

**The original documents are located in Box 26, folder “Political Scheduling Recommendations” of the Robert T. Hartmann Files at the Gerald R. Ford Presidential Library.**

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THE WHITE HOUSE  
WASHINGTON



Bob. Gwen says this  
was an intra-office  
memo to advise you  
of the recommendations  
she had made by phone  
to Rustard's shop. (She  
had cleared them with  
me earlier since the 3 of  
us had not been able to sit  
on a policy for GOP #  
dinners. Jack 13 Jan

THE WHITE HOUSE  
WASHINGTON

From: Robert T. Hartmann

To: Jack C

Date: \_\_\_\_\_



Time \_\_\_\_\_ a.m.  
p.m.

These should  
be addressed  
to the President,  
via you & me,  
and initialed by  
Gwen and you  
before coming to me  
RTH

THE WHITE HOUSE  
WASHINGTON

*File* } *Political Scheduling Recommendations*

January 10, 1974

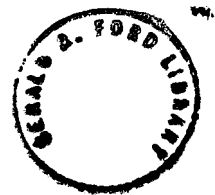
MEMORANDUM FOR BOB HARTMANN

FROM: GWEN ANDERSON

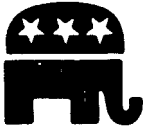
SUBJECT: PRESIDENTIAL INVITATIONS

The following invitations to the President from Republican groups are pending with the Scheduling Office. I have noted my recommendations which have also been conveyed to Bill Nicholson in Scheduling.

<u>Group &amp; Event</u>	<u>Date requested</u>	<u>Recommendation</u>
Maine GOP Fundraiser	Feb. 1 - March 15	Urge strong consideration
D. C. GOP Annual \$100 dinner	Feb. - March	Accept
Pa. Council of GOP Women Convention	Oct. 20-21	Decline
Colo. GOP Fundraiser	March	Decline
Suffolk Co., N. Y. GOP Dinner	March-April	Decline, send message
Va. GOP Dinner	April 26	Recommend consideration
Md. GOP Dinner	late Feb. - early March	Urge strong consideration



I further recommend that a policy be set for accepting political invitations ~~six weeks~~ in advance of the event in order to insure the host sufficient time to arrange a successful event. (Scheduling has recommended giving only one month advance notice.)



MAINE  
REPUBLICAN STATE COMMITTEE

STATE CHAIRMAN

December 30, 1974

Mrs. Gwen Anderson  
Office of the President  
White House  
Washington, D. C. 20500

Dear Gwen:

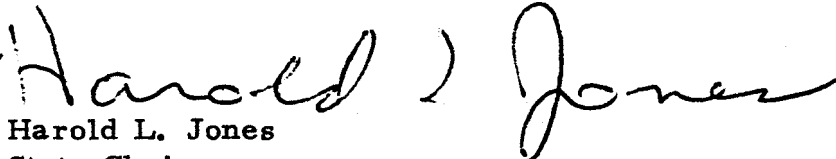
This is my last official communication to you. I am retiring December 31, another Watergate casualty.

I was edged out slightly, clipping attached. It was probably a good thing for me as I can return full time to long neglected business interest. From what I hear in the East, there will be many new chairmen for 1975 and 1976.

I hope the President can come to Maine between February 1 and March 15, 1975, as I requested in my letter of November 21. We are \$50,000.00 in debt and we need the drawing power of the President to put us into a position where my successor can function. Maine people will also be pleased to welcome him here.

Your cooperation and understanding has been appreciated.

With best wishes,

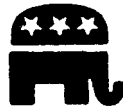


Harold L. Jones  
State Chairman

HLJ/mb

Enclosure





## D. C. REPUBLICAN COMMITTEE

310 FIRST STREET, SOUTHEAST  
WASHINGTON, D. C. 20003  
TELEPHONE 484-6560

January 2, 1975

Mrs. Gwen Anderson  
The White House  
1600 Pennsylvania Avenue, N.W.  
Washington, D.C. 20500

Dear Gwen:

Confirming our phone conversation before Christmas, the D.C. Republican Committee would like to invite the President to be the speaker at our annual \$100 dinner this Spring. The dinner will be held in Washington at one of the major hotels. We would expect about 500 guests. As one of the honored guests at our dinner last year when Governor Connally was the speaker you will recall that the President attended so he is familiar with the event. The date could be fixed for almost any evening in February or March to suit the President.

One feature of the dinner will be completely new for us and probably for the entire Party. The dinner committee will be headed by two co-chairmen: Dr. Henry Robinson and Mrs. Jane DeGraff. Dr. Robinson was on the D.C. City Council by appointment but was defeated for election to the Council last fall in his Ward where Democrats outnumber Republicans 15-1. Dr. Robinson will be representing the black Republican community of the nation's capital. Mrs. DeGraff has a fine record at fund-raising for charity, but this will be her first major political fund-raiser.

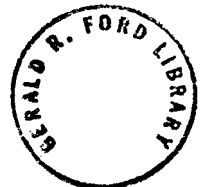
We rely heavily on the proceeds of these annual dinners to keep us going financially, so I'm sure you'll appreciate the importance of this one succeeding -- and having the President there will insure its success.

Our dinner co-chairmen will be in touch with you about this program.

Thank you so much for your help.

Cordially,

Edmund E. Pendleton  
State Chairman





Republican  
National  
Committee.

Miss Sarah Ann Stauffer  
Member for Pennsylvania  
Rohrerstown  
Lancaster County, Pennsylvania 17571  
717) 392-6959

December 29, 1974

Dear Gwen:

So glad you liked the plate of Pa. Your kindness to us  
made you deserve more, but at least you know we are  
appreciative.

Have been asked by the Pa. Council of Republican  
Women (the largest independent financially of its kind in U.S.  
and the backbone of the women workers in Pa.) whether there  
is any chance for President Ford to address their convention  
Pittsburgh October 20-21<sup>19</sup>? Needless to say, we would see that  
all forces were coordinated in the effort. Also, would "see"  
at Hugh and Dick Schweiker, etc., etc. here in accord. However,  
do not want to start moving the forces if you think the request  
hopeless. No hope the New Year Rings you and you-know-who  
very best - My best,  
Sally



12-27

Congress of the United States  
House of Representatives  
Washington, D.C. 20515

December 24, 1974

BT  
The President  
The White House  
Washington, D. C.

Dear Mr. President:

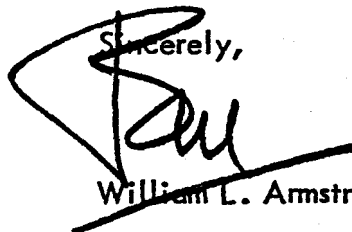
Sometime in March the Republican Central Committee of Colorado plans to sponsor a fund raising dinner in support of several federal and state campaigns which ended with large deficits.

I have been asked to contact you in the hope you would consider addressing a dinner on some date, of your choosing, during the month.

As you know, Mr. President, the GOP took an awful shellacking in Colorado last November. But there is still a good solid base of Republicanism in the state and I have every hope that we will recover the ground which has been lost.

Your support of this effort will mean a great deal. We hope you will find it possible to be with us.

Sincerely,



William L. Armstrong

cc: Mary Louise Smith, Chairwoman, RNC  
Dwight Hamilton, Esq.





# Suffolk County Republican Committee

*Invitation  
(Mar-Apr)*

ACTION \_\_\_\_\_  
 T/D \_\_\_\_\_  
 SCHEDULE BD. \_\_\_\_\_  
 DATE RECEIVED \_\_\_\_\_  
 DEC 27 1974  
 MESSAGE \_\_\_\_\_  
 SPEAKERS BUREAU \_\_\_\_\_  
 OTHER \_\_\_\_\_  
 APPOINTMENT OFF \_\_\_\_\_

December 23, 1974

The Honorable Gerald R. Ford  
President of the United States  
Washington, D.C.

Dear Mr. President:

The Suffolk County Republican Committee was most disappointed last year when your increasing responsibilities forced you to cancel your planned appearance at our annual dinner. The event will be held this year, either in March or April, and we are most anxious to have you with us this year.

We would schedule the dinner at a time when you would be available and believe that the event would take, at most, four hours out of your busy schedule. MacArthur Airport in Bohemia is less than 10 minutes by car from Colonie Hill, our County's largest catering hall. We would have more than 5,000 people there to hear you.

They say that our Party is back on its heels now. This may be true but we have always rallied in the past and we will again. As one of this nation's top Republican counties in the 1968 and 1972 Presidential elections, we know that we will be a key area for 1976. We are prepared to start rallying our forces NOW and we know that an inspirational message from the President would go a long way toward helping our Party to do the job which it must.

If you'd like to know the sort of organization we have, please ask Vice President Rockefeller. I hope that you can join us and await your reply.

Sincerely,

EDWIN M. SCHWENK  
CHAIRMAN

EMS/ch



Republican  
National  
Committee.

January 8, 1975

Richard D. Obenshain  
Co-Chairman

Mr. Warren S. Rustand  
Appointments Secretary  
to the President  
The White House  
Washington, D.C.

Dear Warren:

I had previously written to the President, inviting him to address our annual Virginia Republican Dinner at some-time in March or April. Because of various difficulties in arriving at a convenient date for our Dinner, including the scheduling of the Republican Leadership Conference on March 8, we have now scheduled the Dinner for April 26, 1975.

I would like to renew the invitation at this time. This will be a large statewide Republican Dinner, preceded by a fundraising reception.

As I emphasized in my earlier letter, we feel that Virginia is exceedingly important in 1975, because of our General Assembly election. This will be one of the few major state elections in 1975 and our success will measurably affect the morale and spirit of Republicans all across the country as we approach the vital election of 1976.

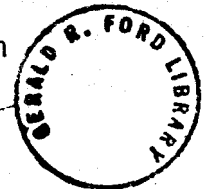
I certainly hope you will give most favorable consideration to this invitation.

With very kind wishes,

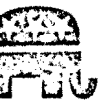
Sincerely,



Richard D. Obenshain



ACTION
T/D _____
SCHEDULE BD. _____
DATE RECEIVED
JAN 9 1975
MESSAGE _____
SPEAKERS BUREAU _____
OTHER _____
APPOINTMENT OFFICE



Republican State  
Central Committee  
of Maryland

December 16, 1975

- Chairman  
David R. Forward
- First Vice Chairman  
Michael A. Gendel
- Second Vice Chairman  
Gary P. Ponzoli
- Third Vice Chairman  
Mrs. June Intemann
- Treasurer  
Marshall W. Jones, Jr.
- Secretary  
Mrs. Mary Walkup
- National Committeeman  
Richard M. Allen
- National Committeewoman  
Miss Louise Gore

President Gerald R. Ford  
The White House  
Washington, D.C.

Dear President Ford,

The Maryland Republican Party will hold its Lincoln Day dinner in Baltimore during the week of February 9th, 1975, preferably on Wednesday the 12th. We expect to have approximately 1000 enthusiastic Republicans assembled at the Baltimore Civic Center at 8:00 P.M. for this black tie affair. We would be honored if you would be our speaker.

*late Feb.  
or early  
March —  
(need more  
lead time)*

Quite frankly we have an ambitious rebuilding program planned for the Maryland Republican Party and your appearance would be a key factor in its success.

While I recognize that you will be in great demand for Lincoln Day Dinner appearances, Baltimore's proximity to the White House should make the logistics of your trip relatively easy, and of course we will be most happy to structure the program to accomodate your schedule.

I look forward to hearing from you and appreciate your consideration.

Very truly yours,

David R. Forward  
Chairman

DRF/lee

1227 Connecticut Ave. N.W.  
Washington, D.C. 20036

