

The original documents are located in Box 50, folder “President - Personal Loan Agreement for Bible Used in Swearing-In” of the Philip Buchen Files at the Gerald R. Ford Presidential Library.

Copyright Notice

The copyright law of the United States (Title 17, United States Code) governs the making of photocopies or other reproductions of copyrighted material. Gerald R. Ford donated to the United States of America his copyrights in all of his unpublished writings in National Archives collections. Works prepared by U.S. Government employees as part of their official duties are in the public domain. The copyrights to materials written by other individuals or organizations are presumed to remain with them. If you think any of the information displayed in the PDF is subject to a valid copyright claim, please contact the Gerald R. Ford Presidential Library.

March 24, 1975

To: Nancy Howe

From: Phil Buchen

The attached Exhibit Loan Agreement is approved for an insurance valuation of \$10,000 for the Bible used in the 1974 Swearing-in Ceremony for the President.



*President's
Personal*

THE WHITE HOUSE

WASHINGTON

March 24, 1975

MEMORANDUM FOR: PHIL BUCHEN

FROM: DUDLEY CHAPMAN *DC*

SUBJECT: Insurance of the Swearing-In Bible

Nancy Howe tells me one of the President's letters as a former Congressman recently sold for \$1,500, which leads me to recommend a \$10,000 valuation.

I spoke with Peggy Amsterdam of The American Freedom Train Foundation who did not object to this figure. They have a blanket policy with a fixed aggregate amount that they are still well below.



THE WHITE HOUSE
WASHINGTON

March 24, 1975

Dudley,

For your immediate attention, please.

Philip Buchen



THE WHITE HOUSE
WASHINGTON

March 21, 1975

NOTE TO PHIL BUCHEN

FROM: Nancy M. Howe

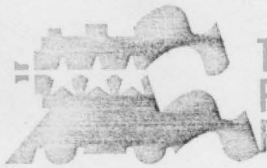
Could you please look over this
loan agreement to see if it meets
your requirements and return to
me as I plan to turn the Bible
over to her on Monday.

Thank you.

Nancy Howe

*Send to
Dudman on
urgent basis*





THE AMERICAN
FREEDOM TRAIN
FOUNDATION, INC.

March 20, 1975

Dear Mrs. Howe:

Enclosed please find the Exhibit Loan Agreement for the Presidential Swearing-In Bible that will be displayed on the American Freedom Train.

Please call to arrange for the pick-up and delivery of the Bible next week. We would love to have a member of the family present it to a member of the Foundation if that is at all possible.

Again, thank you very much for your gracious cooperation with this project. Your participation in the American Freedom Train Foundation will contribute to the success of this great event.

Sincerely,

Ruth Packard

Ruth Packard
Vice President
Artifacts Collection

Mrs. Nancy Howe
The White House
Washington, D.C. 20500



EXHIBIT LOAN AGREEMENT

1. THE AMERICAN FREEDOM TRAIN FOUNDATION, INC. (hereinafter referred to as the "Foundation") requests to borrow the following specified object(s) (hereinafter referred to as "Object") from Gerald R. Ford (hereinafter referred to as the "Lender") for exhibit during the Bicentennial tour of the AMERICAN FREEDOM TRAIN, due to depart April, 1975 and return in or about December, 1976.

DESCRIPTION OF OBJECTS LOANED

AFTF REF. NO.	OBJECT DESCRIPTION	DIMENSIONS (HXWXD)	INSURANCE VALUATION
C10-4-44	Bible used in 1974 Presidential Swearing-In Ceremony		\$ 10,000.00

If necessary, continue description on separate page and attach to this agreement.

2. Acknowledgement

Exact form of Lender's name for inclusion as credit or acknowledgement line in catalogue, labels and publicity:

3. Shipping Instructions

A. The above described Object is to be packed and shipped by movers mutually agreeable to the parties hereto for acceptance and receipt by the Foundation at the following location(s):

(1) GRS & W, Inc.
5875 Centre Avenue,
Pittsburgh, PA 15206

To be hand delivered to
member of American Freedom
Train Foundation.

(2) General Exhibits and Displays, Inc.
2100 N. Racine Avenue
Chicago, IL 60614

(3) Design and Production, Inc.
6621 Iron Place,
Springfield, VA 22151

B. Address from which Object is to be shipped:

C. Address to which Object is to be returned (if different from B.):

4. Special Instructions:

ALL LOANS ARE MADE BY LENDER AND ACCEPTED BY THE FOUNDATION SUBJECT TO THE TERMS AND CONDITIONS CONTAINED HEREIN AND SET FORTH ON THE REVERSE SIDE HEREOF. PLEASE READ REVERSE SIDE BEFORE SIGNING.

ACCEPTED AND AGREED TO:

Signature of Lender _____

Typed Name _____

Address of Lender _____

Telephone: Office _____

Home _____

THE AMERICAN FREEDOM TRAIN FOUNDATION, INC.

By: _____
Jon A. Foust, President

By: _____
Ruth A. Packard, Vice President
of Artifacts Collection

By: _____
Thomas R. Ames, Treasurer

Dated: _____



Unless otherwise agreed in writing by the parties hereto, all loans of Objects made hereunder are only accepted by the Foundation subject to the following terms and conditions:

1. TERM

The term of this agreement shall be from the date of execution hereof to and including the return of the Object following the completion of the American Freedom Train tour.

2. ACCEPTANCE

The Lender hereby certifies that the Object lent is in good condition and will withstand ordinary strains of packing, installation for exhibition, transportation and exhibition in connection with the tour of the American Freedom Train. The Foundation or its authorized agents will inspect each Object at the time of receipt and shall provide Lender with a written statement of condition of the Object at that time.

3. REVENUES AND RECEIPTS

Any and all revenues or receipts derived from or through the activities of the Foundation, including but not limited to the exhibition of the Object shall be and remain the property of the foundation.

4. CARE AND PRESERVATION

The Foundation will provide at all times the type of special care for Object set forth in the Environmental and Security Provisions (a copy of which is attached hereto and incorporated by reference herein), as amended from time to time, to protect against loss, damage or deterioration. In addition, the Foundation will secure the services of a curator or other trained person to travel with the train and be responsible for the normal care and maintenance of the Object. Evidence of loss, damage or deterioration while in the Foundation's care, custody and control will be reported immediately to the Lender. No alteration, restoration or repair to Object will be undertaken without the express authorization of the Lender. However, following such notification, the Foundation may take such measures as are reasonable and practical to prevent further loss, damage or deterioration of such Object in the absence of instructions from the Lender, and Lender hereby agrees to hold the Foundation harmless from such injury to Object occurring as a result of such action.

5. PACKING AND TRANSPORTATION

The method and manner of packing and transportation shall be agreed upon by both parties hereto and noted upon this agreement or otherwise in writing. Object will be returned packed in similar materials as received unless otherwise authorized by the Lender. All costs of such packing and transportation shall be borne by the Foundation.

6. INSURANCE

Unless otherwise agreed in writing, Object shall be insured by the Foundation for the value stated on the face of this agreement under an all risk "wall-to-wall" policy. A certificate of insurance or a copy of the policy will be provided to Lender upon written request. If Lender also maintains insurance on the Object the Foundation shall be furnished with a certificate of insurance or a copy of the policy naming the Foundation as an insured. All costs of such insurance shall be borne by the Foundation.

7. PUBLICITY

Lender hereby grants authorization for the photography, telecast and pictorial reproduction of Object for publicity purposes connected with this exhibition, for illustration in the Foundation's catalogue and for any other such uses to be determined in the Foundation's sole discretion.

8. LIMITATION OF LIABILITY

The sole and absolute liability of the Foundation for all injury to the Object, including but not limited to, loss, theft or damage, shall be determined by the terms and conditions of the aforementioned insurance policy. It is acknowledged and agreed by the Lender that, as an established market or replacement value for the Object would be difficult or impossible to ascertain, said insurance coverage shall be considered liquidated damage in lieu of any other right or remedy of the Lender.

9. RETURN OF OBJECT

Unless otherwise expressly authorized by the Lender in writing, the Object will be released and returned only to Lender at the address indicated herein within a reasonable time after the completion of the tour of the American Freedom Train. The Foundation or its authorized agent will inspect Object at said time and provide Lender with a written report of condition. If the Foundation is unable to contact the Lender within a reasonable period following the expiration of this agreement and no special arrangements have been made for the return of the Object, the Object will be placed in storage at Lender's sole risk and expense. In the event that there is a change in the legal status or ownership of the Object during the term of this agreement, the claimant shall be required to establish his legal right to the Object by express written authorization from the Lender or other proof satisfactory to the Foundation in its sole discretion.

The foundation shall not be responsible for risk of loss or damage by misshipment or otherwise when it has not been timely and properly notified in writing as to a change in either the delivery address and/or legal title of the Object. Notwithstanding any other provision of this agreement the Foundation reserves the right in its sole discretion to remove from exhibit and/or to return any Object at any time to the Lender.

10. ARBITRATION AND CHOICE OF LAW

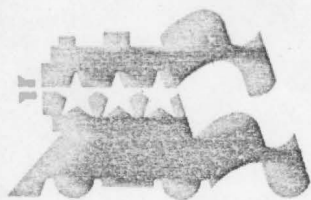
This agreement shall be governed and construed in accordance with the laws of the District of Columbia. Any dispute or claim arising out of or in connection with the agreement which cannot be resolved by mutual agreement shall be submitted to arbitration in the District of Columbia in accordance with the rules and regulations then pertaining of the American Arbitration Association. Any award made as a result thereof may be enforced by a court of competent jurisdiction.

11. NOTICE

All notices hereunder shall be in writing and mailed in addressed prepaid envelope to the parties at the addresses set forth herein or as otherwise hereinafter specified by the parties in writing.

12. WAIVER AND MODIFICATION

This agreement cannot be changed or terminated orally and none of the terms hereof shall be deemed to be waived or modified except by an express agreement in writing signed by the party against whom such waiver or modification is sought to be enforced. There are no representations or undertakings other than those contained in this agreement, which represents the entire understanding of the parties.



The American Freedom Train Foundation

EXECUTIVE OFFICES

5205 LEESBURG PIKE, SUITE 800
BAILEY'S CROSSROADS, VIRGINIA 22041

703/820-7300

ENVIRONMENTAL AND SECURITY PROVISIONS

Pursuant to paragraph 4 of the Exhibit Loan Agreement, this memorandum sets forth the various security measures that the Foundation intends to incorporate into the American Freedom Train. These measures include physical security as well as controls and monitor systems for fire, smoke, dust, temperature, and humidity.

1. Temperature and Humidity and Air Cleaners

The temperature of the exhibition cars will be maintained at 70 degrees, with a variance of no more than 4 degrees above or below, in ambient temperatures ranging from -10 degrees to 120 degrees Fahrenheit. The humidity will be maintained at 50% with a variance no greater than 4% above or below. In addition to temperature and humidity controls, there will be electrostatic air cleaners in each car.

2. Telemetry System

All temperature, humidity, and air cleaner functions will be monitored through a telemetry system, Moore Systems' (a subsidiary of Landis & Gyr) System AL configuration. This telemetry system will feature alarms, both visual and audio, channeled to a control panel in a central Control Car, which will be in operation 24 hours each day for the entire route of the train. The panel will advise of any variation in temperature and humidity that exceeds the standard. Control Center officers will have the capability of reaching the responsible mechanic by either handie-talkie, telephone, or electronic paging system to make any necessary adjustments. The heating and air conditioning system is being built by Airflow Company. The humidistats are being supplied by Penn Controls.

3. Fire Alarm and Suppression System

The fire alarm system is Kidde Halon 1301, a Dupont gas fire suppression system. The system incorporates both smoke and fire detection features and may be placed in operation either automatically or manually. The system in each car will be monitored by the duty officer in the security control room by means of the Moore System. As a supplementary backup detection system, we will also employ Detect-A-Fire, which is a rate compensated thermal detector.



4. Security

- a. All doors and windows will be protected against entry by electrical burglary detection measures to be monitored by the Moore System. If any door or window is opened, the control panel will show by light and sound alarm which car and door has been opened. The duty officer will have the facility to contact by radio or telephone all security officers constantly patrolling the exhibition cars.
- b. The Foundation will employ full-time experienced security officers. When the exhibition is open, there will be one uniformed, armed police officer per car on duty equipped with handie-talkie. Telephones in each car will provide backup communication to the Control Car which will have outside telephone capabilities. The Control Car will be located in front of the exhibition cars. All persons will go through the Control Car to reach the exhibition. No photography by the general public will be permitted in the exhibition cars. Smoking will also not be permitted in the exhibition cars.
- c. When the exhibition is not open, the cars will be checked every hour at irregular intervals and logs will be maintained in the Control Car. No one will be admitted to the exhibit cars while the train is in transit. The cooperation of Railroad Police, Highway Patrol, and/or state, county, or local police will be requested while the train is moving from city to city.

5. Fabrication of Exhibits

All objects will be received, secured, unpacked and installed by one of three companies contracted by the American Freedom Train Foundation. The three companies are GRS&W of Pittsburgh, Pennsylvania; General Exhibits and Displays, Inc. of Chicago, Illinois; and Design and Productions, Inc. of Springfield, Virginia. Exhibit designers are Barry Howard Associates of Larchmont, New York. Specified documents and artifacts will be specially cased for display. The design of the displays excludes the presence of natural or ultraviolet light. Lighting on paintings will not exceed 20-foot candles.

6. Alternative Systems

The American Freedom Train Foundation reserves the right to substitute the above brand name systems with those of comparable quality and performance and to supplement or otherwise revise these provisions as it deems prudent and desirable.



January 1975