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100 Key Jobs

Director of Office of Management and Budget

Deputy Director of Office of Management and Budget

Director, U.S. Arms Control & Disarmament Agency

Deputy Director U.S. Arms Control Agency

Director, Central Intelligence Agency

Deputy Director CIA

Secretary of State

Deputy Secretary of State

Undersec/State - Political Affairs

Undersec/State - Economic Affairs

Undersec/State - Management

Asst/Sec/State - Cong. Relations

Asst/Sec/State - African Affairs

Asst/Sec/State - InterAmerican Affairs

Asst/Sec/State - European Affairs

Asst/Sec/State - East Asian & Pacific Affairs

Asst/Sec/State - Near East & South Asian Affairs

Ambassadors

NATO

England

Germany

Japan

Mexico

Peoples Republic of China

USSR

Egypt

Israel

UN

Canada

France

Saudi

SALT Negotiations

NBFR Negotiations



Chairman, Council of Economic Advisors

Secretary of Defense

Deputy Sec/Defense

Undersec/Defense

Director of Research & Engineering

Asst/Sec/Defense for International Security Affairs

General Counsel

Asst/Sec/Cong. Relations

Asst/Sec/Public Affairs

Secretary of Air Force

Secretary of Navy

Secretary of Army

Director of ACTION

Director of Community Services Administration

General Counsel of CSA

Cong. Affairs Head

Public Affairs Head

Sec/Transportation

Deputy Sec/Transportation

General Counsel

Director/Public Affairs

Asst/Sec/Cong. Relations

Administrator of Federal Highway Administration

Administrator of Federal Railroad Administration

Administrator of National Highway Traffic Highway Administration

Urban Mass Transportation Administration



Secretary of Health and Human Services

Undersecretary

Asst/Sec/-Legislation

Asst/Sec/-Public Affairs

Asst/Sec/-Human Development

General Counsel

Asst/Sec/-Health

Controller

Secretary for Housing and Urban Development

General Counsel

Asst/Sec/HUD for Legislation & Intergovernment Relations

Asst/Sec/HUD - Community Planning & Development

Asst/Sec/HUD - Federal Housing Commissioner

Asst/Sec/HUD - Administration

Chairman, Council on Economic Quality

Chairman, Synthetic Fuel Corporation

General Counsel

Congressional Relations Head

Public Affairs Head

Secretary of Agriculture

Deputy Secretary

Undersecretary for International Affairs & Commodity Programs

Asst/Sec/for Government & Public Affairs (Cong. Affairs  
and Public Affairs)

Asst/Sec for Food and Consumer Services

Asst/Sec for Marketing and Transportation Services

Asst/Sec for Rural Development (Farmers Home Admin)

Asst/Sec for Natural Resources and Environment

General Counsel



Secretary of Department of Energy

Admin. of Econ. Reg. Administration

Deputy Secretary

Undersecretary

General Counsel

Asst/Sec/Administration

Asst/Sec/Legislation

Chief Financial Officer

Asst/Sec/Conservation and Solar

Asst/Sec/Office of Environment

Secretary of Interior

Undersecretary of Interior

Solicitor

Director of Congressional Relations

Director of Office Communications

Asst/Sec/Land & Water Resources

Administrator - NASA

Director /Office of Personnel Management

Deputy Director/Office of Personnel Management

Secretary of Commerce

Undersecretary

General Counsel

Asst/Sec/Economic Development

Asst/Sec/Congressional Affairs

Asst/Sec/Communications

Maritime Administration

Chief Economist

Special Trade Representative



Secretary of Labor

Undersecretary

Solicitor

Undersecretary for Policy Evaluation

Asst/Sec/Employment & Training

Asst/Sec/Occupational Safety

Asst/Sec/Labor & Management Relations

Asst/Sec/Mine Safety & Health Administration

Public Affairs

Commission on Labor Statistics

Secretary of Treasury

Undersecretary

Asst/Sec/Tax Policy

General Counsel

Asst/Sec/Legislation

Director of Public Affairs

Commissioner for Internal Revenue

President, Export, Import Bank

Chairman of Pension Benefit Guaranty Corp

Small Business Administration

Administrator of Veteran's Administration

Administrator of EPA

Deputy Administrator of EPA

General Counsel

Cong. Relations Head Public Affairs

Public Affairs

Administrator of Federal Aviation Administration

General Counsel

Cong. Relations Head

Public Affairs Head



DIRECTOR OF THE TRANSITION  
EDWIN MEESE

DEPUTY DIRECTOR  
OFFICE OF EXECUTIVE  
BRANCH MANAGEMENT  
WILLIAM E. TIMMONS



POLICY COORDINATOR  
STANLEY EBNER

SENIOR ADVISOR  
FRANK A. WHETSTONE

PERSONNEL COORDINATOR  
PAUL J. MANAFORT

DEPUTY DIRECTOR  
CONGRESSIONAL  
RELATIONS  
TOM C. KOROLOGOS

ASSISTANT  
JOHN M. NUGENT

ASSISTANT DIRECTOR  
CONGRESSIONAL  
RELATIONS  
PAUL RUSSO

DIRECTOR  
ECONOMIC AFFAIRS  
GROUP  
STANTON D. ANDERSON

DIRECTOR  
NATIONAL SECURITY  
GROUP  
DAVID M. ABSHIRE

DIRECTOR  
RESOURCES AND  
DEVELOPMENT GROUP  
RICHARD FAIRBANKS

DIRECTOR  
HUMAN SERVICES  
GROUP  
ELIZABETH DOLE

DIRECTOR  
LEGAL AND ADMINISTRATIVE  
AGENCIES GROUP  
LOREN A. SMITH

CODIRECTOR  
JOHN LEHMAN

CODIRECTOR  
SAM BALLENGER

CODIRECTOR  
MARK FOWLER

ASSISTANT  
DAVID CHEW

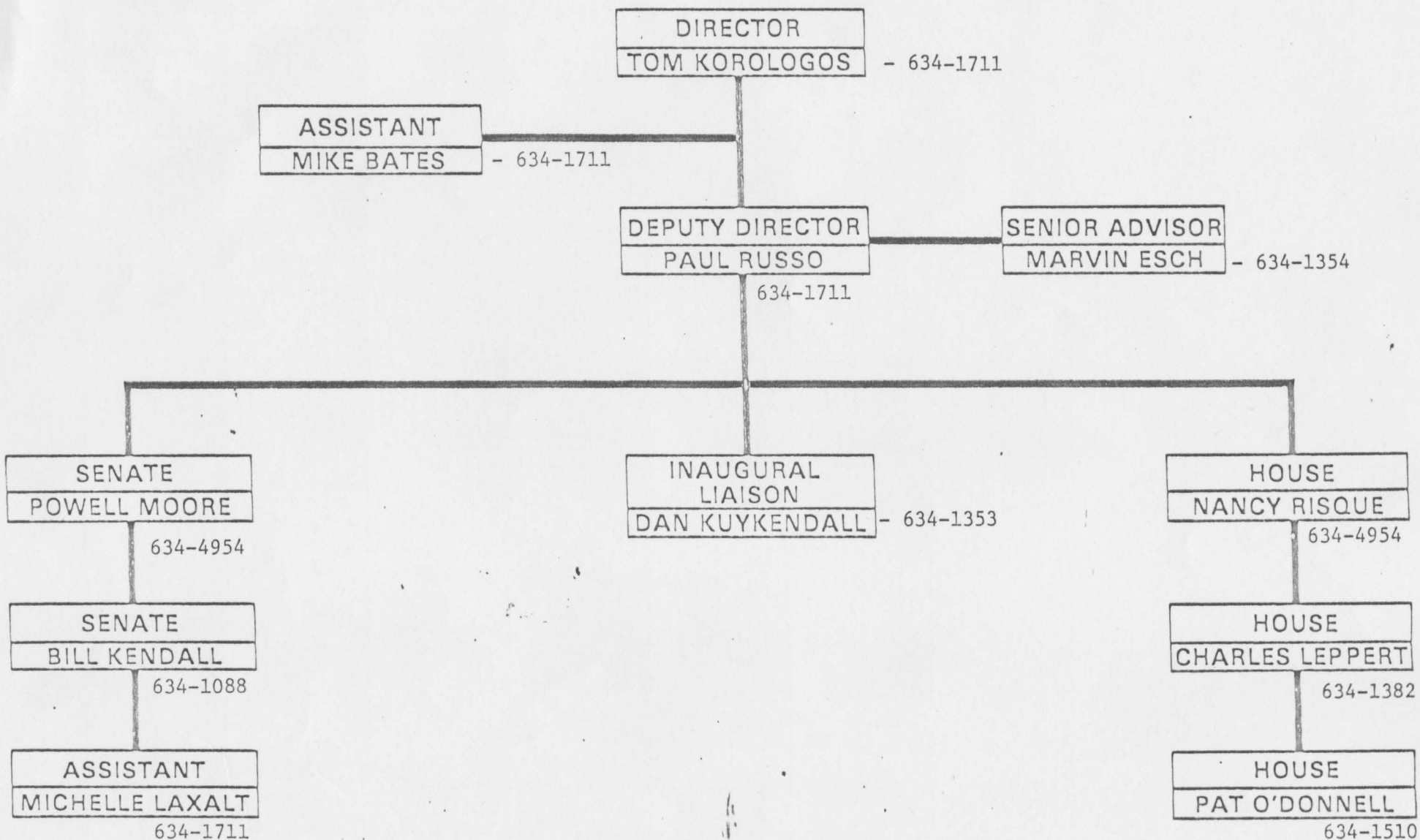
ASSISTANT  
DAVID SMITH

ASSISTANT  
GLENN SCHLEEDE

ASSISTANT  
KIM WELLS

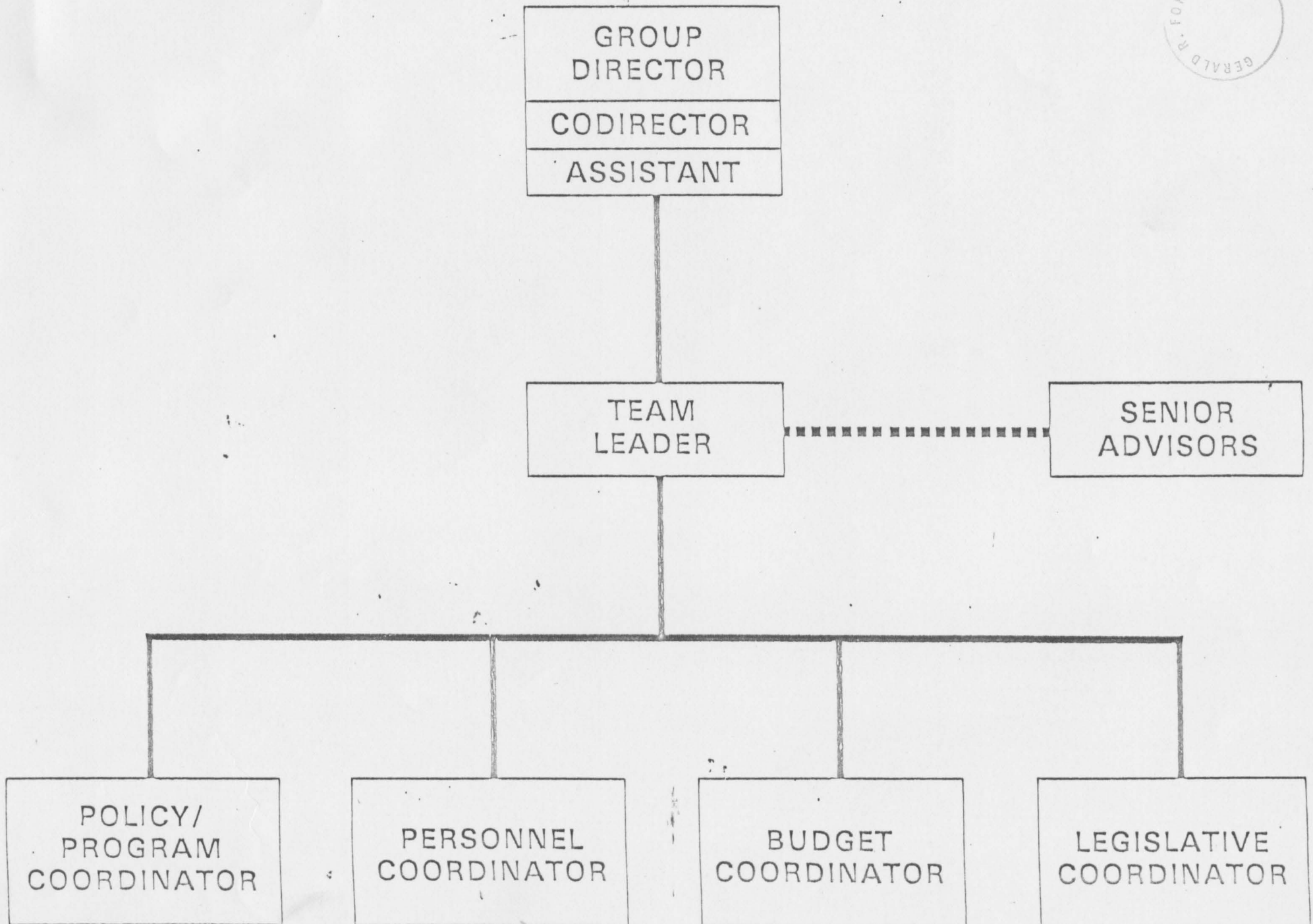
ASSISTANT  
KEN CRIBB

# OFFICE OF CONGRESSIONAL RELATIONS





# TYPICAL TEAM STRUCTURE

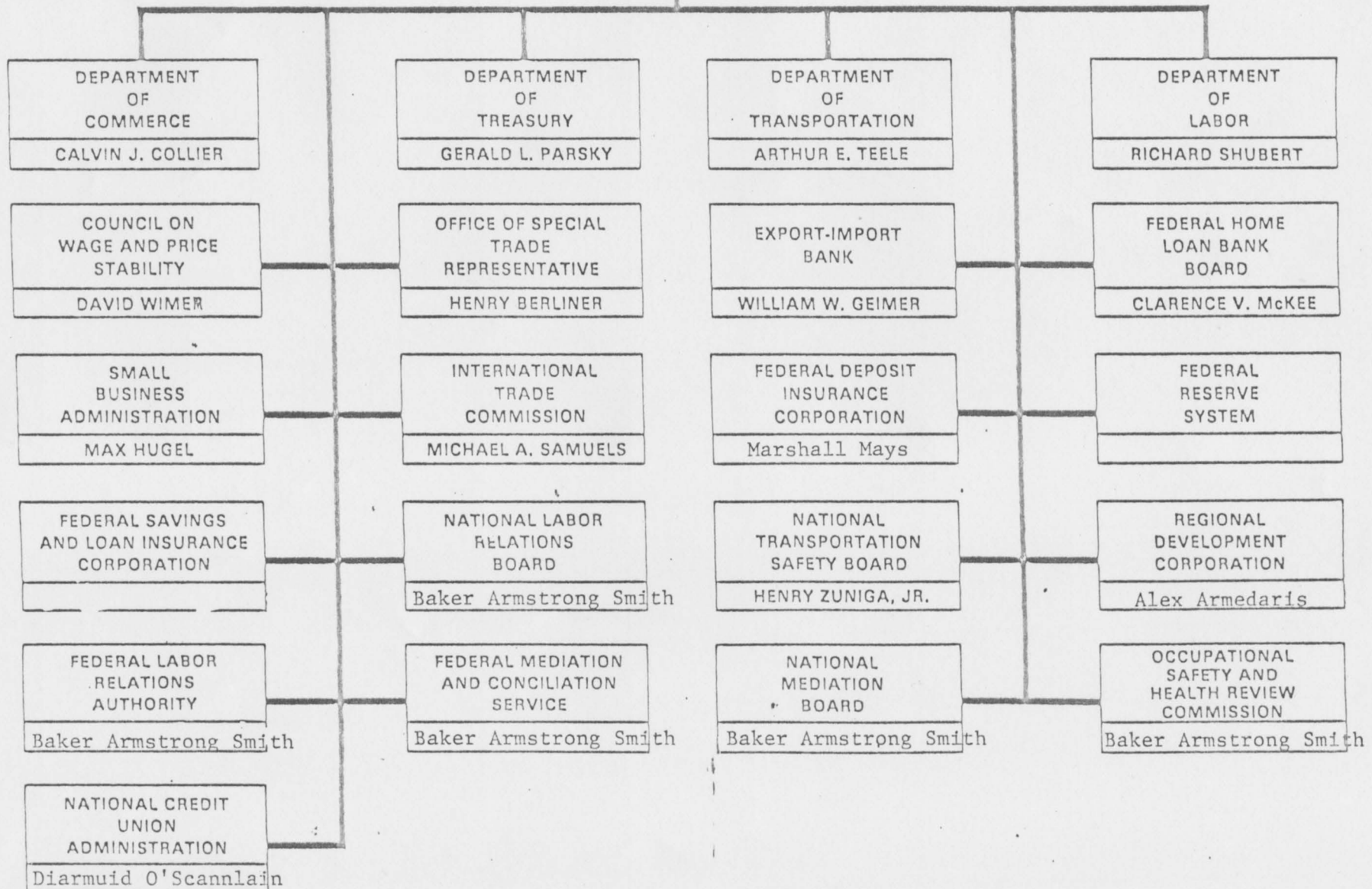


# ECONOMIC AFFAIRS GROUP (OFFICE OF EXECUTIVE BRANCH MANAGEMENT)

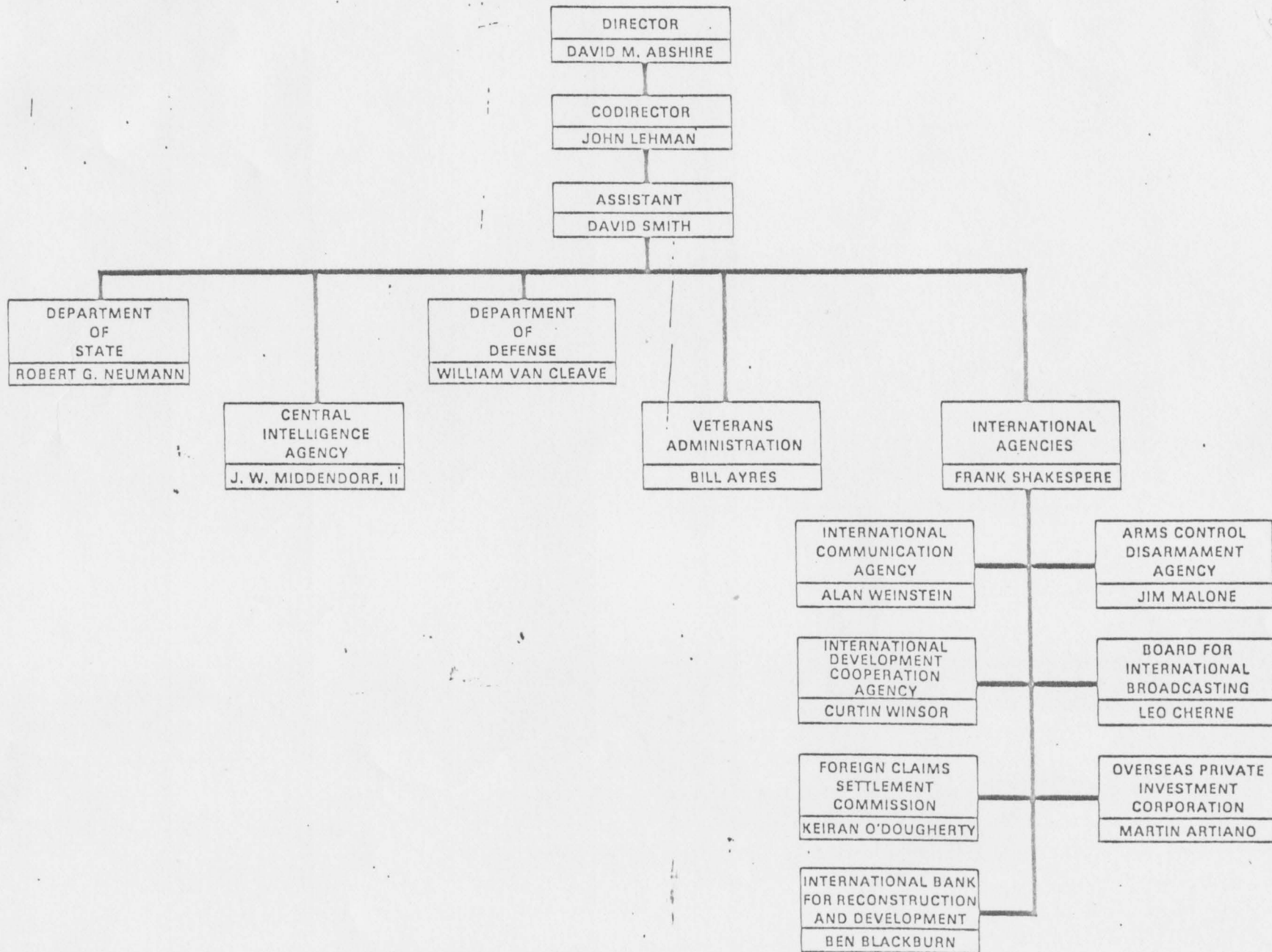


DIRECTOR  
STANTON D. ANDERSON

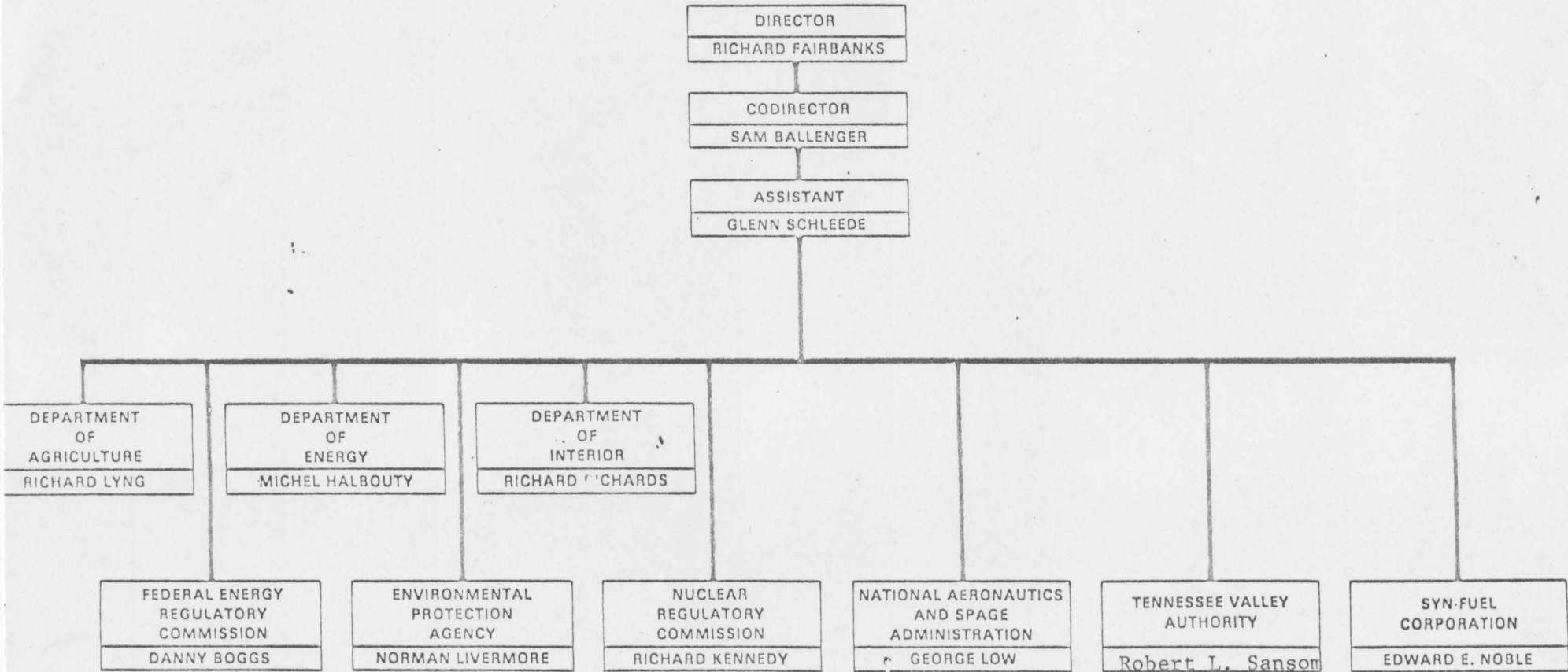
ASSISTANT  
DAVID CHEW



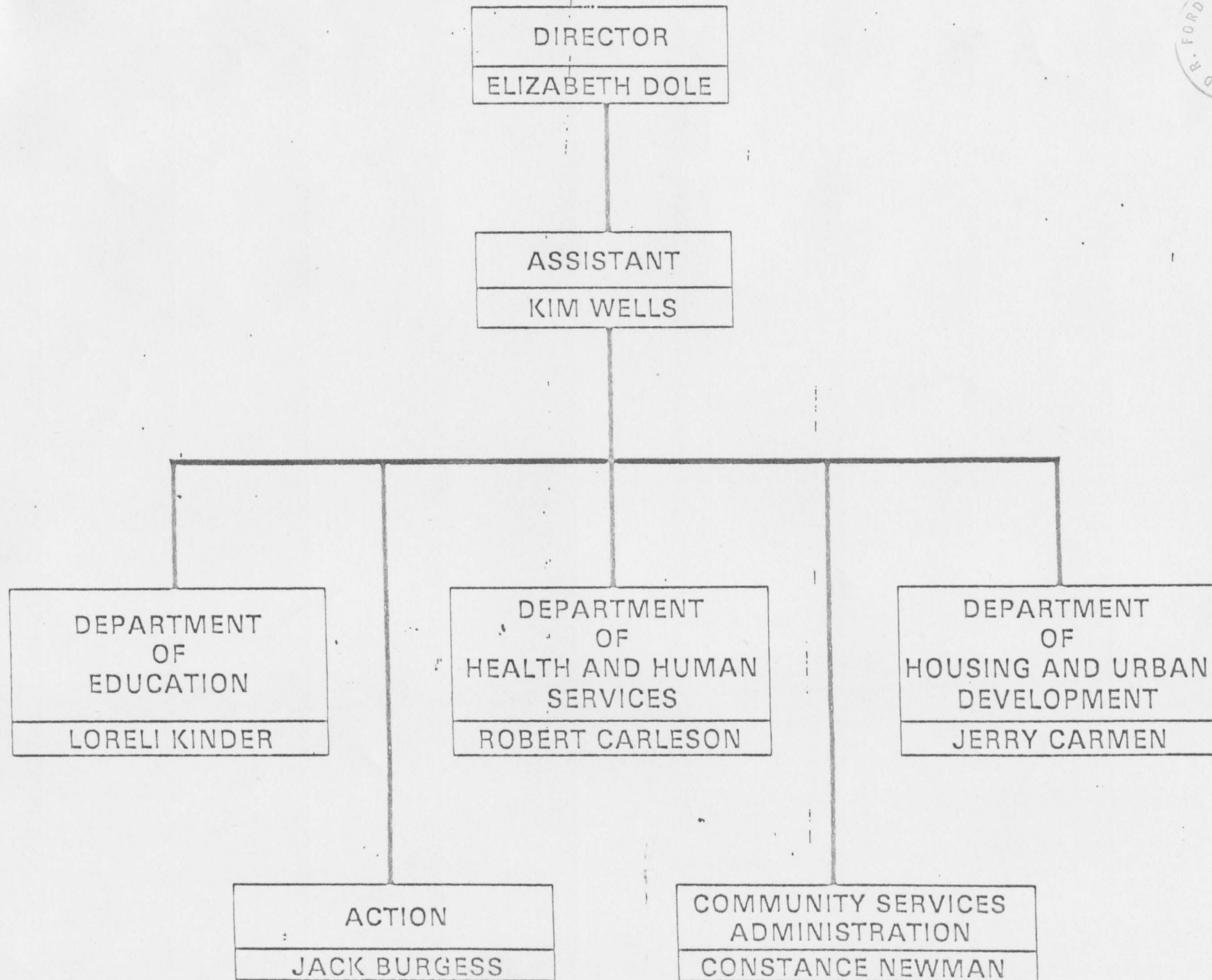
# NATIONAL SECURITY GROUP (OFFICE OF THE EXECUTIVE BRANCH MANAGEMENT)



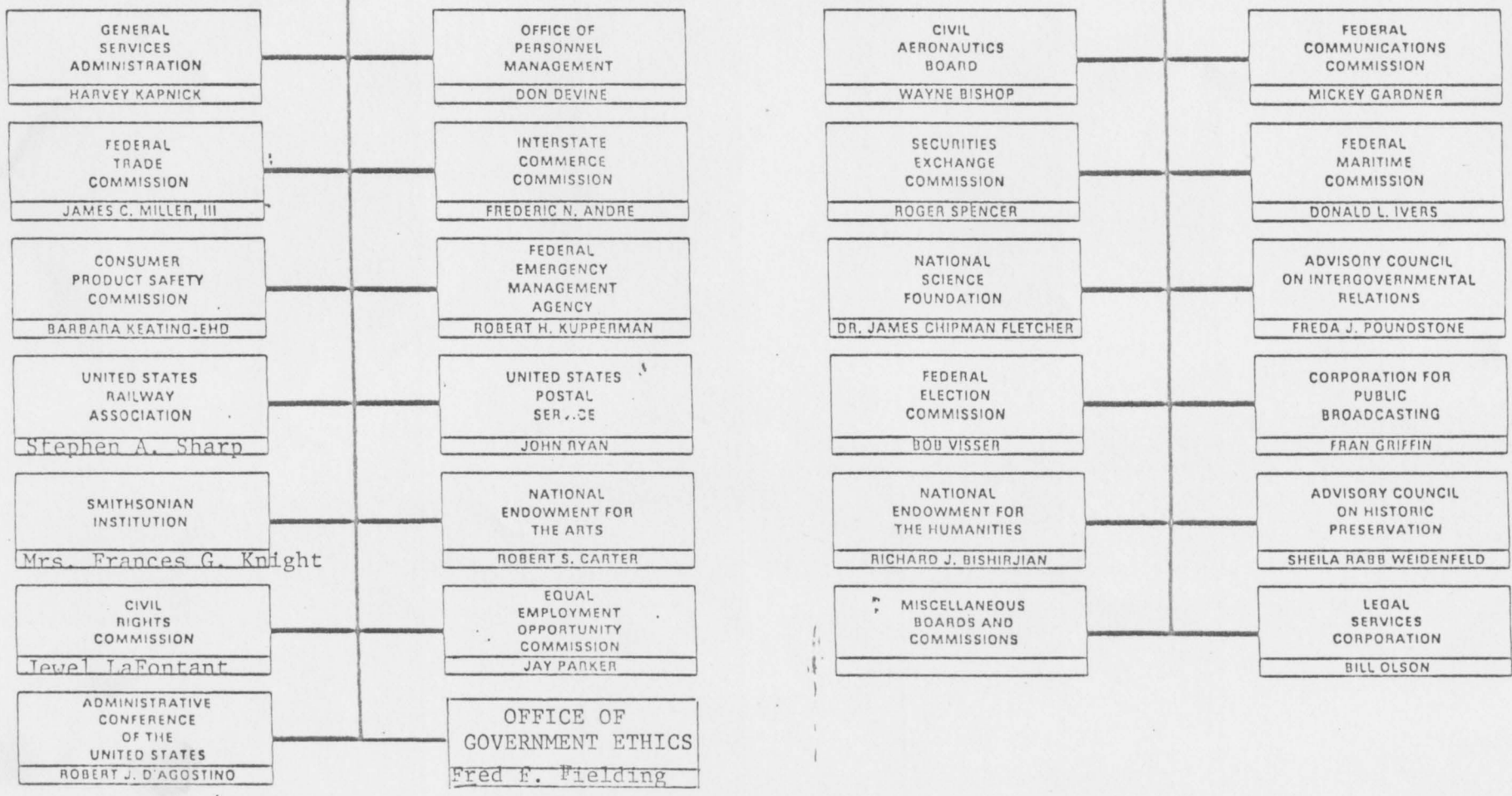
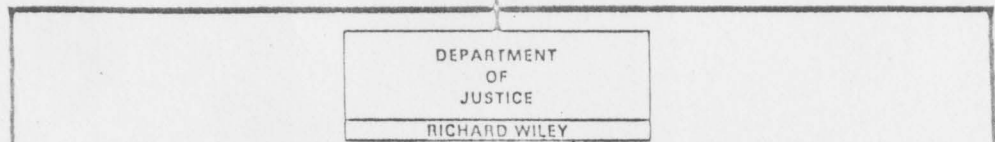
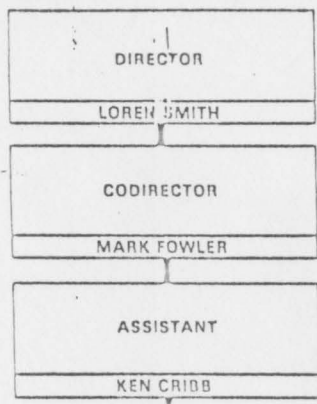
RESOURCES AND  
DEVELOPMENT GROUP  
(OFFICE OF EXECUTIVE  
BRANCH MANAGEMENT)



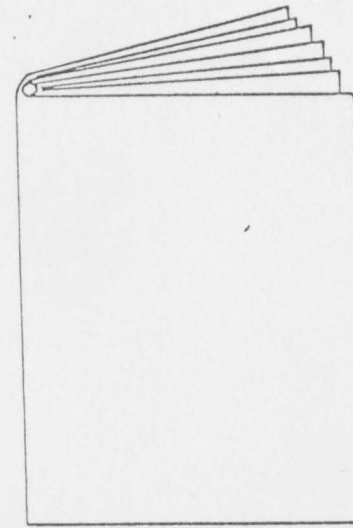
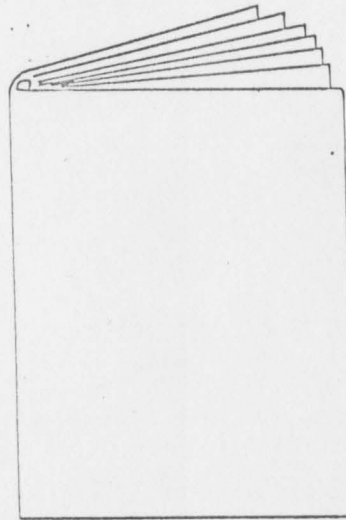
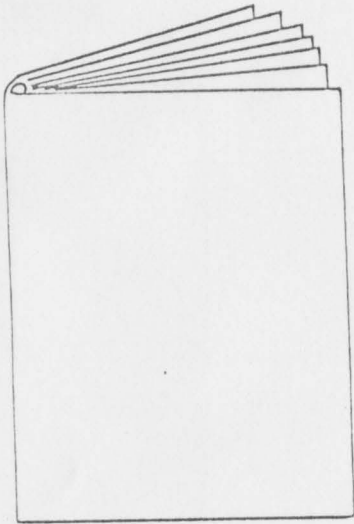
HUMAN SERVICES GROUP  
(OFFICE OF EXECUTIVE BRANCH MANAGEMENT)



LEGAL AND ADMINISTRATIVE AGENCIES GROUP  
(OFFICE OF EXECUTIVE BRANCH MANAGEMENT)



# REPORTS



TRANSITION TEAM LEADER  
AGENCY HEAD

GROUP DIRECTOR  
& CODIRECTOR

PRESIDENT-ELECT  
VICE PRESIDENT-ELECT

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## INFORMATION:

- A. INTRODUCTION & SUMMARY
- B. POLICIES/PROGRAMS
- C. PERSONNEL
- D. BUDGETS
- E. LEGISLATIVE/EXECUTIVE ORDERS
- F. MISCELLANEOUS
- G. RECOMMENDATIONS

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## TIMETABLE:

- I. INITIAL REPORT — MONDAY, NOVEMBER 24, 1980
- II. INTERIM REPORT — MONDAY, DECEMBER 8, 1980
- III. FINAL REPORT — MONDAY, DECEMBER 22, 1980

OFFICE OF THE PRESS SECRETARY TO THE PRESIDENT-ELECT

NEWS RELEASE

CONTACT

For Immediate Release:  
Wednesday, November 12, 1980

Jim Brady  
202-634-1900

President-elect Ronald Reagan today announced the creation of a special unit - the Office of Executive Branch Management - to assure a smooth transition between the Carter and Reagan Administrations and designated William E. Timmons, Deputy Director of the Transition, to head it up.

This unit reports to the Director of the Transition Ed Meese and has the responsibility for providing liaison and coordination between the Departments and Agencies of government and the transition staff.

Within the framework of five working groups - Economic Affairs, National Security, Resources and Development, Human Services, and Legal and Administrative Agencies - special management teams will be assigned to the various government operations to analyze, assess and make recommendations on policies, programs, personnel, budgets and legislation.

Assisting each team will be a group of distinguished advisors from the Congress, the Governors and various special Task Forces.

Reporting to Mr. Timmons in the Office of Executive Branch Management will be five Group Directors: Stanton D. Anderson (Economic Affairs), David M. Abshire (National Security), Richard Fairbanks (Resources and Development), Elizabeth H. Dole (Human Services) and Loren A. Smith (Legal and Administrative Agencies).

Additionally, the senior advisor to this Office will be Frank Whetstone, the coordinator will be Stanley Ebner and Mr. Timmons' assistant will be John M. Nugent.

The Office of Executive Branch Management is the only official group authorized by the President-elect to represent the transition with federal government agencies. These officers of the transition will be housed at 1726 M Street, N.W., Washington, D. C.

Attached are biographies of the new Reagan appointees and lists of Departments and Agencies which will report to them.





WILLIAM E. TIMMONS, 49, is a Deputy Director of the Reagan-Bush Transition, responsible for the Office of Executive Branch Management. During the recent campaign, Timmons was Ronald Reagan's National Political Director. He was also Governor Reagan's Convention Manager at the 1980 Republican National Convention in Detroit. Timmons has worked in the U. S. Senate, House of Representatives and the White House where he was the Assistant for Congressional Relations for both Presidents Nixon and Ford. Timmons is on leave from Timmons and Company, Inc., a consulting firm.

FRANK A. WHETSTONE of Cut Bank, Montana, is the senior advisor of the Office of Executive Branch Management. He is in the office supply and equipment business as well as several other Montana enterprises. Whetstone has long been active in Republican Party presidential politics, having campaigned for Dewey, Taft, Nixon, Goldwater and Reagan. He has been closely identified with Governor Reagan's political career for over a dozen years. In the recent campaign he was senior advisor to the Political Operations and travelled with Reagan in the West.

STANLEY EBNER, 46, is Coordinator for the Office of Executive Branch Management and is responsible for supervising inter-agency issues. Mr. Ebner is Corporate Vice President of Northrop and Manager of its Eastern Regional Office. Previously he had been Vice President and General Counsel of Timmons and Company, a Washington consulting firm. Mr. Ebner served in the Department of Justice, counsel to Senate Judiciary Committee and in 1973 became General Counsel in the White House Office of Management and Budget. A native of Connecticut, Mr. Ebner received his Bachelor's and law degrees from Yale University.

JOHN M. NUGENT, 36, is Executive Assistant to Mr. Timmons. He is a Vice President of Timmons and Company and previously was a Special Assistant for Congressional Affairs at the Federal Energy Administration. Before that, Mr. Nugent was Director of the Republican Task Force. He was born in Connecticut and attended Norwich University and the American University of Beirut, Lebanon.

ELIZABETH HANFORD DOLE is Director of the Human Services Group. She was national chairman of the Voters for Reagan-Bush and was an active member of the Campaign Truth Squad. Mrs. Dole was a Commissioner of the Federal Trade Commission from 1973-1979. She also was Deputy Special Assistant to the President for Consumer Affairs from 1969-1973. Mrs. Dole holds a bachelor's degree from Duke University, M.A. in teaching from Harvard Graduate School of Education, and a law degree from Harvard. She is on the Board of Trustees at Duke,

the Harvard Law School Council, Board of Directors of the National Council on Aging and numerous other boards and commissions.

RICHARD FAIRBANKS, 39, is the Director of the Resources and Development Group for the Transition. He is a partner in the Washington law firm of Beveridge, Fairbanks and Diamond. He also served three years on the White House Domestic Council where he was Associate Director for Natural Resources, Energy and Environment. Mr. Fairbanks also served in the Environmental Protection Agency and was a member of President Ford's Citizens' Advisory Committee on Environmental Quality. Mr. Fairbanks hails from Indianapolis, Indiana, and graduated with honors from Columbia University School of Law and Yale University.

DR. DAVID M. ABSHIRE, 54, is the Director of the National Security Group in the Office of Executive Branch Management. He is the Chairman of the Center for Strategic and International Studies, Georgetown University, which he was a founder in 1962. A prolific writer, Dr. Abshire has written three books, is founder and co-editor of the Washington Quarterly, and contributes articles to a number of newspapers and professional publications. Dr. Abshire was Assistant Secretary of State from 1970-1973, is a member of the Congressional Commission on the Organization of the Government for the Conduct of Foreign Policy, and he was the first Chairman of the U. S. Board for International Broadcasting (1974-1977). He is a graduate of the United States Military Academy and received his Ph.D. from Georgetown University. Dr. Abshire is a native of Chattanooga, Tennessee.

STANTON D. ANDERSON, 40, is Director of the Economic Affairs Group. He is the managing partner of Surrey and Morse, an international law firm. From 1973 to 1975 he served as Deputy Assistant Secretary of State, and from 1971 to 1973 he was a Special Assistant to the President. In the recent presidential election, Mr. Anderson was Counselor to the Campaign for the Reagan-Bush Committee. Mr. Anderson is an honors graduate of Willamette University Law School where he was associate editor of the Law Review. He also attended Westmont College where he was an All-American basketball player. Mr. Anderson has served as a member of the President's Commission on Personnel Interchange.



The following is a listing of Executive Branch agencies and the Director responsible for teams to be assigned to them. The groupings are for the administrative convenience of the transition staff only and have no policy implications.

NATIONAL SECURITY GROUP

Dr. David M. Abshire

Department of State  
Department of Defense  
Central Intelligence Agency  
International Development Cooperation Agency  
Arms Control Disarmament Agency  
International Communication Agency  
Veterans Administration  
International Bank for Reconstruction and Development  
Overseas Private Investment Corporation  
Foreign Claims Settlement Commission  
Board for International Broadcasting

RESOURCES AND DEVELOPMENT GROUP

Richard Fairbanks

Department of Agriculture  
Department of Energy  
Federal Energy Regulatory Commission  
Department of the Interior  
Environmental Protection Agency  
Nuclear Regulatory Commission  
Alaska Natural Gas Transportation System  
Commodity Futures Trading Commission  
Farm Credit Administration  
Tennessee Valley Authority  
Syn-Fuels Corporation  
Office for Micronesian Status Negotiations  
National Aeronautics and Space Administration

HUMAN SERVICES GROUP

Elizabeth Dole

Department of Education  
Department of Health and Human Services  
Department of Housing and Urban Development  
ACTION  
Community Services Administration  
Federal Council on Aging  
National Credit Union Administration



ECONOMIC AFFAIRS GROUP

Stanton D. Anderson

Council on Wage and Price Stability  
Office of Special Trade Representative  
Department of Commerce  
Department of Treasury  
Department of Transportation  
Comptroller of the Currency  
Export-Import Bank  
Federal Home Loan Bank Board  
Small Business Administration  
International Trade Commission  
Federal Deposit Insurance Corporation  
Federal Reserve System  
National Transportation Safety Board  
Regional Development Commissions  
National Labor Relations Board  
Department of Labor  
Federal Labor Relations Authority  
Federal Mediation and Conciliation Service  
National Mediation Board  
Occupational Safety and Health Review Commission  
Federal Savings and Loan Insurance Corporation

LEGAL AND ADMINISTRATIVE AGENCIES GROUP

Loren A. Smith

Department of Justice  
General Services Administration  
Office of Personnel Management  
United States Railway Association  
Civil Aeronautics Board  
Federal Communications Commission  
Federal Trade Commission  
Interstate Commerce Commission  
Securities Exchange Commission  
Federal Maritime Commission  
Consumer Product Safety Commission  
Federal Emergency Management Agency  
National Science Foundation  
Advisory Commission on Intergovernmental Relations  
United States Postal Service  
Federal Election Commission  
Merit System Protection Board  
Smithsonian Institution  
National Endowment for the Arts  
National Endowment for the Humanities  
Advisory Council on Historic Preservation  
Postal Rate Commission  
Civil Rights Commission  
Equal Employment Opportunity Commission  
Miscellaneous Boards and Commissions



OFFICE OF THE PRESIDENT-ELECT

WASHINGTON, DC 20270

OFFICE OF THE PRESS SECRETARY

FOR RELEASE:

Thursday, November 13, 1980

CONTACT:

Jim Brady  
202-634-1900

President-Elect Ronald Reagan today announced official team leaders for his transition groups which will be assigned responsibilities with the departments of government.

These special teams will maintain communications with Carter administration officials, inventory and assess existing policies, programs, personnel and budgets and make recommendations to the President-Elect. Particular attention will be given to issues that require early decisions by the new administration. Also the department and agency transition teams will be prepared to brief Reagan's Cabinet and Sub-Cabinet designees when they are announced.

Team leaders report to one of five Group Directors who manage issue clusters. They are Stanton D. Anderson, Elizabeth H. Dole, Dr. David M. Abshire, Richard Fairbanks, and Loren A. Smith. Group Directors, in turn, report to William E. Timmons, Deputy Director of the Transition.

Departmental team leaders are:

Department of State: Robert E. Neumann  
Department of Defense: William Van Cleave  
Department of Treasury: Gerald L. Parsky  
Department of Justice: Richard Wiley  
Department of Interior: Richard Richards  
Department of Agriculture: Richard Lyng  
Department of Commerce: Calvin J. Collier  
Department of Labor: Richard Shubert  
Department of Health and Human Services: Robert Carleson  
Department of Housing and Urban Development: Gerald Carmen  
Department of Transportation: Arthur E. Teele  
Department of Energy: Michel Halbouty  
Department of Education: Lorelei Kinder

Brief biographies are attached. Team leaders for agencies and independent commissions, as well as members of the departmental teams, will be announced later.

# # #



DEPARTMENTAL TEAM LEADERS

ROBERT G. NEUMANN was Professor of Political Science (and Director of the Institute for International and Foreign Studies) at the University of California at Los Angeles, 1947-1966. He was then appointed U.S. Ambassador to Afghanistan, 1966-1973, and U.S. Ambassador to Morocco, 1973-1976. He is currently Vice Chairman of the Center for Strategic and International Studies at Georgetown University, in addition to his other duties as Coordinator of Middle East Programs and Editor of the Significant Issues Series, a Center publication. He is the author of numerous publications, including a CSIS monograph entitled "Toward a More Effective Executive Legislative Relationship in the Conduct of America's Foreign Affairs" (1977).

WILLIAM R. VAN CLEAVE is Professor of International Relations, Director of the Defense and Strategic Studies Program, and 1979-81 Associate of the Center for Study of the American Experience at the University of Southern California. He is also Chairman of the Strategic Alternatives Team and a member of the Board of Directors of the Committee on the Present Danger. He is on the Editorial Board of three scholarly journals. From 1969-1971 he was a member of the first SALT Delegation and a Special Assistant in the Office of Secretary of Defense. In 1976 he was a member of the "B Team" which was charged with reviewing official national intelligence estimates on Soviet strategic capabilities and objectives. Dr. Van Cleave is the author of numerous publications on strategic arms control, and national defense issues -- most particularly on SALT -- and is co-author of the recent book, Strategic Options for the Early Eighties: What Can Be Done? Dr. Van Cleave testified before the Senate Committee on Armed Services on the SALT I accords in 1972 and on SALT II in October 1979, and has testified numerous times before other Congressional Committees. He is a Defense Adviser to President-elect Ronald Reagan.

GERALD L. PARSKY, Partner of Gibson, Dunn & Crutcher, lawyers, with head offices in Los Angeles and a branch office in Washington, D.C. From June 1974 until January 1977, he served as Assistant Secretary of the U.S. Treasury Department in charge of international affairs. Prior to his appointment as Assistant Secretary, Mr. Parsky served as Executive Assistant to the Deputy Secretary of the Treasury and Administrator of the Federal Energy Office, and as Special Assistant to the Under Secretary of the Treasury. Mr. Parsky is an honors graduate of the University of Virginia Law School and of Princeton University.

RICHARD E. WILEY resigned as Chairman of the Federal Communications Commission in October of 1977 to join the law firm of Kirkland & Ellis. He is now Administrative Partner of the firm's Washington, D.C. office. A native of Illinois, Mr. Wiley graduated with distinction from Northwestern University and holds law degrees from both Northwestern and Georgetown University Law Schools. His tenure with the FCC began in 1970 as its General Counsel. In 1972, he was appointed to the Commission and, two years later, advanced to the Chairmanship.

Mr. Wiley's prior professional career included service as a Captain in The Army Judge Advocate General's Office at the Pentagon, an officer of a major corporation, and a partner in a Chicago law firm. Additionally, he taught law school for seven years, authored numerous articles in legal journals and was a Commissioner in the Illinois State Court of Claims. In addition, Mr. Wiley was appointed by both Presidents Nixon and Ford to the Council of the Administrative Conference of the United States.

RICHARD RICHARDS has been active in Republican politics at both the state and national level. Most recently he was a senior consultant to Ronald Reagan and served as the Western Regional Political Director for the Reagan-Bush Committee. From 1966-1969 he was the Utah State Republican Chairman. A graduate of the University of Utah College of Law, Mr. Richards is the head of a law clinic in Ogden, Utah.

RICHARD LYNNG, a native Californian and a graduate of the University of Notre Dame, is a private consultant in Washington. He served as the Deputy Director and then Director of Agriculture in the Nixon Administration, from 1969-1973. From 1973-1979, Mr. Lyng was the President of the American Meat Institute.

CALVIN J. COLLIER is a partner in the law firm of Hughes, Hubbard & Reed and is resident in the firm's Washington, D.C. office. Until January 1978, Mr. Collier was a member of the Federal Trade Commission and served as Chairman of the FTC from March 1976 until April 1977. He also served as General Counsel of the FTC from July 1973 to March 1975, as Associate Director of the Office of Management and Budget from June 1975 to March 1976 as General Counsel of OMB from March 1975 to June 1975, and in various senior policy positions in government from 1969-1973. Mr. Collier is a Phi Beta Kappa graduate of Grinnell College and received his LL.B. from Duke University School of Law where he graduated with distinction, was Article Editor of the Duke Law Journal and was elected to the Order of the Coif. After law school he served as a law clerk to U.S. Circuit Court of Appeals Judge Harold Leventhal.

RICHARD SHUBERT is Vice Chairman of Bethlehem Steel Corporation. He has been with Bethlehem Steel in various capacities since 1961. From 1970 to 1975, Mr. Shubert served as Solicitor and later, as Under-Secretary of the Department of Labor. Mr. Shubert is a graduate of East Nazarene College and Yale Law School. He resides with his wife and family in Eastham, Pennsylvania.



ROBERT B. CARLESON, former United States Commissioner on Welfare, is currently serving as the President-Elect's chairman of the Welfare Task Force. He is President of Robert B. Carleson & Associates, Inc., a management and public policy consulting firm. A native of Long Beach, California, he is a graduate of the University of Southern California, where he also did some graduate work in public administration after his Navy service during and after the Korean War. Mr. Carleson has held a number of public positions of importance at the city, state, and federal level -- including such services as manager of two California cities, San Dimas and Pico Rivera; then progressing to Director of the California Department of Social Welfare under Governor Reagan. Mr. Carleson has served on numerous boards, commissions, and study groups dealing with public policy in the human resources area.

GERALD P. CARMEN is a Manchester, New Hampshire, business and civic leader. In community affairs, he served as Commissioner of the Manchester Housing and Urban Renewal Authority for a five-year term. From January 21, 1969 through January 6, 1970 he served as vice chairman of the Authority and on January 6, 1970 he assumed the position of chairman until January 5, 1971. Mr. Carmen also served two terms as President of the Downtown Manchester Association and as state chairman for two terms in the New Hampshire Chapter, National Conference of Christians and Jews (NCCJ) and continues to serve as Director in the successor organization, New Hampshire Brotherhood Council. Mr. Carmen is also a former chairman of the Manchester Heart Fund campaign, and a former member of the Greater Manchester Chamber of Commerce's Ambassador's Club. Mr. Carmen has been active in Republican activities for over twenty-five years.

ARTHUR E. TEELE is an attorney at law from Tallahassee, Florida, specializing in labor policy and labor relations management. He has served as a consultant and counsel to various federal, state and local labor departments and manpower agencies. In addition, he has served as Expert Counsel to the Secretary of Administration for the State of Florida, where he specialized in the state government's rules and regulations. He spent nine years in military service, serving as Senior Aide and Special Private Counsel to several of the military's top field commanders, including the XVIII Airborne Corp. While in Vietnam, he received the Purple Heart and Bronze Star for valor. Mr. Teele received his J.D. from Florida State University in 1972 and his B.S. from Florida A&M University in 1967. He is a member of the Florida Bar.





MICHEL T. HALBOUTY is a consultant geologist and petroleum engineer and active independent oil and gas producer and operator. He is an outstanding authority on geological and engineering problems of North America and is rated as one of the top experts on geology of Gulf Coast salt domes. Mr. Halbouty was born in 1909, earned his B.S. and M.S. degrees in geology and petroleum engineering from Texas A&M and doctorate from Colorado School of Mines in Technology. He is a member of many professional scientific and engineering societies and the National Academy of Engineering. He is past President of the American Association of Petroleum Geologists (1966-67). He is a visiting professor at Texas Tech and Texas A&M. He is Chairman of the Texas A&M Geosciences and Earth Resources Foundation. He has an honorary doctorate from the Montana College of Mineral Science and Technology. He has written over 200 scientific and engineering papers and has authored or coauthored several books.

LORELEI KINDER has opened many doors for women in politics. Ms. Kinder was the first woman to hold the position of Executive Director of the California Republican Party. She moved on to become the first woman Regional Political Coordinator for the Reagan campaign during the primaries. In this position, Ms. Kinder initiated a comprehensive organizational effort to reach out to women, blacks and Hispanics. During the past Presidential campaign, Ms. Kinder played a crucial role as the National Political Coordinator for voter groups division of the Reagan-Bush Committee. She was responsible for assisting and advising many diverse voter groups. The groups ranged from Senior Citizens to handicapped citizens to athletes. In addition, Ms. Kinder acted as a staff advisor to the Family Advisory Board of the Committee. The Board confronted many timely problems such as teenage drug abuse and how the American tax system is affecting the nation's family structure. Ms. Kinder's knowledge of minority relations vis-a-vis government activities dates back to the early 60's. During that time, she was the Administrative Assistant to a State Senator who was on the Education Committee. She conducted several studies for the Committee which dealt with the California education system and various ethnic groups as well as with other important subjects.



WASHINGTON, DC 20270

## OFFICE OF THE PRESS SECRETARY SECRETARY

FOR IMMEDIATE RELEASE:

Thursday, November 13, 1980

CONTACT:

Lyn Nofziger 213/670-9161

Jim Brady 202/634-1900

To help round out the Transition headquarters staff, President-Elect Ronald Reagan today announced the appointment of several Co-Directors and Assistants to issue cluster groups. The magnitude of the mission and the volume of work in the Office of Executive Branch Management, providing communications with the departments and agencies of government, require experienced personnel to coordinate the teams assigned to federal government units.

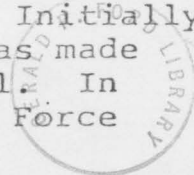
SAM BALLENGER, 40, will be Co-Director of the Resource and Development Group within the Office of Executive Branch Management. He will work with Richard Fairbanks in carrying out responsibilities of that office. Mr. Ballenger is Legislative Assistant to Senator Paul Laxalt (R-Nev.) and has served the Senator for five years. He is an expert in the field of natural resources and environment. Mr. Ballenger also serves as Laxalt's staff advisor to The Senate Western Coalition which the Senator co-chairs. A graduate of the University of Colorado with Bachelor of Science degrees in business (finance major) and pharmacy, Mr. Ballenger's legal residence is Las Vegas, Nevada. He currently resides in Fairfax, Virginia, with his wife, Judith, and two children.

MARK S. FOWLER, 39, will be Co-Director of the Legal and Administrative Agencies Group. He served as FCC Communications Counsel to the Reagan campaign, 1975-1976, and 1979 to present. He is senior partner in the communications law firm of Fowler & Meyers, P.C., Washington, D.C. He is married to Jane Y. Fowler, the father of two children, and resides in Arlington, Virginia. Fowler hails from Orlando, Florida, and is a graduate of the University of Florida (1966), and the University of Florida College of Law (1969). Fowler has extensive experience as a broadcaster. He was employed in all phases of radio broadcasting from 1959 to 1969. Mr. Fowler will work with Loren A. Smith, Director of the Group.

JOHN F. LEHMAN, JR. will be the Co-Director of the National Security Group working with Dr. David Abshire. Born September 1942, Philadelphia, Pennsylvania, he is married to the former Barbara Thornton Wieland. They have one daughter and one son. Dr. Lehman is an officer in the U.S. Navy Reserve, flying A6 and A4 aircraft.

Dr. Lehman graduated from St. Joseph's College and holds B.A. and M.A. degrees in International Law and Diplomacy from Cambridge University. He received his M.A. and Ph.D. in International Relations from the University of Pennsylvania.

Dr. Lehman first entered government service in January 1969. Initially appointed Staff Member to the National Security Council, he was made Special Counsel and Senior Staff Member to the Council in 1971. In July 1974, he was named a Delegate to the Mutual and Balanced Force



Reductions Talks (MBFR) in Vienna. He served in that capacity until his nomination by the President as Deputy Director of the Arms Control and Disarmament Agency where he served until January 20, 1977. Since February 1977, Dr. Lehman has been the President of Abington Corporation.

Dr. Lehman is the recipient of several awards including an Earhart Fellowship from Cambridge from 1966-1967 and a Visiting Fellowship at the School of Advanced International Studies at Johns Hopkins in 1974. He is a member of the American Arbitration Association, International Panel. He is a consultant to several U.S. governmental agencies.

T. KENNETH CRIBB, JR. will be Deputy Director of the Legal and Administrative Agencies Group. He served as Deputy Chief Counsel to the Reagan-Bush Committee and is currently on leave of absence from the law firm of Dewey, Ballantine, Bushby, Palmer, and Wood. Mr. Cribb graduated from Washington and Lee University where he received the Washington Award. He received his law degree from the University of Virginia and was a finalist in the Lile Moot Court Competition. For six years, Mr. Cribb served as National Director of the Intercollegiate Studies Institute in Bryn Mawr, Pennsylvania. He was named an Outstanding Young Man of the Year in 1980 and is a trustee of the Philadelphia Society. Mr. Cribb is a native of Spartanburg, South Carolina.

GLENN R. SCHLEEDE is Assistant to the Resources and Development Group. Since July 1979, Mr. Schleede has been Senior Vice President of the National Coal Association. He joined NCA as Vice President of the Policy Planning in January 1977. NCA is the nationwide trade association of commercial coal producers and allied interests.

Prior to joining NCA, Mr. Schleede was Associate Director for Energy and Science for the Domestic Council in the White House. He began work with the Domestic Council in March 1973.

Previously, he served with the Atomic Energy Commission for four years (1961-1965) and with the Bureau of Budget and the Office of Management and Budget in the Executive Office of the President for 6-1/2 years (1965-1972). He then spent one additional year with the Atomic Energy Commission where his position was Deputy Assistant Director for Policy and Program Review.

Schleede graduated in 1960 from Gustavus Adolphus College, St. Peter, Minnesota with a B.A. degree in Psychology. He then attended the University of Minnesota and received an M.A. in Industrial Relations. He is married to the former Sandra Klafehn of Brockport, New York, and they reside in Potomac, Maryland, with their three daughters.

DAVID L. CHEW, 28, will be Assistant to the Economics Group. He is Vice President of Citizen's Choice, a national citizens lobby organization concerned with economic and regulatory issues. Previously, he served as Administrative Assistant to Senator Bob Dole (R-Kans.) and was Director of Research for Timmons and Company, Inc. from 1975-1979. Chew was a Special Assistant to former Senator Bill Brock from 1970-1973. Mr. Chew is a graduate of the Georgetown University School of Foreign Service. He now resides in Washington, D.C.

OFFICE OF THE PRESIDENT-ELECT

WASHINGTON, DC 20270

OFFICE OF THE PRESS SECRETARY

FOR IMMEDIATE RELEASE:

Thursday, November 13, 1980

CONTACT:

Lyn Nofziger 213/670-9161

Jim Brady 202/634-1900

President-Elect Ronald Reagan today announced the appointment of Donald J. Devine as Transition Team Leader and R. T. (Tim) McNamar as Policy Coordinator for the Office of Personnel Management in the U.S. Government.

Mr. Devine and Mr. McNamar will work in the Transition Office of Executive Branch Management, led by William E. Timmons, and report to Loren A. Smith, Director of the Legal and Administrative Agencies Group.

Mr. Devine and Mr. McNamar will inventory and assess policy, programs, and personnel of the important Office of Personnel Management and will interface with President Carter's Transition Director of that agency, Alan Campbell.

Brief biographical information follows.

R. T. (TIM) McNAMAR is Executive Vice President of Beneficial Standard Corporation, a diversified financial services holding company in Los Angeles. He was formerly (1973-1977) Executive Director of the Federal Trade Commission in Washington where he was instrumental in reforming and improving the agency's budgeting, professional recruiting, and management systems. A lawyer, Michigan Law School 1963, he also has an M.B.A. from the Amos Tuck School at Dartmouth and an extensive background in management consulting in the public and private sectors. Before joining the FTC, he held several senior positions in the Economic Stabilization Program (1972-1974) in Washington.

DONALD J. DEVINE, 43, has been an Associate Professor of Governmental Politics at the University of Maryland since 1967. He received his Ph.D. in Political Science from the Maxwell School at Syracuse University in 1967, specializing in American Politics, Public Administration, Urban Studies and Comparative Government. He holds an M.A. in Political Science from the City University of New York, and a B.B.A. from St. John's University, New York.

Devine is the author of three books on government and politics: Does Freedom Work?, The Political Culture of the United States, and The Attentive Public, as well as several articles in professional journals. During the campaign, he was Regional Political Director for Delaware, Maryland and the District of Columbia, and served as Deputy Director of Political Planning and Analysis.

Devine lives in Wheaton, Maryland with his wife, Ann Smith Devine, and their four children.



OFFICE OF THE PRESIDENT-ELECT

WASHINGTON, DC 20270

OFFICE OF THE PRESS SECRETARY

JR IMMEDIATE RELEASE:

Thursday, November 13, 1980

CONTACT:

Lyn Nofziger 213/670-9161  
Jim Brady 202/634-1900

President-Elect Ronald Reagan today named the leaders of his Congressional Relations Office for the Transition Staff.

This office will coordinate the day-to-day congressional activities, particularly as they pertain to the legislative objectives of the departments and agencies of the executive branch. All congressional liaison efforts will be closely coordinated with Senator Paul Laxalt (R-Nev.) who was named previously as Chairman of the Congressional Advisory Committee for the Transition. Others on the committee are: Rep. Tom Evans (R-Del.) as well as GOP leaders in the House and Senate.

Tom C. Korologos will serve as Director of Congressional Relations for President-Elect Ronald Reagan's Transition Staff.

Richard Williamson, 31, was also named Director of the Staff of the Congressional Advisory Committee which will work closely with Senator Laxalt and the Transition Team's Senior Policy Advisors in developing long-range legislative activities.

In addition, Mr. Reagan named Paul A. Russo, 37, as Deputy Director of Congressional Relations under Mr. Korologos.

Mr. Korologos, 47, a native of Salt Lake City, Utah, is a well-known and experienced legislative expert in the nation's capital. He is Vice President of Timmons and Company, a Washington based consulting company, and assisted the Reagan-Bush political operation in the fall campaign. He was an assistant for legislative affairs in the White House for both Presidents Ford and Nixon and worked for nine years for U.S. Senator Wallace F. Bennett (R-Utah).

Mr. Russo worked for Ronald Reagan in the 1976 presidential race, in the 1980 primaries, during the convention, and in the general election campaign. Mr. Russo directed liaison with the Congress and Republican governors. Mr. Russo is a veteran of political campaigns and government service, working for Senator Bob Dole (R-Kans.), former Senator Bob Taft (R-Ohio), and Congressman Tom Evans (R-Del.). Additionally, he served as Special Assistant to then Governor Reagan in California.

Mr. Williamson is an attorney and a partner in Winston, Strawn, a Washington law firm. During the campaign he served as Deputy to Campaign Chairman Laxalt. He previously worked in both the Senate and the House.

Mr. Korologos' assistant will be Mike Bates, 30, also with Timmons and Company. Mr. Bates worked for Congressman Ed Madigan (R-Ill.) and Congressman Clarence Brown (R-Ohio), as well as the House Committee on Interstate and Foreign Commerce before joining the consulting firm.

Assistant Directors of Congressional Relations will be Powell Moore, Nancy Risque, Charles Leppert, Pat O'Donnell, William Kendall and former Congressman Dan Kuykendall.

WASHINGTON, DC 20520

## OFFICE OF THE PRESS SECRETARY

FOR IMMEDIATE RELEASE:

Friday, November 14, 1980

CONTACT:Lyn Nofziger 213/670-9161  
Jim Brady 202/634-1900

President-elect Ronald Reagan announced today an additional series of Transition Team Leaders. These Team Leaders are the first of those who will be working with the various Agencies, Commissions and Government Corporations. The Transition Team Leaders will be responsible for overseeing the task of providing a smooth passage of authority to the new Reagan Administration.

The Team Leaders for the following Agencies, Commissions and Government Corporations were announced today:

## Economic Affairs Group:

- Council on Wage and Price Stability
- Small Business Administration

## National Security Group:

- Central Intelligence Agency
- Veterans Administration
- International Agencies

## Human Services Group:

ACTION

Community Services Administration

## Resources and Development Group:

- Federal Energy Regulatory Commission
- Environmental Protection Agency
- Nuclear Regulatory Agency
- Syn-Fuels Corporation

## Legal and Regulatory Agencies Group:

- Federal Communications Commission
- Federal Trade Commission
- Consumer Product Safety Commission
- U. S. Postal Service
- Equal Employment Opportunity Commission
- Legal Services Corporation
- Securities and Exchange Commission

DAVID WIMER, the Transition Team Leader for the Council on Wage and Price Stability, is the managing partner of Hay Associates, an international human resources consulting firm. Prior to his position with Hay, Mr. Wimer served as Special Assistant to the President from 1973-1974, Special Assistant to the Secretary of Labor from 1972-1973 and from 1963-1969 served as an officer in the U.S. Air Force. He joined Hay Associates in 1969 and, with the exception of a temporary leave of absence for government service, has been with them since. Mr. Wimer graduated from UCLA in 1963 and received his Masters in Public Administration from California State University at Northridge in 1967.

MAX HUGEL, 55, currently the Executive Vice President of Centronics Data Computer Corporation, will be the Transition Team Leader for the Small Business Administration.

Mr. Hugel, a graduate of the University of Michigan, previously served as a military intelligence officer from 1943-1947. From 1954-1975 he was President of Brother International Corporation, a firm specializing in the manufacture and export of consumer goods. For the last three months, Mr. Hugel has also served as the National Director of Voter Groups for the Reagan-Bush Campaign.

LAURENCE H. SILBERMAN, the Transition Team Leader for the Central Intelligence Agency, is presently the Executive Vice President of Crocker National Bank in San Francisco. Prior to joining Crocker, he was managing partner of the Washington office of the law firm of Morrison and Foerster. He is also a visiting fellow of the American Enterprise Institute and a member of the Council of Foreign Relations.

From 1975-1977, Mr. Silberman was Ambassador to Yugoslavia, and, in 1976, he served as the President's Special Envoy to the European Community, Japan, Australia, and Canada on International Labor Organizations Affairs. From 1974-1975 he served as the Deputy Attorney General of the United States. In 1969 Mr. Silberman was appointed Solicitor of Labor (General Counsel) in the United States Labor Department, and in 1970 he became the Undersecretary of Labor, a position he held until 1973.

WILLIAM H. AYRES, the Veterans Administration Team Leader, was a Member of the United States Congress for 20 years; from 1951 to 1971, representing the 14th Ohio Congressional District. During that time he was the Minority Leader of the Education, Labor and Veterans Affairs Committees and he co-authored the G.I. Bill Amendment. On leaving Congress, he directed the President's Jobs for Veterans program. He is currently with the Republican National Committee and directed the Veterans Division for Chairman Bill Brock.

Following his discharge from the Army, Mr. Ayres organized his own heating company with the help of World War II veterans.

Mr. Ayres is a life-time member of Kiwanis, the American Legion and AmVets. He is a graduate of Case Western Reserve University and is listed in Who's Who in America. He is married, has three children and one grandchild.



FRANK SHAKESPEARE, who will be the International Agencies Team Leader, is currently serving as the President of RKO General, Inc. and has served in this position since 1975. From 1973 to 1975 he was Executive Vice President of Westinghouse Electrical Corporation for Broadcasting, Learning and Leisure Time, and from 1969 to 1973 he was the Director of the United States Information Agency.

He is director of two corporate boards: RKO General, Inc. and Frontier Airlines, Inc. He is also a director for the National Strategy Information Center and the Committee on the Present Danger, and is on the Advisory Board for the Woodrow Wilson International Center for Scholars in Washington, D.C. He is a trustee and vice chairman of the Heritage Foundation and a trustee of Hillsdale College in Michigan.

Born in 1925 in New York, Mr. Shakespeare graduated from Holy Cross College and served in the United States Navy as a deck officer aboard an aircraft carrier in the Pacific. He is married to the former Deborah Anne Spaeth. They have three children and make their home in Greenwich, Connecticut.

JOHN BURGESS, 38, the Transition Team Leader for ACTION, has both field and Washington experience in ACTION. From April 1973 to 1975, Mr. Burgess served as Executive Assistant to the Director of ACTION. In that position, he participated in the overall administration of ACTION. In January of 1975, Mr. Burgess accepted the position of Peace Corps Director for Micronesia. His service in Micronesia provided him with excellent practical field experience.

Mr. Burgess has twice held the position of Nationalities Director at the Republican National Committee and acted as the Ethnic Press Director for the Reagan-Bush Committee. Previously, he served as Dean of Freshmen at Georgetown University and Assistant Dean of Georgetown School of Foreign Service.

Mr. Burgess is presently self-employed as an Educational and Political Consultant. He obtained his M.A. in Russian History at Georgetown University and has nearly completed his Ph.D. on the same subject.





CONSTANCE B. NEWMAN, the Co-Founder and President of the Newman & Hermanson Company, a public policy research and evaluation firm, will be the Team Leader for the Community Services Administration. Prior to establishing the firm, Ms. Newman served as an Assistant Secretary of the Department of Housing and Urban Development. She had also served in policy-making positions in a number of Federal government agencies, including the Presidentially appointed positions of Commissioner of the Consumer Product Safety Commission and Director of VISTA; Special Assistant to the Secretary of the Department of Health, Education, and Welfare, and Chief of the Midwest Migrant Programs at the old Office of Economic Opportunity (now Community Services Administration).

Ms. Newman holds an A.B. from Bates College and a B.S.L. from the University of Minnesota Law School. She has a number of honors including an honorary doctor of laws from Bates College and the Secretary's Award for Excellence from the Department of Housing and Urban Development. Among her listings are Who's Who Among Black Americans, Who's Who of American Women and Who's Who in American Politics. At present, Ms. Newman is a Visiting Fellow of the Woodrow Wilson Foundation, a Trustee of Underwriters' Laboratories, a Member of the Visiting Committee of Howard University School of Social Work.

DANNY J. BOGGS, 36, is the Team Leader for the Federal Energy Regulatory Commission. He is currently of counsel to the law firm of Bushnell, Gage, Reizen and Byington in Washington. He was Staff Director for Energy of the 1980 Republican Platform Committee, and a member of the Reagan-Bush Campaign Domestic and Economic Advisory Group and the Environmental Task Force. From 1976 to 1977, he was Assistant to the Chairman of the Federal Power Commission. He was Deputy Minority Counsel to the Senate Committee on Energy and Natural Resources in 1977 and 1979. A native of Bowling Green, Kentucky, Boggs graduated cum laude from Harvard College in 1965 and from the University of Chicago Law School in 1968. He currently resides in Arlington, Virginia.

NORMAN (IKE) B. LIVERMORE, JR., 69, is the Team Leader for the Environmental Protection Agency. He currently is serving as a member of the California Fish and Game Commission. He served as Secretary for Resources for the State of California from 1967 to 1974. Mr. Livermore is a member of: The Sierra Club (Board Member 1940-50), the Sierra Club Foundation, Save the Redwoods League, San Joaquin Wilderness Association, Japanese-American Environmental Conference and is a former member of the Executive Council of the Stanford Graduate Business School. He was a Director of the Audubon Society from 1976 to 1980, a Delegate to the International Environmental Conference in Stockholm in 1972 and Governor Reagan's Representative to the Public Land Law Review Commission in 1967-68. Mr. Livermore is a native of San Francisco and currently resides in San Rafael, California.

RICHARD T. KENNEDY, 60, is the Team Leader for the Nuclear Regulatory Commission. He currently is a private consultant on energy matters. Colonel Kennedy served as a Commissioner of the Nuclear Regulatory Commission from 1975 to 1980. In 1973, he was appointed Deputy Assistant to the President for National Security Council Planning and served as Director of Planning for the National Security Council staff from 1969 to 1975. Colonel Kennedy retired from the United States Army in 1971. He graduated from the National War College in 1964, received a MBA with distinction from Harvard Business School in 1953 and a B.A. in Economics from the University of Rochester in 1941. Colonel Kennedy is a native of Rochester, New York, and currently resides in Washington.

ED NOBLE has been designated the Transition Team Leader for the Syn-Fuels Corporation. He graduated from the University of Oklahoma in 1951 with a degree in Geology. After college he served as Second Lieutenant in the United States Army Reserves. Mr. Noble is a businessman with an impressive record of success as the developer and builder of the innovative 1.5 million square foot Lenox Square Shopping Center in Atlanta, Georgia. The massive enclosed mall, built 20 years ago, was the first regional center in the Southeast. He is the founder, developer and Chairman of the Board of Noble Inns Corporation which owns and operates motor hotels and restaurants. He is involved in increasing exportation of American products as founder and Chairman of the Board of Marketing, Research and Development Inc. He is also actively involved in farming, ranching, and the oil business in the Southwest. Since the early 70's, Mr. Noble has been Director and principal owner of the Autocrane Company in Tulsa, Oklahoma, which manufactures truck mounted electric cranes for the oil and heavy equipment industry. He is Director of Noble Affiliates Inc., an integrated group involved in oil and gas drilling contracting, oil and gas development and production, and the oil field trucking business. Mr. Noble served for 15 years on the Board of Overseers at the Hoover Institute in Palo Alto, California. He is an active trustee of the Samuel Roberts Noble Foundation which is primarily dedicated to medical research, agricultural research and conservation. Mr. Noble has two children and currently lives in Tulsa, Oklahoma.

MICHAEL R. GARDNER, 38, will be the Transition Team Leader for Federal Communications Commission and is a native of Washington, D.C. where he practices law as a partner in the firm of Bracewell & Patterson. Mr. Gardner was an official of the Federal Energy Administration and a six-year Member of the President's Committee on Mental Retardation. A graduate of Georgetown Law Center, Mr. Gardner currently resides in Washington, D.C., with his wife, Theresa Lennon Gardner, and daughters, Courtney Anne and Christine Lennon

JAMES C. MILLER, III, the Team Leader for the Federal Trade Commission, is the Co-Director and Resident Scholar at the Center for the Study of Government Regulation, American Enterprise Institute for Public Policy Research. Dr. Miller received a Ph.D. in Economics from the University of Virginia in 1969, and has taught at Georgia State University (1968-1969), Texas A&M University (1972-1974) and George Washington University (1971-1972, 1975-1976, and 1980-present).

His service with the Federal government has included: Senior Staff Economist, Department of Transportation (1969-1972), Senior Staff Economist, Council of Economic Advisers (1974-1975), and Assistant Director (for government operations), Council on Wage and Price Stability.

Since January 1977, Dr. Miller has been at the American Enterprise Institute (AEI). His publications include: Why the Draft?: The Case for a Volunteer Army (Penguin, 1968); Economic Regulation of Domestic Air Transport (Brookings, 1974); Perspectives on Federal Transportation Policy (AEI, 1975); and Benefit/Cost Analyses of Social Regulation (AEI, 1979).

BARBARA KEATING-EDH will be the Team Leader for the Consumer Product Safety Commission. In 1974 she was a United States Senate candidate from the State of New York on the Conservative ticket. She subsequently served as a special assistant to Senator James Buckley in the New York district office in 1975 and 1976. In 1977 Mrs. Keating-Edh formed Consumer Alert a nationwide consumer membership organization, based on free enterprise solutions to consumer dissatisfaction. She presently serves as active president of the organization. In addition, Mrs. Keating-Edh is the current supervisor of the refugee resettlement program in Modesto, which is involved in relocating 2,500 Indo-Chinese boat people.

Mrs. Keating-Edh was raised in New York and now lives in Modesto, California.

JOHN LATHROP RYAN, who will be the U. S. Postal Service Transition Team Leader, is currently Executive Vice President of Dean Brothers Pumps, Inc. of Indiana. Mr. Ryan was a charter member and former chairman of the Postal Rate Commission.

Mr. Ryan's posts in the Republican Party have been extensive and varied, including alternate delegate to two national conventions and chairman of the Public Service Commission in Indiana. In addition to these activities, Mr. Ryan is a past president and current director of the Philadelphia Society. He also serves as a trustee of Hillsdale College and the Inter-collegiate Studies Institute.

ROBERT P. VISSER has been selected to head the Transition Team for the Federal Election Commission. Mr. Visser is a partner in the law firm of Peabody, Lambert & Meyers, Washington, D.C. He received a degree in physics from City College of New York, and a J.D. degree from the National Law Center, George Washington University, where he founded the Journal of Law and Economic Development. Mr. Visser is a member of the District of Columbia, California and New York bars. He is also a member of the National Panel of Arbitrators of the American Arbitration Association.

Mr. Visser was counsel to President Ford's campaign committee in 1976--the first presidential election held under the Federal Election Campaign Act. He served as counsel to the Vice President-elect Bush's presidential campaign in 1980 and in like capacity to the American Freedom Train Foundation.

Mr. Visser was born in New York, New York. He is married and has three children.

JAMES A. PARKER will be serving as the Transition Team Leader for the Equal Employment Opportunity Commission. Since 1978, Mr. Parker has been the President of the Lincoln Institute for Research and Education, Washington, D.C. The Institute is a public policy research center which studies Black middle income issues. The Institute publishes a quarterly journal, The Lincoln Review, and commissions studies of, and holds conferences and symposia on, these issues.

Mr. Parker was born in Philadelphia, Pennsylvania. He resides in Great Falls, Virginia, with his wife, Dolores. The Parkers have two daughters, Yvette and De Ann.

WILLIAM J. OLSON, the Legal Services Corporation Transition Team Leader, is a partner in the Washington, D.C. law firm of Smiley, Murphy, Olson and Gilman. He received an A.B. degree from Brown University and a J.D. degree from the University of Richmond School of Law, and is a member of the Bar of the District of Columbia and the Commonwealth of Virginia. His practice concentrates in the areas of litigation and administrative law.

Mr. Olson has held positions in the Department of Transportation, the Office of Economic Opportunity, and the Domestic Council. He has written on a variety of subjects, including: educational finance, criminal justice, health, and postal law.

Mr. Olson currently serves as Chairman of the Fairfax County (Virginia) Republican Party, a member of the Board of Directors of Davis Memorial Goodwill Industries (Metropolitan Washington, D.C.), and Secretary/Treasurer of the Crime Victims Legal Advocacy Institute.

DR. ROGER W. SPENCER is the Securities and Exchange Commission Team Leader. Dr. Spencer is currently Dean of the Division of Business and Administrative Studies at Trinity University in San Antonio, Texas, served as senior research coordinator at the Securities and Exchange Commission from mid-1976 to mid-1980. He was senior economist at the Federal Reserve Bank of St. Louis for the prior eight years. He has taught economics and finance at a number of universities, including Virginia Polytechnical Institute (Reston), George Washington University, Washington University, and University of South Carolina. Dr. Spencer received his Ph.D. in economics from the University of Virginia. He is the author of numerous articles in the fields of economics and finance.



## OFFICE OF THE PRESS SECRETARY

FOR IMMEDIATE RELEASE  
NOVEMBER 17, 1980

Contact:  
Lyn Norziger 213/670-9161  
Jim Brady 202/634-1900

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The President-elect today announced the appointment of Paul J. Manafort, Jr. as Personnel Coordinator in the Office of Executive Branch Management, headed by William E. Timmons. Manafort will serve as liaison between the transition teams assigned to various departments and agencies and the President-elect's Office of Personnel Management, directed by Pendleton James.

Manafort, 31, served as Associate Director of the Presidential Personnel Office of the White House from 1975 to 1977. Prior to that, he was an attorney with Vorys, Sater, Seymour and Pease. He served as Director of Convention States during the primary campaign for Governor Reagan and was Deputy Political Director during the 1980 Republican National Convention. In the general election campaign, he served as political coordinator for southern states for the Reagan-Bush campaign. He is a partner in Black, Manafort and Stone, a political consulting and government relations company.

The President-elect also announced today the appointment of team leaders for the following governmental bodies:

OFFICE OF SPECIAL TRADE REPRESENTATIVE - Henry Berliner  
INTERNATIONAL TRADE COMMISSION - Michael A. Samuels  
CORPORATION FOR PUBLIC BROADCASTING - Fran Griffin  
NATIONAL AERONAUTICS AND SPACE ADMINISTRATION - George Low  
FEDERAL EMERGENCY MANAGEMENT AGENCY - Robert H. Kupperman  
NATIONAL ENDOWMENT FOR THE ARTS - Robert S. Carter  
NATIONAL ENDOWMENT FOR THE HUMANITIES - Richard J. Bishirjian  
ADMINISTRATIVE CONFERENCE OF THE UNITED STATES - Robert J. D'Agostini  
ADVISORY COUNCIL ON HISTORIC PRESERVATION - Sheila Rabb Weidenfeld

Biographical sketches of the above are attached.

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HENRY BERLINER, has been a partner in the Washington based international law firm of Berliner and Maloney since 1969. He most recently served as chairman of the District of Columbia Commission on Judicial Disability and Tenure. He is a native of Washington and received his law degree from the George Washington University in 1964.

MICHAEL A. SAMUELS, served as United States Ambassador to the Republic of Sierra Leone from 1975 to 1977. He is currently Executive Director for Third World Studies of the Center for Strategic and International Studies of Georgetown University. Samuels holds a Ph.D. in African History from Columbia University and has published several books and articles on Africa, Portuguese and trade matters.

FRAN GRIFFIN, is founder and president of Griffin Communications, a public affairs and public relations company. She served as producer and hostess of a radio talk program on WYCA AM/FM (Chicago) from 1973 to 1975 and as Media Director of the American Conservative Union from May, 1977 to November, 1980. In 1974, Griffin was a candidate for the Illinois State Senate and has pursued graduate studies in political science at the University of Chicago.

GEORGE LOW, is President of Rensselaer Polytechnic Institute. He served as Acting Administrator of NASA from 1970 to 1976 and as Deputy Administrator from 1969 to 1970. He was a member of the Advisory Committee for Aeronautics and NASA from 1949 to 1976 and served as the Apollo Spacecraft Manager in 1964. He is 54 and resides in Troy, New York.

ROBERT H. KUPPERMAN, served as Chief Scientist of the U.S. Arms Control and Disarmament Agency from 1973 to 1979. In 1979, he became a Senior Fellow at Georgetown University's Center for Strategic and International Studies and a Fellow of Los Alamos Scientific Laboratory. In 1960, he was employed by the Jet Propulsion Laboratory, where he conducted research on unmanned space exploration. In 1962, he joined Douglas Aircraft to work on strategic weapons systems and in 1964, became a member of the senior staff of the Institute for Defense Analyses. Following that, he joined the President's Office of Emergency Preparedness, first as the agency's Chief of Systems Evaluation and later as Assistant Director for Government Preparedness. He received his Ph.D. in applied mathematics in 1962 from New York University.



ROBERT S. CARTER, served as Secretary to the President's Advisory Committee on the Arts and as a member of the Board of Trustees of the John F. Kennedy Center for the Performing Arts. In 1976, he was elected co-chairman of the Republican National Committee. He was formerly vice president for public affairs of Continental Airlines and is presently a public relations consultant in Washington.

RICHARD J. BISHIRJIAN, is an Associate Professor of Political Science at the College of New Rochelle, New York. He is the author of two books: A Public Philosophy Reader and Development of Political Theory. He serves as a Trustee of the Philadelphia Society and the International Seminar for Philosophy and Political Theory. He received his Ph.D. in American Government and Political Theory from Notre Dame University and resides in Tarrytown, New York.

ROBERT J. D'AGOSTINO, is the Associate Dean of Delaware Law School and served as national chairman of Law Deans and Professors for Reagan-Bush. He is a consultant to the Small Business Administration's Score Project and received an M.A. from Columbia University and a J.D. from Emory University. He is 38.

SHEILA RABB WEIDENFELD; served as Press Secretary to Betty Ford and as a Special Assistant to the President of the United States. She is a member of the President's Advisory Council on Historic Preservation and a Trustee of the Wolf Trap Foundation. She is currently president of D.C. Productions, Ltd. and is a native of Cambridge, Massachusetts.





WASHINGTON, DC 20270

OFFICE OF THE PRESS SECRETARY

FOR IMMEDIATE RELEASE  
NOVEMBER 19, 1980

Contact:  
Lyn Nofziger 213/670-9161  
Jim Brady 202/634-1900

The President-elect today announced an additional series of Transition Team leaders. As official representatives of the Office of the President-elect, these team leaders will be working with the following governmental bodies:

NATIONAL TRANSPORTATION SAFETY BOARD  
Henry Zuniga, Jr.

EXPORT-IMPORT BANK  
William W. Geimer

(Zuniga and Geimer will report to Stanton D. Anderson, Director of the Economic Affairs Group.)

FEDERAL MARITIME COMMISSION  
Donald L. Ivers

INTERSTATE COMMERCE COMMISSION  
Frederic N. Andre

ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS  
Freda J. Poundstone

NATIONAL SCIENCE FOUNDATION  
Dr. James Chipman Fletcher

GENERAL SERVICES ADMINISTRATION  
Harvey Kapnick

(Ivers, Andre, Poundstone, Fletcher and Kapnick will report to Loren A. Smith, Director of the Legal and Administrative Agencies Group.)

Biographical sketches of the above are attached.

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HENRY ZUNIGA, JR., is a former Deputy Assistant Director for Contract and Branch Management of the U.S. Department of Commerce. Following that, from 1973 until recently, he served as Regional Director of the Office of Minority Business Enterprise in Dallas, Texas. He received his law degree from the University of New Mexico in 1969 and served as Assistant Director of the Hispanic Voter Bloc for the Reagan-Bush campaign.

WILLIAM W. GEIMER, served as Assistant Secretary of State for International Trade from 1976 to 1977. Prior to that, he served as a Presidential appointee to the Federal Energy Administration and from 1971 to 1974, served as Special Assistant to the Director of the Cost of Living Council. He is a native of Chicago, received his law degree from Northwestern University in 1963 and is currently an attorney with the international law firm of Schiff, Hardin and Waite.

DONALD L. IVERS, has served for the past two years as legal counsel for the Republican National Committee and has represented the RNC before the Federal Election Commission. He is a graduate of the University of New Mexico and received his J.D. from American University. He resides in Washington and is 39.

FREDERIC N. ANDRE, is a former Commissioner of the Indiana Bureau of Motor Vehicles and a former staff director of the Indiana Public Service Commission. He received an M.B.A. degree from Stanford Business School and a J.D. from Valparaiso University. He is currently a financial consultant in Paoli, Indiana.

FREDA J. POUNDSTONE, has served as president of the Castlewood, Colorado Water District since 1970 and as a member of the Castlewood Fire Board since 1976. From 1972 to 1976, she served as president of the Denver Republican Women's Club and was a delegate to the 1976 and 1980 Republican National Conventions, serving on the Rules committee in 1976 and on the Platform Committee in 1980.

DR. JAMES CHIPMAN FLETCHER, served as administrator of NASA from 1971 to 1977 and as president of the University of Utah from 1964 to 1971, as well as on the President's Science Advisory Committee. He is a member of the Technology Assessment Council, Office of Technology Assessment, U.S. Congress. He also is a member of the National Academy of Engineering, serves on its council and is the NAE representative to the Governing Board of the National Research Council. He currently holds the William K. Whiteford Chair of Energy and Technology Resources at the University of Pittsburgh, where he directs the energy resources program.

HARVEY KAPNICK, is a former chairman of Arthur Anderson and Company. Under the Ford and Carter Administrations, he served on the Presidential Advisory Committee for Trade Negotiation. He has served on the President's Commission on Pension Policy and on the U.S. Department of State Committee on International Trade Development. Currently a director of Commonwealth Edison and General Dynamic Corporation, he resides in Winnetka, Illinois.



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## OFFICE OF THE PRESS SECRETARY

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The President-elect announced today several additional Transition Team Leaders. These Team Leaders will be reporting to William E. Timmons, Deputy Director of the Office of the President-elect.

The new Team Leaders and their areas of responsibility are:

FEDERAL HOME LOAN BANK BOARD  
Clarence V. McKee

NATIONAL CREDIT UNION ADMINISTRATION  
Diarmuid O'Scannlain

NATIONAL LABOR RELATIONS BOARD,  
FEDERAL LABOR RELATIONS AUTHORITY,  
FEDERAL MEDIATION AND CONCILIATION SERVICE,  
NATIONAL MEDIATION BOARD  
Baker Armstrong Smith

FEDERAL DEPOSIT INSURANCE CORPORATION  
Marshall Mays

REGIONAL DEVELOPMENT COMMISSIONS  
Alex Armendaris

The preceding Team Leaders will be in the Economic Affairs Group headed by Stanton D. Anderson.

TENNESSEE VALLEY AUTHORITY  
Robert L. Sansom

Mr. Sansom will be in the Resources and Development Group headed by Richard Fairbanks.

CIVIL RIGHTS COMMISSION  
Jewel LaFontant

CIVIL AERONAUTICS BOARD  
Wayne S. Bishop

U.S. RAILWAY ASSOCIATION  
Stephen A. Sharp

OFFICE OF GOVERNMENT ETHICS  
Fred F. Fielding

These Team Leaders are in the Legal and Administrative Agency Group



CLARENCE V. MCKEE, the Transition Team Leader for the Federal Home Loan Bank Board, is a communications attorney affiliated with the Washington D.C. law firm of Smith & Pepper. He is the former legal assistant to Federal Communications Commissioners Benjamin L. Hooks and Tyrone Brown and also served at the Commission as the Deputy Chief of the special FCC Unit which drafted affirmative action guidelines for the broadcasting industry.

McKee's Washington career spans over fifteen years and includes service as the Acting Director of the Office of Congressional Relations and Community Affairs of the U.S. Civil Aeronautics Board; Minority Counsel to the U.S. Senate Committee on the District of Columbia; Minority Staff Director of the U.S. Senate Select Committee on Nutrition and Human Needs; West Coast Coordinator and state/local governmental liaison for the President's Council on Youth Opportunity; Civil Rights Compliance Officer for the Department of Health, Education and Welfare; and legislative aide to Congressman Frank Horton (R-N.Y.).

McKee is the recipient of numerous legal awards including the American Jurisprudence Awards for Outstanding Achievement in Constitutional Law, Remedies and Criminal Procedure as well as an Outstanding Achievement Award in International Law. His civic honors include being named as one of America's Outstanding Young Men of the Year and Outstanding Alumni Public Service Awards from his college and high school. McKee is a graduate of the Howard University School of Law in Washington, D.C. and Hobart College in Geneva, N.Y. He is President of the National Broadcasters Club in Washington and a member of the District of Columbia, New York and Pennsylvania Bars. He is married to the former Jean DeForest of St. Louis, Mo., and served the Reagan Campaign as D.C. Finance Chairman, a Domestic Advisor, Advance Man and member of the Administration of Justice Task Force.

DIARMUID F. O'SCANNLAIN, has been named the Transition Team Leader for the National Credit Union Administration. He is a specialist in corporate and business regulatory law and currently is a partner with the Oregon based law firm of Ragen, Roberts, O'Scannlain, Robertson, & Neill. Mr. O'Scannlain, who spent 5 years in former Oregon Governor Tom McCall's Administration, was Director of the Oregon Department of Environmental Quality. He also served on the Public Utilities Commission of Oregon and spent 2 years as the Deputy Attorney General for the State of Oregon. Mr. O'Scannlain received his J.D. from Harvard in 1963, and, most recently was the Oregon State Co-Chairman for the Reagan-Bush Committee.



BAKER ARMSTRONG SMITH, has been named the Transition Team Leader for the National Labor Relations Board, the Federal Labor Relations Authority, the Federal Mediation and Conciliation Service, the National Mediation Board, and the Occupational Safety and Health Review Commission. Originally from Georgia, Mr. Smith is currently a practicing Washington attorney specializing in labor law. A former lieutenant in the U.S. Navy, Mr. Smith received his Masters in Business Administration from Northwestern University in 1975 and his J.D. from Boston's Suffolk University in 1977. He is 33 years old.

MARSHALL MAYS, has been named the Transition Team Leader for the Federal Deposit Insurance Corporation. Mr. Mays, 56, is currently a partner in the Washington law office of Hogan and Hartson, specializing in international trade matters. In 1973, he was appointed President of the Overseas Private Investment Corporation where he served until 1977. He is a former Lt. Governor of South Carolina and former member of the South Carolina House of Representatives. After graduating from the U.S. Naval Academy in 1945, Mr. Mays attended the USC School of Law where he was editor of the Law Review and completed his education at Harvard Law School in 1951.

ALEX ARMENDARIS, has been named the Transition Team Leader for the Regional Development Commissions. He is currently the President of Market Growth, Inc., a Washington based company specializing in market research and planning. Prior to forming Market Growth in 1977, Mr. Armendaris spent 4 years at the Department of Commerce as Director of the Office of Minority Business Enterprise, where he acquired his expertise in minority business issues. He has served as a consultant to the Office of Economic Opportunity and has had vast experience in the public relations and communications fields. Mr. Armendaris is a former communications specialist for the U.S. Navy.

ROBERT L. SANSOM, 38, has been named the Transition Team Leader for the Tennessee Valley Authority. From 1974 to present, he has been with Energy and Environmental Analysis, Inc., and is the President and founder. From 1972-74 he was the Assistant Administrator of Air and Water Programs at EPA. From 1971-72 he was the Deputy Assistant Administrator, Planning and Evaluation at EPA. From 1969-71 he was on Dr. Henry Kissinger's National Security Council's staff. From 1968-69 he was the White House Fellow assigned to the Assistant to the President for National Security Affairs. Educational background: 1968 received Ph.D. at Oxford University in Economics. In 1965 received Master's Degree at Georgetown University in Economics. In 1964 received B.S. at the Air Force Academy.



JEWEL LAFONTANT, currently a practicing attorney with LaFontant, Wilkins & Butler in Chicago, Ill., was named as Transition Team Leader for the Civil Rights Commission. From 1973 to 1975, Mrs. LaFontant served as the Deputy Solicitor General of the United States. Additionally, she was the Illinois Assistant U.S. Attorney from 1955 to 1958 and was a three time delegate to the Republican National Convention. She has been chairman of both the Illinois Advisory Commission to the U.S. Civil Rights Commission and the Federal Women's Program for the Department of Justice. Currently residing in Chicago, Ill., Mrs. LaFontant is a widow and has one son. She received her Doctorate of Law from the University of Chicago and her B.A. degree in Political Science from Oberlin College. She recently received the Public Service Citation for her contribution to civil rights activities from the University of Chicago.

WAYNE S. BISHOP, has been appointed Transition Team Leader of the Civil Aeronautics Board. Bishop is a practicing lawyer in Washington D.C., specializing in a federal regulatory and litigation practice. He is 42 years old, has been in private practice as well as being a former government attorney. Mr. Bishop has been primarily a litigation attorney. He has written on a number of topics. He was National Director of Democrats for Reagan in the recent presidential campaign.

STEPHEN A. SHARP, was named as Transition Team Leader for the United States Railway Association. Sharp, 33, is a communications attorney with the Washington office of Schnader, Harrison, Segal & Lewis. Prior to joining that firm, Mr. Sharp served six years with the Federal Communications Commission in the Office of the General Counsel and then as Legal Assistant to Commissioner Margita E. White. During 1974 he served as Counsel to the Impeachment Inquiry of the Committee on the Judiciary of the U.S. House of Representatives. He has been a lecturer in communications law at both the University of Virginia and George Mason University.

FRED F. FIELDING, has been appointed Transition Team Leader of the Office of Government Ethics. Fielding served as Deputy Counsel to the President of the United States from 1970-74. Prior to that he was in private practice in Philadelphia. Since 1974, he has been a partner in the Washington office of Morgan, Lewis & Bockius. A native of Pennsylvania, he is a 1961 graduate of Gettysburg College and received his J.D. from the University of Virginia School of Law in 1964 where he was a member of the Virginia Law Review and the National Moot Court team. He is presently also serving as Conflict-of-Interest Counsel during the transition. He is 41 and resides in Arlington, Va.

