

JOHN G. CARLSON FILES, 1972-77

Collection Type

White House Office Files

Extent

4.2 linear feet (ca. 8,400 pages)

Record Type

Textual

Access

Open. Some items are temporarily restricted under terms of the donor's deed of gift, a copy of which is available on request, or under National Archives and Records Administration general restrictions (36 CFR 1256).

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Processed by

Helmi Raaska, December 1985

Biography

John G. Carlson

October 23, 1940 - Born, Tacoma, Washington

1963 - B.A., Washington State University

1963-65 - Infantry officer, United States Army

1966 - M.B.A., University of Washington

1966-68 - Personnel, public relations and industrial relations, Scott Paper Company

1969-1972 - Assistant to the Chairman of the Board, Hamilton International Corporation

1972-74 - White House Press Office staff

1974-75 - Assistant Press Secretary for Domestic Affairs

Jan. 1976-Jan. 1977 - Deputy Press Secretary to the President

Scope and Content Note

John Carlson served in the White House Press Office during the last two years of the Nixon administration and then was carried over by the Ford administration as assistant press secretary for domestic affairs. In this post his major responsibilities were preparing Press Secretary Ron Nessen for his daily press briefings and answering press queries on domestic matters. Additional responsibilities included attending domestic policy meetings held by the president when the press secretary was unable to do so; serving as press office liaison with all domestic departments, agencies, the Domestic Council, and the Office of Management and Budget; assuming the office of deputy press secretary during the president's international trips; and accompanying the press on the president's domestic trips. On January 5, 1976 he was promoted to deputy press secretary to the president.

Carlson's files include material from the Nixon administration and consist of meeting minutes, correspondence, memoranda, press releases, briefing papers, clippings, printed material, resumes, and press guidance for domestic and foreign issues. While much of the subject file consists of routine papers, Carlson's handwritten minutes of meetings he attended during the Ford administration are of special value. Minutes from Cabinet and congressional leadership meetings touch on topics such as the economy, budget, welfare reform, defense, Federal Election Commission, and 1976 presidential campaign. In addition to these minutes, meeting notes are also included in folders relating to the defense budget for FY 1977, Federal Election Commission, Ford presidential campaign, grain and oil trade agreements with the Soviet Union, New York City financial crisis, Presidential Panel on Federal Compensation, and revenue sharing extension.

Related Materials (December 1985)

Related materials can be found in the files of press office colleagues and the Ron Nessen papers.

Last Modified Date

2024-05-31

Subject File, 1972-76.

(Boxes 1-7, 2.8 linear feet)

Carlson's minutes of Cabinet meetings and presidential meetings with congressional leaders and others, correspondence, memoranda, press releases, briefing papers, clippings, resumes of job applicants, and printed material relating to various domestic policy issues and the operation of the press office.

Arranged alphabetically by subject.

Box 1 - Subject File

Status	Title
OPEN	Abortion
OPEN	Agricultural Policy
OPEN	Aliens, Illegal
OPEN	B-1 Bomber
OPEN	Budget Briefings for FY 1977 (1)-(2)

Status	Title
OPEN	Budget for FY 1977 - Defense
OPEN	Busing
OPEN	Cabinet Meeting Minutes - 1976/01/07
OPEN	Cabinet Meeting Minutes - 1976/02/19
OPEN	Cabinet Meeting Minutes - 1976/04/14
OPEN	Cabinet Meeting Minutes - 1976/06/29
OPEN	Cabinet Meeting Minutes - 1976/07/20
OPEN	Cabinet Meeting Minutes - 1976/09/28
OPEN	Cabinet Meetings - General
OPEN	Cancer
OPEN	Carlson, John G.
OPEN	Concorde
OPEN	Congress (1)-(2)

Box 2 - Subject File

Status	Title
OPEN	Congress (3)
OPEN	Congressional Meeting Minutes - 1975/11/11
OPEN	Congressional Meeting Minutes - 1976/03/03
OPEN	Congressional Meeting Minutes - 1976/03/23
OPEN	Congressional Meeting Minutes - 1976/03/24
OPEN	Congressional Meeting Minutes - 1976/04/27
OPEN	Congressional Meeting Minutes - 1976/08/31
OPEN	Congressional Meeting Minutes - 1976/09/02
OPEN	Conrail
OPEN	Disasters
OPEN	District of Columbia
OPEN	Employment - Executive Office of the President
OPEN	Energy Independence Authority
OPEN	Executive, Legislative, and Judicial Salaries (1)-(2)

Box 3 - Subject File

Status	Title
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OPEN	Executive, Legislative, and Judicial Salaries (3)
OPEN	Federal Election Commission
OPEN	Ford, Gerald - Campaign
OPEN	Ford, Gerald - Financial Statement
OPEN	Ford, Gerald - Meetings with State and Local Government Officials
OPEN	Grain and Oil Trade Agreements with the Soviet Union (1)-(2)
OPEN	Grain Sale to the Soviet Union - October 1974
OPEN	Hunt Commission (1)-(2)
OPEN	Impoundment
OPEN	Indians (1)

Box 4 - Subject File

Status	Title
OPEN / DIGITIZED	Indians (2)
OPEN	Insurance - No-Fault Auto
OPEN	Kent State University Shooting
OPEN	Meat Controls
OPEN	National Commission on Obscenity and Pornography
OPEN	National Science Foundation
OPEN	New York City Financial Crisis (1)-(3)
OPEN	President - Health
OPEN	President's Commission on Olympic Sports (1)-(2)

Box 5 - Subject File

Status	Title
OPEN	President's Council on Physical Fitness and Sports
OPEN	President's Panel on Federal Compensation
OPEN	Refugees - Indochinese (1)-(2)
OPEN	Regulatory Reform (1)-(2)
OPEN	Resumes - 1974-75, A-Z (1)-(3)
OPEN	Resumes - 1976, A-E

Box 6 - Subject File

Status	Title
OPEN	Resumes - 1976, Advance People
OPEN	Resumes - 1976, F-Z (1)-(2)
OPEN	Revenue Sharing (1)-(2)
OPEN	Revenue Sharing Extension
OPEN	School Prayer
OPEN	Science and Technology, Federal Council for
OPEN	Science and Technology Policy, Proposed Office of
OPEN	Spanish Speaking Community
OPEN	State of the Union - 1975
OPEN	Strip Mining

Box 7 - Subject File

Status	Title
OPEN	Transition Legislation, 1974
OPEN	Trips (1)-(2)
OPEN	Vetoes (1)-(4)
OPEN	Wheat - Importation of
OPEN	White House Fellows

Domestic Press Guidance, 1974-76.

(Boxes 8-10, 1.0 linear feet)

Question and answer sheets which gave guidance in answering press inquiries on domestic issues. Separate files on economic indicators such as the consumer price index are located at the end of the series.

Arranged chronologically into six month periods and thereunder alphabetically by topic.

Box 8 - Domestic Press Guidance

Status	Title
OPEN	1974, A-Z (1)-(5)
OPEN	January-June 1975, A-Z (1)-(4)
OPEN	July-December 1975, A-N (1)-(2)

Box 9 - Domestic Press Guidance

Status	Title
OPEN	July-December 1975, O-Z
OPEN	January-June 1976, A-Z (1)-(4)
OPEN	July-December 1976, A-Z (1)-(4)

Box 10 - Domestic Press Guidance

Status	Title
OPEN	Economic Indicators - Consumer Price Index
OPEN	Economic Indicators - Employment
OPEN	Economic Indicators - GNP
OPEN	Economic Indicators - Housing Starts
OPEN	Economic Indicators - Wholesale Price Index

Foreign Press Guidance, 1976.

(Boxes 10-11, 0.3 linear feet)

Question and answer sheets which gave guidance in answering press inquiries on foreign policy issues.

Arranged chronologically into six month periods and thereunder alphabetically by topic.

Box 10 (Continued) - Foreign Press Guidance

Status	Title
OPEN	January-June 1976, A-Z (1)-(6)
OPEN	July-December 1976, A-E

Box 11 - Foreign Press Guidance

Status	Title
OPEN	July-December 1976, F-Z (1)-(3)

Memoranda, 1975-77.

(Box 11, 0.1 linear feet)

White House memoranda relating to the operation of the press office and routine administrative matters such as requests for staff, assignment of parking spaces, and mess privileges.

Arranged chronologically.

Box 11 (Continued) - Memoranda

Status	Title
OPEN	December 1975 - January 1977 (1)-(3)
OPEN	List of Items Removed to Book Collection

Photographs, 1974-76.

Photographs of H. Robert Kinsman and of Basil Littin with Frederick Dent.

Arranged in parallel to the textual materials.

Photographs, 1974-76.

Status	Title
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	View container list for this series
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