M. St. Dennis
812 West Maple Ave.
Sterling, Virginia 22170

Home Phone: 430-9314 Age: 18 Ht. 5'4" Wt. 118

Birthplace: Camp Lejeune, North Carolina

State of Residence: Virginia How Long: 9 years

Schooling: Broad Run High School, -- SENIOR (Will graduate in
Ashburn, Virginia 22011 June 1976.)

Academic Course -- Have applied for enrollment in University
of Virginia for September 1976.

Typing Course -- Taken in sophomore year, now, used slightly
for English, French and German term papers.

Foreign Languages: Completed French I, II, III and IV.
Completed German I, presently, enrolled in
German II.

Awards: 1. Placed 5th in Loudoun County in National French Exam,
third year level.
2. Placed 1st in Loudoun County in National French Exam,
fourth year level.
3. Who's Who in America, High School Edition, 1975.

Clubs: 1. Past Vice-President and Treasurer of French Club.
2. Secretary of the German Club.
3. Past Secretary and member of High School SCA.
4. Member Drama and Chess Clubs.

Work Experience:

1. Office Cleaning -- Sep74 thru present -- A. Smith
Bowman Distillery, Inc., Sunset Hills, Va. 22090
2. Baby-sitting -- 1970 thru present -- (Includes sitting
at Church Nursery each Sunday.)

Other: re: Security clearance - My father is a Retired MSgt. (E8)
U. S. Marine Corps. I have traveled various duty stations
in the U. S., i.e. (1) Camp Lejeune. N.C. (2) Portsmouth,
N. H. (3) Norfolk, Va. (4) Albany, Ga. (5) New Orleans
La.

THE WHITE HOUSE
WASHINGTON

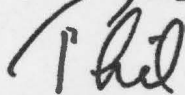
March 19, 1976

Dear Ed:

Contrary to the impression I may have left with you, I think it would be feasible for your son Tom to seek employment other than in the White House this summer. He should apply at the Youth Employment Service of the Civil Service Commission at 1900 E Street, N. W., Washington, D. C. 20415. I understand that the Commission waives the usual test requirements in cases of students with at least three years of college ^{who} and have a minimum of 3.5 grade average. He may want to make an inquiry at the Commission.

Best personal regards.

Sincerely,



Philip W. Buchen
Counsel to the President

Mr. Edward McCabe
Hamel, Park, McCabe & Saunders
1776 F Street, N. W.
Suite 400
Washington, D. C. 20006

