

The original documents are located in Box 32, folder “Nixon - Papers Receipts for Materials Turned Over to Special Files” of the Philip Buchen Files at the Gerald R. Ford Presidential Library.

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Edna

Tapes
etc
found &
turned over
to sensitive
files
in Room 84



September 29, 1974

MEMORANDUM FOR: PHIL BUCHEN
FROM : DONALD RUMSFELD

On Sunday, September 29, at approximately 7:30pm, my secretary, Brenda Williams found, when looking for a White House telephone directory in one of the secretarial desks, the enclosed tape. The attached note characterizes it as "Presidential Tape - March 8, 1971."

It is herewith delivered to your custody. Please acknowledge its receipt in writing.

RECEIPT

I acknowledge receipt of the foregoing.



September 30, 1974

Philip W. Buchen
Counsel to the President

September 29, 1974

This acknowledges receipt from Donald Rumsfeld
of one (1) safe (locked) removed from the office previously
used by General Alexander M. Haig at 3:55 p. m. and
placed in Room 84, in the Executive Office Building at
4:00 p. m.

Hazel F. Fulton
Special Files Unit

Vault was opened at 4:55 p. m. and closed at 4:59 p. m.

N.F.



Eva file

Re: ~~gift~~ records
of foreign gifts



WHITE HOUSE

DATE September 30, 1974

TO: Phil Buchen

FROM: Bill Casselman

INFORMATION xxx

ACTION _____

APPROPRIATE HANDLING _____

COMMENTS: _____



September 27, 1974

The three (3) boxes transferred this date to the Department of State and accompanying this document contain original records of the White House Gift Unit, together with four (4) carbon copy sets and two (2) photo copy sets of the original records. The original records referred to herein constitute the complete set of master records which were maintained by the White House Gift Unit relating to gifts from foreign sources received by President Richard Nixon and the First Family from January 20, 1969 until August 9, 1974.

Name: Jerry F. Jones
Title: Staff Secretary
The White House
as custodian of the Boxes
Name: Margie Wicklin
Title: Head of the Gift Unit
The White House

Receipt is acknowledged of the above-described records:

Name: Hampton Davis
Assistant Chief of Protocol
Title: for Special Protocol Services
Department of State
Time: 1:15 p.m.



WHITE HOUSE

DATE: September 30, 1974

TO: Phil Buchen

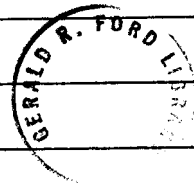
FROM: Bill Casselman

INFORMATION _____

ACTION _____

APPROPRIATE HANDLING _____

COMMENTS: for your records



September 30, 1974

This acknowledges receipt from Philip W. Buchen of the item described in the attached memorandum for Phil Buchen from Donald Rumsfeld, which I have placed in Room 84 of the Executive Office Building.

Hazel F. Fulton

Hazel F. Fulton
Special Files Unit

10:12 a.m.

Vault was opened at 10:15 a.m. and closed at 10:20 a.m.

N.F.



September 29, 1974

MEMORANDUM FOR: PHIL BUCHEN
FROM : DONALD RUMSFELD

On Sunday, September 29, at approximately 7:30pm, my secretary, Brenda Williams found, when looking for a White House telephone directory in one of the secretarial desks, the enclosed tape. The attached note characterizes it as "Presidential Tape - March 8, 1971."

It is herewith delivered to your custody. Please acknowledge its receipt in writing.

RECEIPT

I acknowledge receipt of the foregoing.

September 30, 1974

61 Philip W. Buchen
Philip W. Buchen
Counsel to the President



10/1/74

To: Dick Cheney

From: Phil Buchen



THE WHITE HOUSE
WASHINGTON

October 1, 1974

MEMORANDUM FOR THE RECORD

FROM:

Barry N. Roth

Barry N Roth

At the direction of Philip W. Buchen (see attached memorandum dated October 1, 1974, from Philip W. Buchen to H. S. Knight) I arranged to have the safe opened that had been removed on September 29, 1974, from the office previously used by General Alexander M. Haig (see attached receipt dated September 29, 1974).

The vault was opened in the presence of Hazel Fulton, two locksmiths-- James R. Shepler and Kermit Knight--, a TSD representative, and myself at 4:40 p.m., at which time the locksmiths began to open the safe by force. The safe was opened in the presence of all at 5:14 p.m., at which time it was found to be empty. It was then removed from the vault for repair and return to GSA at 5:17 p.m.

Enclosures



THE WHITE HOUSE

WASHINGTON

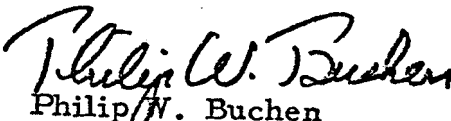
October 1, 1974

MEMORANDUM FOR

H. S. Knight, Director, United States Secret Service

This will authorize Mr. James R. Shepler and Mr. Kermit Knight to enter Room 84 of the Executive Office Building, and the vault therein for the purpose of opening the safe that was removed on September 29, 1974, from the office previously used by General Alexander M. Haig. They shall be accompanied at all times by Hazel F. Fulton of the Special Files Unit and Barry N. Roth, as well as a representative of the United States Secret Service.

Should any papers or other materials be found within this safe, Mary F. Filippini of the Office of Presidential Papers is authorized to enter the vault area for the purpose of preparing an inventory of said contents. No such contents may be removed from Room 84, however, without my prior written authorization.


Philip W. Buchen
Counsel to the President



September 29, 1974

This acknowledges receipt from Donald Rumsfeld
of one (1) safe (locked) removed from the office previously
used by General Alexander M. Haig at 3:55 p.m. and
placed in Room 84, in the Executive Office Building at
4:00 p.m.

Hazel F. Fulton
Special Files Unit

Vault was opened at 4:55 p.m. and closed at 4:59 p.m.

N.F.



WHITE HOUSE

DATE: October 1, 1974

TO: Phil Buchen

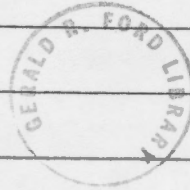
FROM: Bill Casselman

INFORMATION _____

ACTION _____

APPROPRIATE HANDLING _____

COMMENTS: For your records



October 1, 1974

This acknowledges receipt from Philip W. Buchen of the items described in the attached memorandum for Phil Buchen from Dick Cheney, which I have placed in Room 84 of the Executive Office Building.

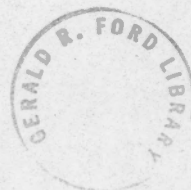
Hazel F. Fulton

Hazel F. Fulton
Special Files Unit

9:45 a.m.

Vault was opened at 9:52 a.m. and closed at 9:57 a.m.

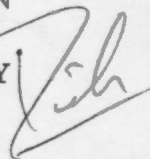
N.F.



THE WHITE HOUSE
WASHINGTON

September 30, 1974

MEMORANDUM FOR: PHIL BUCHEN

FROM: DICK CHENEY 

Attached are some dictabelts discovered by Brenda Williams of our staff at approximately 7:45pm September 30, 1974. The tapes were located in a secretarial desk in the former General Haig office which we now occupy.

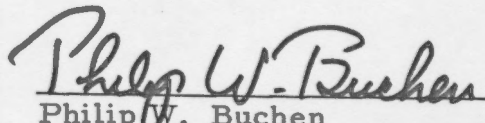
I am forwarding to you for appropriate handling 11 tapes marked "9/15/72 L. H. pm". I would appreciate a written receipt.

Thanks

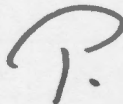
RECEIPT

I acknowledge receipt of the foregoing.*

September 30, 1974


Philip W. Buchen
Counsel to the President

* On recounting, we find there are 12 tapes. (dictabelts)






THE WHITE HOUSE

WASHINGTON

September 30, 1974

MEMORANDUM FOR: PHIL BUCHEN

FROM: DICK CHENEY 

Attached are some dictabelts discovered by Brenda Williams of our staff at approximately 7:45pm September 30, 1974. The tapes were located in a secretarial desk in the former General Haig office which we now occupy.

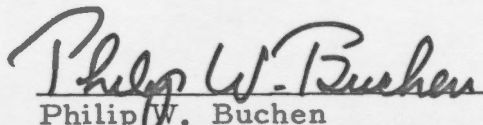
I am forwarding to you for appropriate handling 11 tapes marked "9/15/72 L.H. pm". I would appreciate a written receipt.

Thanks

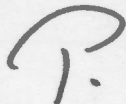
RECEIPT

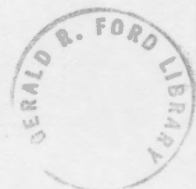
I acknowledge receipt of the foregoing.*

September 30, 1974


Philip W. Buchen
Counsel to the President

* On recounting, we find there are 12 tapes. (dictabelts)





THE WHITE HOUSE
WASHINGTON

September 30, 1974

MEMORANDUM FOR: PHIL BUCHEN

FROM: DICK CHENEY *Dick*

Attached are some dictabelts discovered by Brenda Williams of our staff at approximately 7:45pm September 30, 1974. The tapes were located in a secretarial desk in the former General Haig office which we now occupy.

I am forwarding to you for appropriate handling 11 tapes marked "9/15/72 L. H. pm". I would appreciate a written receipt.

Thanks

RECEIPT

I acknowledge receipt of the foregoing. *

September 30, 1974

Philip W. Buchen
Philip W. Buchen
Counsel to the President

* On recounting, we find there are 12 tapes. (dictabelts)

P.



THE WHITE HOUSE
WASHINGTON

September 30, 1974

MEMORANDUM FOR: PHIL BUCHEN

FROM: DICK CHENEY *Dick*

Attached are some dictabelts discovered by Brenda Williams of our staff at approximately 7:45pm September 30, 1974. The tapes were located in a secretarial desk in the former General Haig office which we now occupy.

I am forwarding to you for appropriate handling 11 tapes marked "9/15/72 L. H. pm". I would appreciate a written receipt.

Thanks

RECEIPT

I acknowledge receipt of the foregoing. *

September 30, 1974

Philip W. Buchen
Philip W. Buchen
Counsel to the President

* On recounting, we find there are 12 tapes. (dictabelts)

P.



THE WHITE HOUSE
WASHINGTON

October 3, 1974

MEMORANDUM FOR:

PHIL BUCHEN

FROM:

DICK CHENEY

Attached are 14 dictabelts discovered by Brenda Williams
of our staff at approximately 8:25am October 1, 1974.

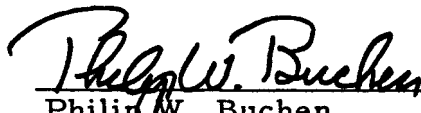
The tapes were located in a secretarial desk in the
former Haig office, which we now occupy.

I am forwarding 12 unmarked tapes and 2 with attached white
cards to you for appropriate handling . I would appreciate a
written receipt.

Thanks.

RECEIPT

I acknowledge receipt of the foregoing.


Philip W. Buchen
Counsel to the President



October 3, 1974

THE WHITE HOUSE
WASHINGTON

October 3, 1974

MEMORANDUM FOR:

PHIL BUCHEN

FROM:

DICK CHENEY

Attached are 14 dictabelts discovered by Brenda Williams of our staff at approximately 8:25am October 1, 1974.

The tapes were located in a secretarial desk in the former Haig office, which we now occupy.

I am forwarding 12 unmarked tapes and 2 with attached white cards to you for appropriate handling. I would appreciate a written receipt.

Thanks.

RECEIPT

I acknowledge receipt of the foregoing.


Philip W. Buchen

Counsel to the President

October 3, 1974



WHITE HOUSE

DATE October 3, 1974

TO: Phil Buchen

FROM: Bill Casselman

INFORMATION _____

ACTION _____

APPROPRIATE HANDLING _____

COMMENTS: For your records.

October 3, 1974

This acknowledges receipt from Philip W. Buchen of the items described in the attached memorandum for Phil Buchen from Dick Cheney, which I have placed in Room 84 of the Executive Office Building.

Trudy Brown Fry
Trudy Brown Fry 3:30 P.M.
Special Files Unit

Vault was opened at 3:30 p.m. and closed at 3:39 p.m.

SBZ



THE WHITE HOUSE
WASHINGTON

October 3, 1974

MEMORANDUM FOR:

PHIL BUCHEN

FROM:

DICK CHENEY

Attached are 14 dictabelts discovered by Brenda Williams of our staff at approximately 8:25am October 1, 1974.

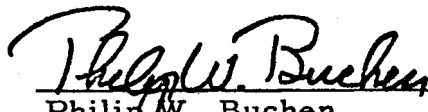
The tapes were located in a secretarial desk in the former Haig office, which we now occupy.

I am forwarding 12 unmarked tapes and 2 with attached white cards to you for appropriate handling. I would appreciate a written receipt.

Thanks.

RECEIPT

I acknowledge receipt of the foregoing.


Philip W. Buchen
Counsel to the President



October 3, 1974

WHITE HOUSE

DATE October 10, 1974

TO: Phil Buchen

FROM: Bill Casselman

INFORMATION _____

ACTION _____

APPROPRIATE HANDLING _____

COMMENTS: For your records.



October 9, 1974

The attached handwritten document dated 6/10/74 was received by me on October 8, 1974, from my secretary, Brenda Wilson. Mrs. Wilson had received the document on October 8 from Eva Daughtrey, secretary to Philip Buchen. Mr. Buchen had found the document on his desk on October 3 while going through some papers. The author of the document is unknown to Mr. Buchen or to any of the aforementioned persons.

William E. Casselman II

William E. Casselman II
Counsel to the President

October 10, 1974

This acknowledges receipt from William E. Casselman II of one handwritten document dated 6/10/74 at 9:50 A.M. and placed in Room 84 in the Old Executive Office Building at 9:55 A.M.

Gertrude Brown Fry

Vault was opened at 9:59 A.M. and closed at 10:05 A.M.



Thursday 11/21/74

3:00 Barbara Ripley in Mr. Rumsfeld's office at EOB (Rm. 188-1/2) said she was cleaning out the office and found some large flow charts. Two are charts on some of the Nixon tapes and disposition of them. There is one large chart on the telephone system in the residence, the Oval office and Nixon's EOB office. (They were charts done by the Secret Service.)

2647

Wants to know whether she should throw them into the trash , give them to the Secret Service or bring them here to you.



Thursday 11/21/74

*Folder re
Items found
& placed in
secure area*

3:15 At Mr. Buchen's request, called Barbara and said not to throw the materials away -- that we would have Barry Roth accept them in the same manner that we handled the dictabelts.

Called Barry and he said he would contact her and take care of the matter -- probably around 6:30 this evening.



THE WHITE HOUSE
WASHINGTON

CAB. Ch

Rob't Tim

Undergroup to
file at Bd.
because of its
rules

Don
Burch

Chief enforcement
officer is Tom
Appointer & he
reports nothing wrong

