

# **U.S. SECRET SERVICE. EXECUTIVE PROTECTIVE SERVICE FILES, 1974-77**

## **Collection Type**

Federal Records

## **Extent**

124 linear feet (ca. 225,000 pages)

## **Record Type**

Textual

## **Access**

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## **Processed by**

J.P. Schmidt, September 2014

## **Scope and Content Note**

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## **Series List**

### **Oval Office, President's Private Study, Cabinet Room Post Log Book, 5/1974-2/1975.** (Box 1, 0.1 linear feet)

This series consists of a log recording individuals who entered the Oval Office, President's Private Study, and Cabinet Room for meetings or to perform work. Each entry includes the date, name of individual who entered the space, time in and out, remarks, and the name of the officer making the entry.

Arranged chronologically.

### **President's White House Movement Log, 9/1974-12/1974.** (Box 1, 0.1 linear feet)

This series consists of a log recording the movements of the President around the White House complex. Each entry includes the date, time, location, signal, and the name of the officer making the entry.

Arranged chronologically.

### **President's White House Activity Log, 8/1974-1/1977.** (Box 1, 0.4 linear feet)

This series consists of a log recording the activities of the President at the White House. Each entry includes the date, time, description of the activity, and name of the officer making the entry.

Arranged chronologically.

### **Mansion Movement Post Logs, 1974-77.** (Boxes 2-4, 1.3 linear feet)

This series consists of post logs indicating the time that the President, First Lady,

First Family members, and visitors entered and exited the White House Executive Residence, or Mansion. A monthly report on the number of visitors each day is also included.

Arranged chronologically. The monthly reports appear at the beginning of the series.

**Monthly Reports, 1974-77.** (Box 4, 0.1 linear feet)

This series consists of monthly reports on the number of White House and Old Executive Office Building (OEOB) visitors. The data are presented in tables arranged by week and post. There are no reports for August to September 1974, December 1974, February to March 1975, May to August 1975, and November 1975.

Arranged chronologically.

**Daily Summation Reports, 1974-77.** (Box 5, 0.4 linear feet)

This series consists of daily summary reports of visitors arriving through each post. The report includes the post, month, date, and number of visitors (individuals and groups).

Arranged chronologically.

**Individual Appointment Slips, 1974-77.** (Boxes 5-83, 82 linear feet)

This series consists of individual appointment record forms. The form includes the name of the visitor, name of the White House staff member who requested the appointment, date, time expected, time arrived, identification used, remarks, officer's name, and post. Also included for the month of August 1974 is a list of individual appointments. The list includes the name of the visitor, name of White House staff member visited, and time entered.

Arranged chronologically, thereunder by post.

**Group Appointment Lists, 1974-77.** (Boxes 84-161, 34 linear feet)

This series consists of group appointment lists. The lists include the names of the people included in the group, and occasionally, additional information about the

person. Many of the lists have been annotated by the Secret Service agents to indicate that an individual was present and the arrival time. Interfiled throughout these lists are access lists for those awaiting a White House pass determination. Also included are the Vice President's group appointment lists for September 1975.

Arranged by month, thereunder by post.

**Tour Group File, 1974-77.** (Boxes 162-165, 1.5 linear feet)

This series consists of memoranda from Michael Farrell of the White House Tour Office to Secret Service Chief Earl Drescher. The memoranda list the tour groups for each day, who requested the tour, the group's leader, tour time, and number of people in the group. Many documents are annotated by the Secret Service to update tour time and number in each group.

Arranged chronologically.

**Badge Logs, 1/1976 and 4/1976.** (Box 165, 0.2 linear feet)

This series consists of logs recording the use of White House badges by visitors, mostly vendors, contractors, press, and Federal employees. The log includes the individual's name, date of birth, and company, name of White House employee responsible for individual, badge number, and time signed in and out.

Arranged chronologically.

**Press Appointment Logs, 1974-77.** (Boxes 166-168, 1.2 linear feet)

This series consists of logs of press appointments. The log includes the name of the visitor, date of birth, affiliation, the name of the White House staff member that authorized the appointment, arrival gate and time, and the time the appointment was received at the post.

Arranged chronologically.

**President's Schedules, 1974-77.** (Boxes 169-170, 0.8 linear feet)

This series consists of the President's daily schedule. Each schedule entry includes the time and a description of the event.

Arranged chronologically.

**Social Events File, 1974-77.** (Boxes 171-174, 1.8 linear feet)

This series consists primarily of lists of individuals participating in social events at the White House. The lists include attendee names, and occasionally, additional information about the person. Many of the lists have been annotated by the Secret Service agents to indicate that an individual was present.

Arranged chronologically.

**Control Center File, 9/1974-2/1976.** (Box 175, 0.4 linear feet)

This series consists primarily of name check requests for attendees at White House events. Also included are group appointment lists and administrative correspondence.

Arranged chronologically.

**Last Modified Date**

2024-04-30