

KENNETH R. COLE, JR. FILES, 1974-75

Collection Type

White House Office Files

Extent

1.2 linear feet (ca. 2,400 pages)

Record Type

Textual

Access

Open. Some items are temporarily restricted under terms of the donor's deed of gift, a copy of which is available on request, or under National Archives and Records Administration general restrictions (36 CFR 1256).

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Processed by

Leesa Tobin, Aug. 1981 (Revised Nov. 1983 and Feb. 1986)

Scope and Content Note

Kenneth R. Cole assumed the position of Assistant to the President for Domestic Affairs in January 1974 while also serving as Executive Director of the Domestic Council, a post he had held since December 1972. Prior to those appointments he served as Deputy Director of the Domestic Council and Deputy Assistant to the President for Domestic Affairs. Before entering government service, Cole was an executive with the J. Walter Thompson Company in New York City from 1965 to 1968 and joined President Richard Nixon's campaign in February 1968.

Cole reported directly to the President. His major responsibility was the formulation of domestic policy and he reviewed legislation, conducted studies and held meetings designed to further that purpose. He also served as the President's representative with state governors and other local government officials.

While Cole was a Nixon appointee, he stayed with the Ford administration until March 1975 in order to assist with the transition and aid in the completion of the 1974 legislative program. He was replaced by James Cannon.

Cole did not leave behind any subject files when he left the White House. Although this collection consists only of Cole's chron file and notes from miscellaneous presidential and staff meetings, the content is often substantive. The collection consisted only of the Chron File when first opened, but Cole's meeting notes were added in November 1983 to facilitate their use. The notes had been part of White House Central Files OA 2117. A small body of additional Cole material remains in the Central Files at FG 6 - 11 - 1/Cole.

Last Modified Date

2024-05-31

Chronological File, 1974-75.

(Boxes 1 - 2, 0.8 linear feet)

Memoranda, briefing papers, agenda and other correspondence from Cole to especially the President, but also to White House staff; federal, state and local officials; and the public. There is no incoming correspondence. The materials reflect numerous domestic and some administrative concerns, particularly energy policy, draft amnesty, mass transit, Freedom of Information Act amendments, Title IX re sex discrimination, and revenue sharing.

Arranged chronologically.

Box 1 - Chronological File

Status	Title
OPEN	August-November 1974

Box 2 - Chronological File

Status	Title
OPEN	December 1974-February 1975

Notes from Meetings with the President, 1974-75.

(Box 3, 0.2 linear feet)

Cole's notes from various presidential meetings he attended. The notes vary greatly in detail, the best being a sequential record of participant comments.

Arranged by meeting date.

Box 3 - Notes from Meetings with the President

Status	Title
OPEN	8/14/74 - Governors, Mayors, County Officials
OPEN	8/20/74 - Bi - partisan Leadership
OPEN	9/4/74 - Russell Train
OPEN	9/17/74 - Cabinet
OPEN	9/17/74 - Food for Peace
OPEN	9/19/74 - Guy Stever
OPEN	9/19/74 - Puerto Rican Governor Hernandez - Colon
OPEN	9/30/74 - Russell Peterson
OPEN	10/3/74 - Selected GOP Leaders
OPEN	10/4/74 - GOP Leadership
OPEN	10/12/74 - Re Miscellaneous Legislative Matters
OPEN	10/14/74 - Small Business Leaders
OPEN	10/15/74 - Re Mortgage Legislation
OPEN	12/17/74 - GOP Congressional Leadership
OPEN	1/4/75 - Pre - SOTU Economic Review
OPEN	1/6/75 - Pre - SOTU Energy Policy Meeting

Notes from White House Staff and Other Meetings, 1974-75.

(Box 3, 0.2 linear feet)

Cole's notes from almost daily White House staff meetings and from a few other meetings. The staff meeting notes tend to be checklists of matters discussed, with brief additional comments in many instances.

Arranged chronologically

Box 3 (Continued) - Notes from White House Staff and Other Meetings

Status	Title
OPEN	Miscellaneous Meeting Notes, 1974
OPEN	Staff Meeting Notes