

# **ROBERT HARTMANN FILES, 1974-77**

## **Collection Type**

Federal Records

## **Extent**

38.4 linear feet (ca. 76,800 pages)

## **Record Type**

Textual

## **Access**

Open. Some items are temporarily restricted under terms of the donor's deed of gift, a copy of which is available on request, or under National Archives and Records Administration general restrictions (36 CFR 1256).

## **Copyright**

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## **Processed by**

William McNitt, February 1984

## **Biography**

Robert Trowbridge Hartmann

1917 - Born, Rapid City, South Dakota

1938 - B.A., Stanford University

1939-41 - Reporter, Los Angeles Times

1941-45 - Ensign, U.S. Naval Reserve; served in Pacific operations in public relations and press censor posts; ordered to inactive duty as Lt. Commander

1945-54 - Reporter, editorial and special feature writer, Los Angeles Times

1954-63 - Washington bureau chief, Los Angeles Times

1963-64 - Middle East and Mediterranean bureau chief, Los Angeles Times

1964-65 - Information adviser, Food and Agriculture Organization (FAO)

1966-69 - Editor, Republican Conference, U.S. House of Representatives

1968 and 1972 - Assistant to permanent chairman Gerald R. Ford, Republican National Convention

1969-73 - Minority Sergeant-at-Arms and Legislative Assistant to the Minority Leader (Gerald R. Ford), U.S. House of Representatives

1973-74 - Chief of Staff to Vice President Gerald R. Ford

1974-77 - Counsellor to the President, The White House

1980 - Author, Palace Politics: An Inside Account of the Ford Years

2008 - Died, Washington, D.C.

### **Scope and Content Note**

Discussed below under separate headings are: Robert Hartmann's role in the Ford White House, the scope and content of the Hartmann files, and related collections at the Ford Library.

### Hartmann's Role in the Ford White House

Gerald R. Ford appointed his long-time aide Robert Hartmann as Counsellor to the President (with Cabinet status) as one of the first official acts of his Presidency. In this position Hartmann's main responsibility was to supervise the White House Office of Editorial Staff in the preparation of presidential speeches, statements, messages, and correspondence. He was also responsible for White House liaison with Republican Party organizations and advised President Ford on a wide variety of matters that went beyond his formal duties.

In the early months of the Ford administration Hartmann continued to draft a number of President Ford's speeches, as he had done for several years, but as time passed he did less speechwriting (except for a few major addresses) and concentrated on his other duties. Although Paul Theis and then Robert Orben headed the day-to-day work of the Office of Editorial Staff, Hartmann supervised the work and often edited material prepared by that office.

After Dean Burch left the White House in 1974, Hartmann became responsible for White House liaison with the Republican Party and various Republican organizations. Burch's aide Gwen Anderson joined Hartmann's staff to assist with these duties. During 1975 John Calkins also assisted Hartmann with political matters. While Hartmann and Anderson continued to handle liaison with the Republican Party in 1976, they did not play a key role in the campaign. Richard Cheney and his staff in the White House Operations Office handled most of the campaign work, including liaison with the President Ford Committee. With the exception of the President's acceptance speech at the Republican National Convention, Hartmann did not write any campaign speeches. The Office of Editorial Staff and David Gergen of the Press Secretary's Office were responsible for most campaign speeches.

In his role as an adviser to the President, Hartmann spent a considerable amount of time in the Oval Office assisting the President and attending meetings with various groups and individuals, regularly attended Cabinet meetings, and received copies

of White House staff and federal agency memoranda to the President for his input or editing before they were submitted to the President.

### Scope and Content of the Hartmann Files

The Hartmann collection is strongest on speechwriting, the administration of the Office of Editorial Staff, political affairs, the selection of a new Vice President in 1974, personnel matters, and his editing or input on documents submitted to the President.

Hartmann's materials on speechwriting include case files on most, but not all, of the speeches and statements that he drafted for the President. Memoranda and multiple drafts appear for the Bicentennial speeches, the Republican Convention acceptance speech, and the 1977 State of the Union address. Smaller, but often significant, amounts of material appear for other speeches. Some major speeches, such as the 1975 and 1976 State of the Union addresses, are not represented.

The collection also documents the administration of the Office of Editorial Staff, including reports on speechwriting, message, and correspondence activity; schedules; and memoranda exchanged between Hartmann and Theis, Orben, or their staff. There are but few speech drafts by Hartmann's staff, the exceptions occurring when Hartmann took over the drafting of a speech and used another speechwriter's draft as a basis for his own work.

Hartmann's political files concern both his own work and the work of his assistants Gwen Anderson and John Calkins. Included is material on President Ford's activities in the 1974 congressional and gubernatorial campaigns, ongoing liaison with the Republican National Committee and other Republican organizations, and the 1976 presidential campaign. Although Hartmann handled some aspects of political affairs for most of the administration, White House Chief of Staff Richard Cheney had primary responsibility for White House liaison with the President Ford Committee. Hartmann's materials on the campaign relate to the drafting or editing of speeches and statements (especially the Republican Convention acceptance speech), his contacts (mostly routine) with the President Ford Committee, and documents received from Republican officials with whom he had long-time working relationships.

One special assignment which generated a significant file was to compile and report to the President on all suggestions from members of Congress, governors, the Cabinet, and others concerning the nomination of a new Vice President in August 1974. Hartmann's files contain the original incoming letters from these officials, along with tabulations and related documents.

Included in the collection are large files of documents submitted to Hartmann for his clearance and/or editing by the Domestic Council, National Security Council, White House Staff Secretary, and Presidential Personnel Office. While many of these bear only routine comments by Hartmann or his staff, some contain extensive editing or comments.

Since Hartmann was a long-time aide to Gerald Ford and had frequent access to the President, much of his advice on specific actions and issues may have been submitted orally rather than in writing. Much of the material on specific issues is routine in nature and duplicates materials found in other collections.

#### Related Materials (May 1987)

Other available collections on speechwriting include White House Central Files category SP (Speeches), the files of Paul Theis and Robert Orben of the Editorial Staff and David Gergen of the Press Secretary's Office, and the Reading Copies of Presidential Speeches.

The files of Hartmann's aides Gwen Anderson and John Calkins, the Dean Burch files, and White House Central Files category PL concern White House liaison with Republican Party organizations. Collections concerning the 1976 presidential campaign are listed on the Ford Library handout "The 1976 Presidential Campaign: A Guide to Manuscript Collections Available for Research."

Other material on the nomination of a new Vice President in 1974 appears in White House Central Files categories FG 38 and FG 38/A.

Hartmann's files from his work as an aide to Gerald Ford prior to August 1974 appear in the Ford congressional and vice presidential papers. Hartmann has donated some additional materials concerning his career to the Hoover Institution at Stanford University. Hartmann's association with Gerald Ford is recounted in his 1980 memoir *Palace Politics: An Inside Account of the Ford Years*.

## **Last Modified Date**

2024-04-09

## **Presidential Speeches and Statements, 1974-77.**

(Boxes 1-8, 3.2 linear feet)

Case files on presidential speeches containing drafts by Hartmann and other speechwriters; memoranda from the White House staff and others including suggestions on theme and contents or comments on drafts; and briefing papers and background information. Included are files on several speeches per month for the first seven months of the administration, but only scattered ones thereafter. Occasional changes in President Ford's handwriting appear on the drafts of some of the important speeches. Scattered speech drafts and other materials on the speechwriting process also appear in the General Subject File.

Arranged chronologically by the date of the speech.

### **Box 1 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>   |
|---------------|--|
| OPEN          | 1974/08/09 - Swearing-in Ceremony  |
| OPEN          | 1974/08/12 - Address to Congress   |
| OPEN          | 1974/08/19 - Veterans of Foreign Wars, Chicago, IL (1)-(2)   |
| OPEN          | 1974/08/30 - Ohio State University   |
| OPEN          | 1974/09/06 - Dinner Honoring Reconvening of the First Continental Congress, Philadelphia, PA (1)-(3) |
| OPEN          | 1974/09/08 - Announcement of the Nixon Pardon  |
| OPEN          | 1974/09/18 - United Nations General Assembly   |
| OPEN          | 1974/10/03 - Congressional Retirees Dinner   |
| OPEN          | 1974/10/08 - Economic Address to Congress (1)-(2)  |
| OPEN          | 1974/10/15 - Future Farmers of America, Kansas City, MO  |
| OPEN          | 1974/11/04 - Election Day Statement  |

### **Box 2 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>                                     |
|---------------|--|
| OPEN          | 1974/11/08 - Address to Congress (1)-(2)         |
| OPEN          | 1974/12/02 - Opening Remarks to Press Conference |

| <b>Status</b> | <b>Title</b>   |
|---------------|--|
| OPEN          | 1974/12/03 - American Conference on Trade                        |
| OPEN          | 1974/12/09 - American Freedom Train Certification                |
| OPEN          | 1974/12/11 - Business Council                                    |
| OPEN          | 1974/12/13 - Statement on the Canonization of Mother Seton       |
| OPEN          | 1975/01/28 - National Religious Broadcasters                     |
| OPEN          | 1975/01/30 - National Prayer Breakfast                           |
| OPEN          | 1975/02/13 - Salute to Vice President Rockefeller Dinner (1)-(2) |
| OPEN          | 1975/02/21 - Reserve Officers Association                        |
| OPEN          | 1975/03/04 - Remarks Upon Vetoing the Energy Bill (1)-(3)        |
| OPEN          | 1975/03/13 - Radio and TV Correspondents Dinner                  |

### **Box 3 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>   |
|---------------|--|
| OPEN          | 1975/03/17 - University of Notre Dame (1)-(3)                                      |
| OPEN          | 1975/03/22 - Gridiron Club (1)-(2)   |
| OPEN          | 1975/04/15 - Republican Senate - House Dinner                                      |
| OPEN          | 1975/05/03 - U.S.S. Nimitz Commissioning   |
| OPEN          | 1975/05/26 - Unknown Soldier Wreath - Laying Ceremony                              |
| OPEN          | 1975/05/27 - Energy Address on Television (1)-(2)                                  |
| OPEN          | 1975/06/09 - Opening Statement re CIA for Press Conference                         |
| OPEN          | 1975/06/19 - Crime Message Briefing  |
| OPEN          | 1975/07/24 - Phone Call to Apollo Crew   |
| OPEN          | 1975/07/25 - Americans of Eastern European Background                              |
| OPEN          | 1975/12/15 - Remarks to White House Staff Christmas Party                          |
| OPEN          | 1976/04/05 - American Hellenic Educational Progressive Association (AHEPA) (1)-(2) |
| OPEN          | 1976/05/08 - Dedication of Harry S. Truman Statue                                  |

### **Box 4 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>  |
|---------------|---|
| OPEN          | 1976/07 - Bicentennial Speeches: Correspondence and Memoranda (1)-(4)           |
| OPEN          | 1976/07 - Bicentennial Speeches: Correspondence Received After Delivery (1)-(2) |
| OPEN          | 1976/07 - Bicentennial Speeches: Publication of (1)-(3)                         |
| OPEN          | 1976/07/01 - Air and Space Museum Dedication: Background                        |
| OPEN          | 1976/07/01 - Air and Space Museum Dedication: Drafts                            |
| OPEN          | 1976/07/02 - National Archives: Background                                      |

### **Box 5 - Presidential Speeches and Statements**

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN             | 1976/07/02 - National Archives: Drafts (1)-(2)      |
| OPEN             | 1976/07/03 - Bicentennial Television Message        |
| OPEN             | 1976/07/03 - Kennedy Center                         |
| OPEN             | 1976/07/04 - Independence Hall: Background          |
| OPEN             | 1976/07/04 - Independence Hall: Drafts (1)-(3)      |
| OPEN             | 1976/07/04 - Operation Sail, New York City          |
| OPEN             | 1976/07/04 - Valley Forge                           |
| OPEN             | 1976/07/05 - Monticello: Background                 |
| OPEN / DIGITIZED | <a href="#">1976/07/05 - Monticello: Drafts (1)</a> |
| OPEN             | 1976/07/05 - Monticello: Drafts (2)                 |

### **Box 6 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>   |
|---------------|--|
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 1         |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 2 (1)-(2) |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 3 (1)-(2) |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 4         |



| <b>Status</b> | <b>Title</b>   |
|---------------|--|
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 5 (1)-(2) |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 6 (1)-(4) |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Composite Draft 7         |

### **Box 7 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>  |
|---------------|---|
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Hartmann Draft                                     |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Memoranda  |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Past Acceptance Speeches, 1948-72                  |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Press Release and Printed Versions                 |
| OPEN          | 1976/08/19 - Convention Acceptance Speech: Suggestions and Drafts by Staff and Others (1)-(7) |
| OPEN          | 1976/12/08 - Les Arends Portrait Unveiling  |
| OPEN          | 1977/01/12 - State of the Union: Background and Memoranda                                     |
| OPEN          | 1977/01/12 - State of the Union: Draft 1  |
| OPEN          | 1977/01/12 - State of the Union: Draft 2 (1)-(2)  |

### **Box 8 - Presidential Speeches and Statements**

| <b>Status</b> | <b>Title</b>  |
|---------------|---|
| OPEN          | 1977/01/12 - State of the Union: Draft 3                    |
| OPEN          | 1977/01/12 - State of the Union: Draft 4 (1)-(3)            |
| OPEN          | 1977/01/12 - State of the Union: Draft 5 (1)-(2)            |
| OPEN          | 1977/01/12 - State of the Union: Draft 6 (1)-(2)            |
| OPEN          | 1977/01/12 - State of the Union: Draft 7 (1)-(2)            |
| OPEN          | 1977/01/12 - State of the Union: Reading Copy - 2nd Edition |

| Status | Title   |
|--------|---|
| OPEN   | 1977/01/12 - State of the Union: Reading Copy - 2nd Edition Changes |
| OPEN   | 1977/01/12 - State of the Union: Reading Copy - Final Edition       |

### **General Subject File, 1974-77.**

(Boxes 9-23, 6.0 linear feet)

Memoranda exchanged between Hartmann and the President, White House staff, or departmental and agency officials; reports; briefing materials; speeches and speech drafts; messages; schedules; press releases; and occasional correspondence and clippings. One major focus of this series is the speechwriting process and the Hartmann's oversight of the White House Editorial Staff. Another important focus is the selection of an new Vice President in August 1974. Materials on economic and energy matters are abundant, but documents tend to be few and/or routine on other topics such as the Bicentennial, federal budget, appointments to government positions, and presidential trips.

Arranged alphabetically by subject.

### **Box 9 - General Subject File**

| Status           | Title  |
|------------------|--|
| OPEN / DIGITIZED | <a href="#">Advancemen - Requests To Be</a>  |
| OPEN / DIGITIZED | <a href="#">American Revolution Bicentennial Administration - Advisory Council</a> |
| OPEN / DIGITIZED | <a href="#">Amnesty (1)</a>  |
| OPEN / DIGITIZED | <a href="#">Amnesty (2)</a>  |
| OPEN / DIGITIZED | <a href="#">Bicentennial</a>   |
| OPEN / DIGITIZED | <a href="#">Bicentennial Coins</a>   |
| OPEN / DIGITIZED | <a href="#">Bicentennial Sound and Light Show</a>                                  |
| OPEN / DIGITIZED | <a href="#">Biographies - President, First Lady, and Susan Ford</a>                |
| OPEN / DIGITIZED | <a href="#">Blacks</a>   |
| OPEN / DIGITIZED | <a href="#">Budget - FY1975 (1)</a>  |
| OPEN / DIGITIZED | <a href="#">Budget - FY1975 (2)</a>  |
| OPEN / DIGITIZED | <a href="#">Budget - FY1975 (3)</a>  |

| <b>Status</b>    | <b>Title</b>                               |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Budget - FY1976</u></a>     |
| OPEN / DIGITIZED | <a href="#"><u>Budget - FY1977 (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Budget - FY1977 (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Budget - FY1978</u></a>     |
| OPEN / DIGITIZED | <a href="#"><u>Busing Legislation</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Busing Policy Paper</u></a> |

**Box 10 - General Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Cabinet</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Cabinet And Key White House Staff - Out of Town Schedules</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Cabinet Dinner Honoring the President and First Lady, 1977</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Camp David - History</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>China - Trade Delegation</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Common Situs</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Congress - New Members (94th)</u></a>                               |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Black Caucus Meeting, 1974/08/21 (1)</u></a>          |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Black Caucus Meeting, 1974/08/21 (2)</u></a>          |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Black Caucus Meeting, 1974/08/21 (3)</u></a>          |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Black Caucus Meeting, 1974/08/21 (4)</u></a>          |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Recess Schedule, 1975</u></a>                         |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Relations Office</u></a>                              |
| OPEN / DIGITIZED | <a href="#"><u>Congressional Staff Reception, 1974/09/24</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Council of Economic Advisers Memoranda to the President (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Council of Economic Advisers Memoranda to the President (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Council of Economic Advisers Memoranda to the President (3)</u></a> |

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Council of Economic Advisers Memoranda to the President (4)</u></a> |

### **Box 11 - General Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Defense Officials Dinner</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Domestic Council</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Doral Celebrity Dinner Videotape</u></a>                                      |
| OPEN / DIGITIZED | <a href="#"><u>Editorial Staff Activity</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Education and Work Initiative</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Eisenhower, Dwight D. - Farewell Address</u></a>                              |
| OPEN / DIGITIZED | <a href="#"><u>Energy</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Energy Policy and Conservation Act</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Federal Domestic Assistance Catalog</u></a>                                   |
| OPEN / DIGITIZED | <a href="#"><u>First Lady</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Fletcher, Arthur</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Policy Speech - Materials (1)</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Policy Speech - Materials (2)</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Policy Speech - Materials (3)</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Policy Speech - Materials (4)</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Policy Speech - Materials (5)</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Visitors - 1974/08/16: King Hussein of Jordan</u></a>                 |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Visitors - 1974/09/10: Prime Minister Rabin of Israel</u></a>         |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Visitors - 1975/01/30: Prime Minister Wilson of Great Britain</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Foreign Visitors - 1976/12/06 - Prime Minister Andreotti of Italy</u></a>     |

### **Box 12 - General Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Freedom of Information Act Amendments</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>General Revenue Sharing</u></a>               |

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Grain Sales to the Soviet Union</u></a>                                  |
| OPEN / DIGITIZED | <a href="#"><u>Hartmann, Robert - Interview by Sarah McClendon and Others</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Hartmann, Robert - National Press Club Speech, 1975/01/16</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Hebert, F. Edward - Message</u></a>                                      |
| OPEN / DIGITIZED | <a href="#"><u>Hirshhorn Museum and Sculpture Garden Dedication</u></a>                 |
| OPEN / DIGITIZED | <a href="#"><u>Housing</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Independence Day Message, 1975</u></a>                                   |
| OPEN / DIGITIZED | <a href="#"><u>Inflation, Conference on (1)</u></a>                                     |
| OPEN / DIGITIZED | <a href="#"><u>Inflation, Conference on (2)</u></a>                                     |
| OPEN / DIGITIZED | <a href="#"><u>International Economic Report, 1977</u></a>                              |
| OPEN / DIGITIZED | <a href="#"><u>International Economic Summit - Puerto Rico, 1976</u></a>                |
| OPEN / DIGITIZED | <a href="#"><u>International Monetary Fund Meeting, 1974</u></a>                        |
| OPEN / DIGITIZED | <a href="#"><u>Issues</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Jackson, Marvin</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Kriegsman, William E.</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Laird, Melvin R.</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>McCrary, John Reagan</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Medal of Freedom</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>National Endowment for the Arts</u></a>                                  |
| OPEN / DIGITIZED | <a href="#"><u>National Football Foundation and Hall of Fame Dinner, 1974/12/10</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>National Governors' Conference, 1975</u></a>                             |

### **Box 13 - General Subject File**

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>National Religious Broadcasters Convention</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Natural Gas Shortage (1)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Natural Gas Shortage (2)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Navy</u></a>                                       |
| OPEN / DIGITIZED | <a href="#"><u>New York City (1)</u></a>                          |

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>New York City (2)</u></a>                                |
| OPEN / DIGITIZED | <a href="#"><u>Nixon Papers</u></a>                                     |
| OPEN / DIGITIZED | <a href="#"><u>Nixon Pardon</u></a>                                     |
| OPEN / DIGITIZED | <a href="#"><u>Office - Christmas Card Lists</u></a>                    |
| OPEN / DIGITIZED | <a href="#"><u>Office - Christmas Vacation Schedules</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Office - Organization</u></a>                            |
| OPEN / DIGITIZED | <a href="#"><u>Office - Personnel Matters (1)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Office - Personnel Matters (2)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Office - Personnel Matters (3)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Office - Requests for Equipment and Supplies (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Office - Requests for Equipment and Supplies (2)</u></a> |

#### **Box 14 - General Subject File**

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Office - Requests for Equipment and Supplies (3)</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Office - Requests for Equipment and Supplies (4)</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Office - Sequoia Cruise</u></a>                                |
| OPEN / DIGITIZED | <a href="#"><u>Oil Cargo Preference Legislation</u></a>                       |
| OPEN / DIGITIZED | <a href="#"><u>Outer Continental Shelf Oil and Gas Development</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Oval Office Objects</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Panama Canal Treaty</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Ambassadorial Status Report</u></a>                |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Appointments Pending at the Transition</u></a>     |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Boards and Commissions Vacancy Reports (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Boards and Commissions Vacancy Reports (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Executive Level Vacancy Reports (1)</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Executive Level Vacancy Reports (2)</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Executive Level Vacancy Reports (3)</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Executive Level Vacancy Reports (4)</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - General</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Personnel - Position Specification Sheets</u></a>              |
| OPEN / DIGITIZED | <a href="#"><u>President - Briefing Book</u></a>                              |

## Box 15 - General Subject File

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>President - Christmas Presents (1)</u></a>                      |
| OPEN / DIGITIZED | <a href="#"><u>President - Christmas Presents (2)</u></a>                      |
| OPEN / DIGITIZED | <a href="#"><u>President - Economic and Energy Proposals (1)</u></a>           |
| OPEN / DIGITIZED | <a href="#"><u>President - Economic and Energy Proposals (2)</u></a>           |
| OPEN / DIGITIZED | <a href="#"><u>President - Economic and Energy Proposals (3)</u></a>           |
| OPEN / DIGITIZED | <a href="#"><u>President - Economic and Energy Proposals (4)</u></a>           |
| OPEN / DIGITIZED | <a href="#"><u>President - House Votes by Subject</u></a>                      |
| OPEN / DIGITIZED | <a href="#"><u>President - Interview with U.S. News and World Report</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>President - Mail Summaries</u></a>                              |
| OPEN / DIGITIZED | <a href="#"><u>President - Messages to Groups and Individuals (1)</u></a>      |
| OPEN / DIGITIZED | <a href="#"><u>President - Messages to Groups and Individuals (2)</u></a>      |
| OPEN / DIGITIZED | <a href="#"><u>President - Official Picture</u></a>                            |
| OPEN / DIGITIZED | <a href="#"><u>President - Papers (Publication)</u></a>                        |
| OPEN / DIGITIZED | <a href="#"><u>President - Proposed Interviews by Groups of Columnists</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>President - Recommended Telephone Call Procedures</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>President - Report: One Year (1)</u></a>                        |
| OPEN / DIGITIZED | <a href="#"><u>President - Report: One Year (2)</u></a>                        |

## Box 16 - General Subject File

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>President - Report: Two Years (1)</u></a>                      |
| OPEN / DIGITIZED | <a href="#"><u>President - Report: Two Years (2)</u></a>                      |
| OPEN / DIGITIZED | <a href="#"><u>President - Report: Two Years (3)</u></a>                      |
| OPEN / DIGITIZED | <a href="#"><u>President - Telephone Calls to Put Through Immediately</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>President - Vacation in Vail</u></a>                           |
| OPEN / DIGITIZED | <a href="#"><u>Presidential Spokesman Schedules (1)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Presidential Spokesman Schedules (2)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Presidential Spokesman Schedules (3)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Presidential Spokesman Schedules (4)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Presidential Spokesman Schedules (5)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Press Conferences (1)</u></a>                                  |

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#">Press Conferences (2)</a>                              |
| OPEN / DIGITIZED | <a href="#">Public Liaison Office</a>                              |
| OPEN / DIGITIZED | <a href="#">Regulatory Reform</a>                                  |
| OPEN / DIGITIZED | <a href="#">Richardson, Elliot</a>                                 |
| OPEN / DIGITIZED | <a href="#">Saturday Evening Post - Special Bicentennial Issue</a> |
| OPEN / DIGITIZED | <a href="#">Scouter of the Year Dinner, 1974/12/02</a>             |
| OPEN / DIGITIZED | <a href="#">Secchia, Peter</a>                                     |
| OPEN / DIGITIZED | <a href="#">Senior Economic Advisers Meetings</a>                  |
| OPEN / DIGITIZED | <a href="#">Sikes, Bob - Tribute</a>                               |
| OPEN / DIGITIZED | <a href="#">Small Business Administration - GAO Audit</a>          |

### **Box 17 - General Subject File**

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#">Society of Security Analysts Speech</a>         |
| OPEN / DIGITIZED | <a href="#">Speech Material - General</a>                   |
| OPEN / DIGITIZED | <a href="#">Speech Materials - Law and Order</a>            |
| OPEN / DIGITIZED | <a href="#">Speeches - Basic Speeches on Various Issues</a> |
| OPEN / DIGITIZED | <a href="#">Speeches Often Requested (1)</a>                |
| OPEN / DIGITIZED | <a href="#">Speeches Often Requested (2)</a>                |
| OPEN / DIGITIZED | <a href="#">Speeches Often Requested (3)</a>                |
| OPEN / DIGITIZED | <a href="#">Speeches Often Requested (4)</a>                |
| OPEN / DIGITIZED | <a href="#">Speeches Often Requested (5)</a>                |
| OPEN / DIGITIZED | <a href="#">Speeches Often Requested (6)</a>                |
| OPEN / DIGITIZED | <a href="#">Speechwriting Schedules</a>                     |
| OPEN / DIGITIZED | <a href="#">Status Magazines (1)</a>                        |

### **Box 18 - General Subject File**

| <b>Status</b>    | <b>Title</b>                                |
|------------------|---|
| OPEN / DIGITIZED | <a href="#">Status Magazines (2)</a>        |
| OPEN / DIGITIZED | <a href="#">Swimming Pool - White House</a> |
| OPEN / DIGITIZED | <a href="#">Tax Cut Bill - H.R.2166 (1)</a> |
| OPEN / DIGITIZED | <a href="#">Tax Cut Bill - H.R.2166 (2)</a> |
| OPEN / DIGITIZED | <a href="#">Tax Cut Bill - H.R.2166 (3)</a> |



| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Tax Reduction and Spending Restraint Program</u></a>                           |
| OPEN / DIGITIZED | <a href="#"><u>Television News Items</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Transition</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Transition - Helpful Suggestions</u></a>                                       |
| OPEN / DIGITIZED | <a href="#"><u>Transition Team Meetings</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>U.S. News and World Report Interview - Hartmann, Marsh, and Buchen (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>U.S. News and World Report Interview - Hartmann, Marsh, and Buchen (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>USS Monterey Reunion</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Unemployment</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Uranium Enrichment (1)</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Uranium Enrichment (2)</u></a>   |

### **Box 19 - General Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Veterans Day Address</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Announcement of Rockefeller Nomination</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Cabinet Suggestions</u></a>                    |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Comments on the Rockefeller Nomination</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Friends' Suggestions</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Governors' Suggestions</u></a>                 |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Hartmann News Conference, 1974/08/20</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (1)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (2)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (3)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (4)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (5)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (6)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (7)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (8)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, A-Mh (9)</u></a>            |

## Box 20 - General Subject File

| Status           | Title   |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (3)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (4)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (5)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (6)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - House Suggestions, Mi-Z (7)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Letter to Congress</u></a>          |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Other Suggestions (1)</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Other Suggestions (2)</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Other Suggestions (3)</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Other Suggestions (4)</u></a>       |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Other Suggestions (5)</u></a>       |

## Box 21 - General Subject File

| Status           | Title   |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Republican National Committee Suggestions</u></a>           |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Rockefeller Statement to the Senate Rules Committee</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Rockefeller Swearing-in</u></a>                             |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Senate Suggestions, A-Z (1)</u></a>                         |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Senate Suggestions, A-Z (2)</u></a>                         |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Senate Suggestions, A-Z (3)</u></a>                         |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Suggestions Received After the Final Tabulation</u></a>     |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Survey of New York Political Climate</u></a>                |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Tabulations and Summaries of Suggestions (1)</u></a>        |
| OPEN / DIGITIZED | <a href="#"><u>Vice President - Tabulations and Summaries of Suggestions (2)</u></a>        |

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Vice President - White House Staff Suggestions</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>Vice Presidential Staff</u></a>                          |
| OPEN / DIGITIZED | <a href="#"><u>Vietnam Era Veterans Readjustment Assistance Act</u></a> |

**Box 22 - General Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>WIN Campaign - Citizens Action Committee Book</u></a>                         |
| OPEN / DIGITIZED | <a href="#"><u>WIN Campaign - General (1)</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>WIN Campaign - General (2)</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>WIN Campaign - General (3)</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>WIN Campaign - Meeting with American Automobile Association Board (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>WIN Campaign - Meeting with American Automobile Association Board (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Washington Cathedral Dedication</u></a>                                       |
| OPEN / DIGITIZED | <a href="#"><u>Washington International Horse Show</u></a>                                   |
| OPEN / DIGITIZED | <a href="#"><u>Washington METRO</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Welfare Reform</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>White House Communications Agency Videotape News Summary</u></a>              |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/07/03 - Cincinnati, OH</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/08/19 - Peoria, IL (1)</u></a>                   |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/08/19 - Peoria, IL (2)</u></a>                   |

**Box 23 - General Subject File**

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/08/26 - Milwaukee, WI (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/08/26 - Milwaukee, WI (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/09/05 - Seattle, WA (1)</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/09/05 - Seattle, WA (2)</u></a>   |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/09/12 - St. Louis, MO (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/09/12 - St. Louis, MO (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>White House Conference, 1975/10/01 - Omaha, NE</u></a>         |

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#">White House Conference, 1975/10/07 - Knoxville, TN</a>          |
| OPEN / DIGITIZED | <a href="#">White House Fellows</a>   |
| OPEN / DIGITIZED | <a href="#">White House Photographic Office - Duty Photographic Officer</a> |
| OPEN / DIGITIZED | <a href="#">White House Staff Organization</a>                              |
| OPEN / DIGITIZED | <a href="#">White House Summer Intern Program</a>                           |
| OPEN / DIGITIZED | <a href="#">White House Telephone Listing</a>                               |
| OPEN / DIGITIZED | <a href="#">World Golf Hall of Fame Dedication</a>                          |
| OPEN / DIGITIZED | <a href="#">Zeoli, Billy</a>  |

### **Political Subject File, 1974-77.**

(Boxes 24-29, 2.4 linear feet)

Memoranda and correspondence between Hartmann and the President, White House staff, Republican Party officials, or President Ford Committee officials; reports; schedules; speeches; briefing papers; and publications. This series concerns White House liaison with Republican organizations, the 1976 presidential campaign, President Ford's activities in the 1974 congressional and gubernatorial campaigns, campaign trips, fundraising, and other political matters.

Arranged alphabetically by subject.

### **Box 24 - Political Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#">AFL-CIO</a>  |
| OPEN / DIGITIZED | <a href="#">Burch, Dean</a>  |
| OPEN / DIGITIZED | <a href="#">Campaign - 1974 (1)</a>  |
| OPEN / DIGITIZED | <a href="#">Campaign - 1974 (2)</a>  |
| OPEN / DIGITIZED | <a href="#">Campaign - 1975</a>  |
| OPEN / DIGITIZED | <a href="#">Campaign - 1976</a>  |
| OPEN / DIGITIZED | <a href="#">Campaign Schedule, 1974 (1)</a>                                    |
| OPEN / DIGITIZED | <a href="#">Campaign Schedule, 1974 (2)</a>                                    |
| OPEN / DIGITIZED | <a href="#">Campaign Speeches and Debates - Speechwriters' Recommendations</a> |

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Campaign Travel Committee Thank You Letters, 1974</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Capitol Hill Club</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Champion, Jackson (1)</u></a>                             |
| OPEN / DIGITIZED | <a href="#"><u>Champion, Jackson (2)</u></a>                             |
| OPEN / DIGITIZED | <a href="#"><u>Chowder and Marching Club Directory</u></a>               |
| OPEN / DIGITIZED | <a href="#"><u>Connally, John B.</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Conservative Caucus</u></a>                               |
| OPEN / DIGITIZED | <a href="#"><u>Democratic Party</u></a>                                  |
| OPEN / DIGITIZED | <a href="#"><u>Democratic Presidential Candidates (1)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Democratic Presidential Candidates (2)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Dole, Robert</u></a>                                      |
| OPEN / DIGITIZED | <a href="#"><u>Federal Election Campaign Laws</u></a>                    |
| OPEN / DIGITIZED | <a href="#"><u>Federal Election Commission</u></a>                       |
| OPEN / DIGITIZED | <a href="#"><u>First Monday</u></a>                                      |
| OPEN / DIGITIZED | <a href="#"><u>Ford Announcement of Candidacy</u></a>                    |

#### **Box 25 - Political Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Ford Appearances on Behalf of Republican Members of Congress, 1972-1975 (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Ford Appearances on Behalf of Republican Members of Congress, 1972-1975 (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Ford National Convention Speeches, 1968-1976</u></a>                                |

#### **Box 26 - Political Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Gubernatorial Candidates, 1974</u></a>                  |
| OPEN / DIGITIZED | <a href="#"><u>Issue Papers</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Mondale/Dole/Ford Congressional Voting Records</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Political Activities of Presidential Appointees</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Political Mail Procedures</u></a>                       |
| OPEN / DIGITIZED | <a href="#"><u>Political Scheduling Recommendations</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>President Ford Committee (1)</u></a>                    |

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#">President Ford Committee (2)</a>  |
| OPEN / DIGITIZED | <a href="#">President Ford Committee (3)</a>  |
| OPEN / DIGITIZED | <a href="#">President Ford Committee (4)</a>  |
| OPEN / DIGITIZED | <a href="#">President Ford Committee (5)</a>  |
| OPEN / DIGITIZED | <a href="#">President Ford Committee (6)</a>  |
| OPEN / DIGITIZED | <a href="#">Presidential Trips - Scheduling Procedures (Political Office Input)</a> |
| OPEN / DIGITIZED | <a href="#">Reagan, Ronald</a>  |
| OPEN / DIGITIZED | <a href="#">Reagan, Ronald - Speech, 1976/03/31</a>                                 |
| OPEN / DIGITIZED | <a href="#">Republican Almanac, 1975</a>  |

### **Box 27 - Political Subject File**

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#">Republican Candidate Taping Sessions, 1974</a>           |
| OPEN / DIGITIZED | <a href="#">Republican Congressional Committee</a>                   |
| OPEN / DIGITIZED | <a href="#">Republican Convention (1)</a>                            |
| OPEN / DIGITIZED | <a href="#">Republican Convention (2)</a>                            |
| OPEN / DIGITIZED | <a href="#">Republican Convention - Site Selection</a>               |
| OPEN / DIGITIZED | <a href="#">Republican Fundraisers - Presidential Participation</a>  |
| OPEN / DIGITIZED | <a href="#">Republican Governors Association (1)</a>                 |
| OPEN / DIGITIZED | <a href="#">Republican Governors Association (2)</a>                 |
| OPEN / DIGITIZED | <a href="#">Republican Governors Association (3)</a>                 |
| OPEN / DIGITIZED | <a href="#">Republican Governors Association (4)</a>                 |
| OPEN / DIGITIZED | <a href="#">Republican Governors Association (5)</a>                 |
| OPEN / DIGITIZED | <a href="#">Republican National Associates Reception, 1975/06/24</a> |
| OPEN / DIGITIZED | <a href="#">Republican National Committee (1)</a>                    |
| OPEN / DIGITIZED | <a href="#">Republican National Committee (2)</a>                    |

### **Box 28 - Political Subject File**

| <b>Status</b>    | <b>Title</b>                                      |
|------------------|---|
| OPEN / DIGITIZED | <a href="#">Republican National Committee (3)</a> |
| OPEN / DIGITIZED | <a href="#">Republican National Committee (4)</a> |
| OPEN / DIGITIZED | <a href="#">Republican National Committee (5)</a> |

| <b>Status</b>    | <b>Title</b>   |
|------------------|--|
| OPEN / DIGITIZED | <a href="#"><u>Republican National Committee - Reception, 1975/09/08</u></a>         |
| OPEN / DIGITIZED | <a href="#"><u>Republican National Finance Committee</u></a>                         |
| OPEN / DIGITIZED | <a href="#"><u>Republican National Hispanic Assembly Meeting, 1975/12/11 (1)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Republican National Hispanic Assembly Meeting, 1975/12/11 (2)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Republican National Hispanic Assembly Meeting, 1975/12/11 (3)</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Republican Party Rules</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Republican State Central Committees Meetings</u></a>                  |
| OPEN / DIGITIZED | <a href="#"><u>The Right Report</u></a>  |
| OPEN / DIGITIZED | <a href="#"><u>Third Parties</u></a>   |

**Box 29 - Political Subject File**

| <b>Status</b>    | <b>Title</b>  |
|------------------|---|
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1974/10/07: Burlington, VT</u></a>                                 |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1974/10/10: Detroit, MI</u></a>                                    |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1974/10/16: Kansas City, MO</u></a>                                |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1974/10/29: Grand Rapids, MI</u></a>                               |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1974/10/31: California, Oregon, Utah, Colorado, and Kansas</u></a> |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1976/10/15-16: Iowa, Illinois, and Missouri (1)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1976/10/15-16: Iowa, Illinois, and Missouri (2)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1976/10/15-16: Iowa, Illinois, and Missouri (3)</u></a>            |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1976/10/29: Indiana and Ohio (1)</u></a>                           |
| OPEN / DIGITIZED | <a href="#"><u>Trips - 1976/10/29: Indiana and Ohio (2)</u></a>                           |
| OPEN / DIGITIZED | <a href="#"><u>Unauthorized Campaign Committees</u></a>                                   |
| OPEN / DIGITIZED | <a href="#"><u>Young Republican Leadership Conference, 1975</u></a>                       |
| OPEN / DIGITIZED | <a href="#"><u>Young Republican National Convention Resolutions, 1975</u></a>             |

**Survey Research Program File, Oct. 1974-Apr. 1975.**

(Boxes 30-35, 2.4 linear feet)

Polling data and correspondence relating to a January 1975 proposal for a White House contract with Decision Making Information, Inc. (headed by Richard B. Wirthlin) to establish an ongoing White House program to survey changes in public opinion. The series includes results from two national surveys and five local surveys, the latter concerning changes in perceptions of President Ford and his programs after presidential visits to those locales. The major focus of these surveys was on issues, especially economic and energy questions, rather than on politics. After a brief test of the program it was apparently discontinued as no materials from a later period have been discovered.

Arranged alphabetically by survey title.

**Box 30 - Survey Research Program File**

| <b>Status</b> | <b>Title</b>                                 |
|---------------|--|
| OPEN          | California Impact Study                      |
| OPEN          | Economic Issues: The Public's Perception (1) |

**Box 31 - Survey Research Program File**

| <b>Status</b> | <b>Title</b>                                 |
|---------------|--|
| OPEN          | Economic Issues: The Public's Perception (2) |
| OPEN          | Houston Impact Study                         |

**Box 32 - Survey Research Program File**

| <b>Status</b> | <b>Title</b>   |
|---------------|--|
| OPEN          | Miami Impact Study and a Retrospective View of National, Houston, and Topeka |
| OPEN          | Attitudes  |
| OPEN          | National Issues Study (1)  |

**Box 33 - Survey Research Program File**

| <b>Status</b> | <b>Title</b>                            |
|---------------|---|
| OPEN          | National Issues Study (2)               |
| OPEN          | President Ford's Anti-Inflation Program |

**Box 34 - Survey Research Program File**

| <b>Status</b> | <b>Title</b>                                  |
|---------------|---|
| OPEN          | Presidential Survey Research Proposal (1)-(2) |



| <b>Status</b> | <b>Title</b>                |
|---------------|-----------------------------|
| OPEN          | Roper Reports               |
| OPEN          | South Bend Impact Study (1) |

### **Box 35 - Survey Research Program File**

| <b>Status</b> | <b>Title</b>                |
|---------------|-----------------------------|
| OPEN          | South Bend Impact Study (2) |
| OPEN          | Topeka Impact Study         |

### **White House Memoranda, 1974-77.**

(Boxes 36-42, 2.8 linear feet)

Memoranda exchanged between Hartmann and the President, Vice President, or White House staff on a wide variety of matters. Topics frequently discussed include: presidential speeches and messages, scheduling and trips, political affairs (including the 1976 campaign), and appointments to government positions. Large files of memoranda exchanged by Hartmann with his own staff are included.

Arranged alphabetically by name. Memoranda exchanged with junior members of the White House staff are often filed under the name of the head of their office.

### **Box 36 - White House Memoranda**

| <b>Status</b> | <b>Title</b>                                     |
|---------------|--|
| OPEN          | Anderson, Gwen and Research Office staff (1)-(7) |
| OPEN          | Armstrong, Anne                                  |
| OPEN          | Baroody, William and staff                       |
| OPEN          | Barrett, Robert                                  |
| OPEN          | Beal, Theodore                                   |
| OPEN          | Bennett, Douglas (1)-(5)                         |
| OPEN          | Block, Edward                                    |

### **Box 37 - White House Memoranda**

| <b>Status</b> | <b>Title</b>                     |
|---------------|----------------------------------|
| OPEN          | Buchen, Philip and staff (1)-(2) |
| OPEN          | Burch, Dean                      |
| OPEN          | Burress, Richard                 |
| OPEN          | Calkins, Jack                    |

| <b>Status</b> | <b>Title</b>                      |
|---------------|-----------------------------------|
| OPEN          | Cannon, James and staff (1)-(2)   |
| OPEN          | Cavaney, Byron ("Red")            |
| OPEN          | Cheney, Richard                   |
| OPEN          | Cole, Kenneth and staff           |
| OPEN          | Conger, Clem                      |
| OPEN          | Connor, James                     |
| OPEN          | Dunlop, John                      |
| OPEN          | Elliott, Roland and staff (1)-(4) |
| OPEN          | First Lady's Staff                |

**Box 38 - White House Memoranda**

| <b>Status</b> | <b>Title</b>                  |
|---------------|-------------------------------|
| OPEN          | Flanigan, Peter               |
| OPEN          | Freeburg, Russell             |
| OPEN          | Friedersdorf, Max and staff   |
| OPEN          | Goldwin, Robert               |
| OPEN          | Greenspan, Alan               |
| OPEN          | Gulley, W.L.                  |
| OPEN          | Haig, Alexander               |
| OPEN          | Hasek, Eliska                 |
| OPEN          | Hoopes, David                 |
| OPEN          | Hosmer, Susan                 |
| OPEN          | Jenkins, Wilbur               |
| OPEN          | Jones, Jerry (1)-(2)          |
| OPEN          | Kamstra, Anne                 |
| OPEN          | Kuropas, Myron                |
| OPEN          | Leonard, Mildred              |
| OPEN          | Lukash, William               |
| OPEN          | Lynn, James                   |
| OPEN          | Marsh, John and staff (1)-(3) |
| OPEN          | McCracken, Paul               |
| OPEN          | Messersmith, Neta             |

| <b>Status</b> | <b>Title</b>                  |
|---------------|-------------------------------|
| OPEN          | Nessen, Ron and staff (1)-(4) |

**Box 39 - White House Memoranda**

| <b>Status</b> | <b>Title</b>               |
|---------------|----------------------------|
| OPEN          | Nicholson, William (1)-(5) |
| OPEN          | O'Donnell, Terence         |
| OPEN          | Orben, Robert (1)-(2)      |
| OPEN          | Pagnotta, Frank            |
| OPEN          | President                  |
| OPEN          | Raoul-Duval, Michael       |
| OPEN          | Roussel, Peter             |
| OPEN          | Rumsfeld, Donald           |
| OPEN          | Rush, Kenneth              |
| OPEN          | Rustand, Warren (1)-(3)    |

**Box 40 - White House Memoranda**

| <b>Status</b> | <b>Title</b>              |
|---------------|---------------------------|
| OPEN          | Rustand, Warren (4)-(8)   |
| OPEN          | Schmults, Edward          |
| OPEN          | Scott, Stanley S. (1)-(3) |
| OPEN          | Scowcroft, Brent (1)-(2)  |
| OPEN          | Scranton, William         |
| OPEN          | Seidman, William (1)-(2)  |

**Box 41 - White House Memoranda**

| <b>Status</b> | <b>Title</b>          |
|---------------|-----------------------|
| OPEN          | Smith, Douglas        |
| OPEN          | Speechwriters (1)-(8) |
| OPEN          | terHorst, Jerald      |
| OPEN          | Theis, Paul (1)-(4)   |

**Box 42 - White House Memoranda**

| <b>Status</b> | <b>Title</b>        |
|---------------|---------------------|
| OPEN          | Theis, Paul (5)-(9) |
| OPEN          | Timmons, William    |

| <b>Status</b> | <b>Title</b>                      |
|---------------|-----------------------------------|
| OPEN          | Veneman, John                     |
| OPEN          | Vice President                    |
| OPEN          | Waldron, Agnes                    |
| OPEN          | Walker, William and staff (1)-(2) |
| OPEN          | White House Mail Room             |
| OPEN          | White House Photographic Office   |
| OPEN          | White House Staff                 |
| OPEN          | Wicklein, Marjorie                |
| OPEN          | Wilson, Joann                     |
| OPEN          | Wimer, David                      |
| OPEN          | Zarb, Frank                       |

### **General Correspondence, 1974-77.**

(Boxes 43-54, 4.8 linear feet)

Correspondence exchanged between Hartmann and government officials, Republican leaders, businessmen, friends, and the general public on a variety of matters. While small amounts of material on a variety of issues appear scattered throughout the series, one of the most common topics is political affairs, especially the 1976 presidential campaign.

Arranged alphabetically, with correspondents who wrote frequently having their own separate case files.

### **Box 43 - General Correspondence**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | A                    |
| OPEN          | Albert, Carl         |
| OPEN          | Anonymous (1)-(7)    |
| OPEN          | Ba                   |
| OPEN          | Banowsky, William S. |
| OPEN          | Barnett, Frank R.    |
| OPEN          | Bartlett, Joe        |

### **Box 44 - General Correspondence**

| <b>Status</b> | <b>Title</b>               |
|---------------|----------------------------|
| OPEN          | Bb-Bh                      |
| OPEN          | Belin, David (1)-(3)       |
| OPEN          | Bi-Bo                      |
| OPEN          | Bowers, A. Houston (1)-(2) |
| OPEN          | Bp-Bz                      |
| OPEN          | Ca                         |
| OPEN          | Calkins, Jack              |
| OPEN          | Carroll, Wallace           |

**Box 45 - General Correspondence**

| <b>Status</b> | <b>Title</b>        |
|---------------|---------------------|
| OPEN          | Cb-Con              |
| OPEN          | Chennault, Anna     |
| OPEN          | Coo-Cz              |
| OPEN          | Da-Dh               |
| OPEN          | Dawkins, Maurice A. |
| OPEN          | Di-Dz               |
| OPEN          | E                   |
| OPEN          | Fa-Fk               |
| OPEN          | Fernandez, Benjamin |
| OPEN          | Fl-Foq              |

**Box 46 - General Correspondence**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | For-Fz               |
| OPEN          | Frisby, Owen         |
| OPEN          | G                    |
| OPEN          | Ha                   |
| OPEN          | Hanes, R. Philip     |
| OPEN          | Hb-Hn                |
| OPEN          | Hillings, Patrick J. |

**Box 47 - General Correspondence**

| <b>Status</b> | <b>Title</b> |
|---------------|--------------|
|---------------|--------------|

|      |                    |
|------|--------------------|
| OPEN | Ho                 |
| OPEN | Hosmer, Craig      |
| OPEN | Howell, Joe L.     |
| OPEN | Hp-Hz              |
| OPEN | Hynes, Robert D.   |
| OPEN | I                  |
| OPEN | J                  |
| OPEN | Ka-Kn              |
| OPEN | Kilic, Altemur     |
| OPEN | Knight, Frances G. |

**Box 48 - General Correspondence**

| <b>Status</b> | <b>Title</b>   |
|---------------|----------------|
| OPEN          | Ko-Kz          |
| OPEN          | L              |
| OPEN          | Ma-Mb          |
| OPEN          | Maki, Hideshi  |
| OPEN          | Mc-Mz          |
| OPEN          | Murphy, George |

**Box 49 - General Correspondence**

| <b>Status</b> | <b>Title</b>          |
|---------------|-----------------------|
| OPEN          | N                     |
| OPEN          | O                     |
| OPEN          | Obenshain, Richard D. |
| OPEN          | Pa-Pi                 |
| OPEN          | Pike, Thomas P.       |
| OPEN          | Pinkley, Virgil       |
| OPEN          | Pj-Pz                 |
| OPEN          | Q-Rh                  |
| OPEN          | Rhodes, John J.       |
| OPEN          | Ri-Rz                 |

**Box 50 - General Correspondence**

| <b>Status</b> | <b>Title</b> |
|---------------|--------------|
|---------------|--------------|

|      |                         |
|------|-------------------------|
| OPEN | Sa-Seb                  |
| OPEN | Scott, Hugh             |
| OPEN | Sec-Sh                  |
| OPEN | Sheehan, Donald T.      |
| OPEN | Shiple, Carl L.         |
| OPEN | Si-Sl                   |
| OPEN | Sims, Edward H.         |
| OPEN | Slonim, Gilven M.       |
| OPEN | Sm-Stam                 |
| OPEN | Solzhenitsyn, Alexander |
| OPEN | Stan-Sz                 |

**Box 51 - General Correspondence**

| <b>Status</b> | <b>Title</b>    |
|---------------|-----------------|
| OPEN          | T               |
| OPEN          | Town, Edwin C.  |
| OPEN          | U               |
| OPEN          | Unanswered, A-E |

**Box 52 - General Correspondence**

| <b>Status</b> | <b>Title</b>    |
|---------------|-----------------|
| OPEN          | Unanswered, F-M |

**Box 53 - General Correspondence**

| <b>Status</b> | <b>Title</b>    |
|---------------|-----------------|
| OPEN          | Unanswered, N-Z |

**Box 54 - General Correspondence**

| <b>Status</b> | <b>Title</b>     |
|---------------|------------------|
| OPEN          | V                |
| OPEN          | Wa-Wd            |
| OPEN          | Washburn, Abbott |
| OPEN          | We-Wn            |
| OPEN          | Wilson, Fred C.  |
| OPEN          | Wo-Wz            |
| OPEN          | X-Z              |

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | Yeomans, Pat            |
| OPEN          | Yorty, Sam              |
| OPEN          | Younger, Evelle (1)-(3) |
| OPEN          | Zorkin, Mladen G.       |

**Domestic Council Memoranda, Nov. 1974-Jan. 1977.**

(Boxes 55-72, 7.2 linear feet)

Copies of Domestic Council memoranda circulated to senior White House staff members for comment and editing before being submitted to the President. Included are enrolled bill and resolution reports; proposed budget and appropriations requests and budget rescissions; and drafts of decision memoranda, signing and veto statements, proclamations, proposed legislation, executive orders, messages to Congress, policy statements, and occasional letters and memoranda. Many documents contain evidence of editing by Hartmann or his staff or reflect the work of the Editorial Staff's research office in checking for factual accuracy.

Arranged chronologically.

**Box 55 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1974/11 - 1975/05/15 |

**Box 56 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1975/05/16 - 1975/10/06 |

**Box 57 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1975/10/07 - 1976/02/10 |

**Box 58 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/02/11 - 1976/03/02 |

**Box 59 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/03/03 - 1976/03/28 |



**Box 60 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/03/29 - 1976/04/13 |

**Box 61 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/04/14 - 1976/05/05 |

**Box 62 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/05/05 - 1976/05/12 |

**Box 63 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/05/13 - 1976/05/25 |

**Box 64 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/05/26 - 1976/06/24 |

**Box 65 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/06/25 - 1976/07/19 |

**Box 66 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/07/20 - 1976/08/17 |

**Box 67 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/08/18 - 1976/09/16 |

**Box 68 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/09/17 - 1976/09/25 |

**Box 69 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1976/09/26 - 1976/10/11 |

**Box 70 - Domestic Council Memoranda**

| <b>Status</b> | <b>Title</b> |
|---------------|--------------|
|---------------|--------------|

OPEN 1976/10/12 - 1976/10/18

**Box 71 - Domestic Council Memoranda**

| Status | Title |
|--------|-------|
|--------|-------|

OPEN 1976/10/19 - 1977/01/02

**Box 72 - Domestic Council Memoranda**

| Status | Title |
|--------|-------|
|--------|-------|

OPEN 1977/01/03 - 1977/01/19

**National Security Council Memoranda, Feb. 1976-Jan. 1977.**

(Boxes 73-75, 1.0 linear feet)

Drafts of outgoing head of state and head of government correspondence along with scattered drafts of messages to Congress concerning international agreements and drafts of letters to American citizens concerning foreign policy and defense matters. The NSC submitted these drafts to Hartmann for his editing. While some of the head of state correspondence is substantive, the bulk consists of routine messages concerning birthdays, national day celebrations, or the American Bicentennial celebration.

Arranged chronologically.

**Box 73 - National Security Council Memoranda**

| Status | Title |
|--------|-------|
|--------|-------|

OPEN 1976/02 - 1976/05

**Box 74 - National Security Council Memoranda**

| Status | Title |
|--------|-------|
|--------|-------|

OPEN 1976/06 - 1976/10/20

**Box 75 - National Security Council Memoranda**

| Status | Title |
|--------|-------|
|--------|-------|

OPEN 1976/10/21 - 1977/01

**Staff Secretary Memoranda, 1974-77.**

(Boxes 75-77, 1.0 linear feet)

Copies of draft memoranda circulated to senior White House staff members for comment and editing prior to being submitted to the President. They relate in part to issues and legislation, but more frequently concern presidential decisions on

administrative matters, issuance of Executive orders, proposed studies, approval of staff projects, decisions on presentation of medals and awards, and proposed letters. Nearly half of the documents in this sequence were drafted by the Office of Management and Budget.

Arranged chronologically.

**Box 75 (Continued) - Staff Secretary Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1974/08 - 1975/07 |

**Box 76 - Staff Secretary Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1975/08 - 1976/05 |

**Box 77 - Staff Secretary Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1976/06 - 1977/01 |

**Personnel Decision Memoranda, 1974-76.**

(Boxes 78-89, 4.8 linear feet)

Hartmann's copies of decision memoranda drafted by the Presidential Personnel Office and circulated to the White House senior staff for comments. Most of these documents bear annotations by Hartmann or one of his assistants, but such notes are usually brief (often "No comment" or "OK"). The memoranda concern the appointment of department and agency officials, federal judges, U.S. attorneys and marshals, and appointments to advisory councils, delegations, boards, and commissions.

Arranged chronologically.

**Box 78 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1974/08 - 1974/09 |

**Box 79 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1974/10 - 1974/11 |

**Box 80 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1974/12 - 1975/01/19 |

**Box 81 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1975/01/20 - 1975/02 |

**Box 82 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1975/03 - 1975/04/24 |

**Box 83 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1975/04/25 - 1975/06/11 |

**Box 84 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>            |
|---------------|-------------------------|
| OPEN          | 1975/06/12 - 1975/08/25 |

**Box 85 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1975/08/26 - 1975/11 |

**Box 86 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1975/12 - 1976/02 |

**Box 87 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>      |
|---------------|-------------------|
| OPEN          | 1976/03 - 1976/05 |

**Box 88 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1976/06 - 1976/08/17 |

**Box 89 - Personnel Decision Memoranda**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | 1976/08/18 - 1976/12 |

**Personnel Correspondence, 1968-1976.**

(Boxes 90-93, 1.6 linear feet)

Correspondence between Hartmann and persons seeking positions in the White House or the federal departments, agencies, boards, and commissions. Much of the material in this series actually dates from Gerald Ford's congressional and vice presidential service, but Hartmann's staff continued to add some material throughout the Ford presidency.

Arranged alphabetically.

### **Box 90 - Personnel Correspondence**

| <b>Status</b> | <b>Title</b>                    |
|---------------|---------------------------------|
| OPEN          | A - General                     |
| OPEN          | Ackemann, Andrew C.             |
| OPEN          | Agor, Weston                    |
| OPEN          | Alexander, Hugh Q.              |
| OPEN          | Angle, John E.                  |
| OPEN          | B - General (1)-(3)             |
| OPEN          | Barbuto, Robert A.              |
| OPEN          | Beckett, Forest                 |
| OPEN          | Bell, Terrel H.                 |
| OPEN          | Blanchard, June P. and James A. |
| OPEN          | Bolling, Barbara S.             |
| OPEN          | Brady, Donley L.                |
| OPEN          | Brown, Bertram S.               |
| OPEN          | Buchanan, Wiley T.              |
| OPEN          | Bultman, Ronald J               |
| OPEN          | Butler, Charles F.              |
| OPEN          | C - General                     |
| OPEN          | Capaldi, Albert G.              |
| OPEN          | Carter, W. Minor                |
| OPEN          | Casselman, William E.           |
| OPEN          | Clark, Paul S.                  |
| OPEN          | Coleman, Mary S.                |

| <b>Status</b> | <b>Title</b>             |
|---------------|--------------------------|
| OPEN          | Cooper, William H.       |
| OPEN          | Cotton, Norris           |
| OPEN          | D - General              |
| OPEN          | Daane, J. Dewey          |
| OPEN          | Davis, Mrs. David M.     |
| OPEN          | Day, James V.            |
| OPEN          | De Mesones, Pedro        |
| OPEN          | Deeb, Joseph F.          |
| OPEN          | Del Castillo, Juan       |
| OPEN          | Densen-Gerber, Judianne  |
| OPEN          | Dickinson, William B.    |
| OPEN          | Dowhan, Vera             |
| OPEN          | Drago, Charles ("Buddy") |

**Box 91 - Personnel Correspondence**

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | E - General          |
| OPEN          | Ehlers, Vernon J.    |
| OPEN          | Elliott, George A.   |
| OPEN          | F - General          |
| OPEN          | Fagaly, Robert       |
| OPEN          | Fast, Glen           |
| OPEN          | Fay, Albert B.       |
| OPEN          | Finch, Robert        |
| OPEN          | Fletcher, Arthur     |
| OPEN          | Ford, Vince          |
| OPEN          | Frederick, Robert M. |
| OPEN          | Freed, Lyle C.       |
| OPEN          | Frizzell, Kent       |
| OPEN          | Fuller, Ronald K.    |
| OPEN          | G - General (1)-(2)  |
| OPEN          | Garlock, Lyle S.     |

| <b>Status</b> | <b>Title</b>             |
|---------------|--------------------------|
| OPEN          | Golubin, Nicholas M.     |
| OPEN          | Gordon, Britton L.       |
| OPEN          | Gordon, Paula D.         |
| OPEN          | Graf, Joseph A.A.        |
| OPEN          | Grant, Lynne M.          |
| OPEN          | Green, Roy G.            |
| OPEN          | Grubb, H. Dale           |
| OPEN          | H - General (1)-(2)      |
| OPEN          | Hanzlik, Rayburn D.      |
| OPEN          | Hatcher, Richard G.      |
| OPEN          | Hatton, Joyce            |
| OPEN          | Healy, Patrick           |
| OPEN          | Heck, Gene W.            |
| OPEN          | Hittle, James D. ("Don") |
| OPEN          | Hochstetter, Leo D.      |
| OPEN          | Holcomb, Luther          |
| OPEN          | Hostler, Charles         |
| OPEN          | Hunt, Gordon B.          |

**Box 92 - Personnel Correspondence**

| <b>Status</b> | <b>Title</b>          |
|---------------|-----------------------|
| OPEN          | I-K - General         |
| OPEN          | Jackson, Arthur D.    |
| OPEN          | Keith, Hastings       |
| OPEN          | Koster, Herb          |
| OPEN          | Krznisnik, William A. |
| OPEN          | Kulp, Earl            |
| OPEN          | L - General           |
| OPEN          | Lee, Robert E.        |
| OPEN          | Lee, T. Kong          |
| OPEN          | Lillard, John F.      |
| OPEN          | Lodge, John D.        |

| <b>Status</b> | <b>Title</b>             |
|---------------|--------------------------|
| OPEN          | Lowrey, H. Douglas       |
| OPEN          | Luna, Charles            |
| OPEN          | Lupton, John M.          |
| OPEN          | M - General              |
| OPEN          | MacIntyre, Malcolm A.    |
| OPEN          | Margolis, Lawrence S.    |
| OPEN          | Marshall, Sylvan M.      |
| OPEN          | Martineau, Glenn B.      |
| OPEN          | Matthews, Joe G.         |
| OPEN          | McConnell, A. Mitchell   |
| OPEN          | McIntire, Clifford G.    |
| OPEN          | McMillen, Donald F.      |
| OPEN          | Meskill, Thomas J.       |
| OPEN          | Meyer, Louis C.          |
| OPEN          | Miles, Wendell A.        |
| OPEN          | Murrell, Robert          |
| OPEN          | N-O - General            |
| OPEN          | Nicholson, D.D.          |
| OPEN          | Nickerson, Herman        |
| OPEN          | Niemczyk, Jay            |
| OPEN          | Nitze, Paul H.           |
| OPEN          | P - General              |
| OPEN          | Petersen, John L.        |
| OPEN          | Potter, Charles E.       |
| OPEN          | Prendergast, William B.  |
| OPEN          | Prina, L. Edgar          |
| OPEN          | Quartel, Donald R.       |
| OPEN          | Quello, James H. (1)-(2) |

**Box 93 - Personnel Correspondence**

| <b>Status</b> | <b>Title</b> |
|---------------|--------------|
| OPEN          | R - General  |



| <b>Status</b> | <b>Title</b>             |
|---------------|--------------------------|
| OPEN          | Rauch, Victor W.         |
| OPEN          | Rex, James               |
| OPEN          | Rundvold, Inga           |
| OPEN          | S - General (1)-(2)      |
| OPEN          | Sands, David             |
| OPEN          | Sawyer, Harold           |
| OPEN          | Sebesta, James A.        |
| OPEN          | Sharood, Richard N.      |
| OPEN          | Shiple, Nancy            |
| OPEN          | Simms, John M.           |
| OPEN          | Simpson, Olga            |
| OPEN          | Smith, Margaret Chase    |
| OPEN          | Spiro, Herbert T.        |
| OPEN          | Stingel, Donald          |
| OPEN          | Studebaker, Jack         |
| OPEN          | T-V - General            |
| OPEN          | Taylor, Hobart           |
| OPEN          | Thomas, George R.        |
| OPEN          | W-Z - General            |
| OPEN          | Walsh, Albert A.         |
| OPEN          | Warden, Phil             |
| OPEN          | Ware, Richard S.         |
| OPEN          | Washington, Robert B.    |
| OPEN          | Weinstein, Maurice       |
| OPEN          | Wilbur, Richard C.       |
| OPEN          | Wilks, John              |
| OPEN          | Wong, Chung-Ming (1)-(3) |
| OPEN          | Younger, Mildred         |

**Speechwriter Job Applications, 1974-76.**

(Boxes 94-96, 1.2 linear feet)

Case files containing correspondence, resumes, and writing samples from persons interested in joining the speechwriting staff. While material from throughout the administration is included, many of the applications date from the early months of 1976 when several new speechwriters were sought and hired.

Arranged alphabetically by name of the applicant.

#### **Box 94 - Speechwriter Job Applications**

| <b>Status</b> | <b>Title</b>             |
|---------------|--------------------------|
| OPEN          | Agnew, Patricia P.       |
| OPEN          | Bauman, Sam              |
| OPEN          | Best, William H.         |
| OPEN          | Bird, Frederick H.       |
| OPEN          | Boulay, Peter C. (1)-(4) |
| OPEN          | Brownfeld, Allan C.      |
| OPEN          | Bryant, Jay              |
| OPEN          | Burke, Nicholas R.       |
| OPEN          | Carberry, James R.       |
| OPEN          | Conzelman, James K.      |
| OPEN          | Cook, Ted                |
| OPEN          | Cox, Suzie               |
| OPEN          | Crane, Howard C.         |
| OPEN          | Davenport, Buster        |
| OPEN          | Day, C. Williamson       |
| OPEN          | Elbel, Wilfred L.        |
| OPEN          | Elliott, George A.       |
| OPEN          | Emmert, Kirk R.          |
| OPEN          | Evans, Steed             |
| OPEN          | Flamberg, Daniel         |
| OPEN          | Frandsen, Carl           |
| OPEN          | Glick, Edward M.         |
| OPEN          | Goldstein, Martin M.     |

| <b>Status</b> | <b>Title</b>         |
|---------------|----------------------|
| OPEN          | Gray, Andrew         |
| OPEN          | Grogan, Bill         |
| OPEN          | Hannon, Stuart L.    |
| OPEN          | Hendry, Georganne W. |
| OPEN          | Holden, Jack         |
| OPEN          | Johnson, Michael     |
| OPEN          | Jones, C.W.          |
| OPEN          | Kadarsky, Arpad A.   |
| OPEN          | Keenan, John L.      |
| OPEN          | King, Terry M.       |
| OPEN          | Knox, J. Douglas     |
| OPEN          | Luery, Darrell A.    |

**Box 95 - Speechwriter Job Applications**

| <b>Status</b> | <b>Title</b>                |
|---------------|-----------------------------|
| OPEN          | Manson, Frank A.            |
| OPEN          | Martel, Myles (1)-(2)       |
| OPEN          | McCarthy, Bruce E.          |
| OPEN          | McDonald, Mitties           |
| OPEN          | McNulty, George A. (1)-(2)  |
| OPEN          | Meek, George D.             |
| OPEN          | Mino, Keith E.              |
| OPEN          | Morgan, Carol Lee           |
| OPEN          | Neville, Anthony E.         |
| OPEN          | Ogden, Terence L.           |
| OPEN          | Parsons, Alpheus B. (1)-(3) |
| OPEN          | Paszek, Lawrence J. (1)-(2) |
| OPEN          | Peck, Lawrence J.           |
| OPEN          | Persico, Michael P.         |
| OPEN          | Prager, Mark L.             |

**Box 96 - Speechwriter Job Applications**

| <b>Status</b> | <b>Title</b> |
|---------------|--------------|
|---------------|--------------|

|      |                           |
|------|---------------------------|
| OPEN | Reichley, A. James        |
| OPEN | Reifers, Suzanne          |
| OPEN | Reilly, Martin W.         |
| OPEN | Rice, C.S.                |
| OPEN | Ritcheson, Charles        |
| OPEN | Roth, Linda E.            |
| OPEN | Rummel, Harold E. (1)-(2) |
| OPEN | Schlegel, Laurence        |
| OPEN | Sell, Ted                 |
| OPEN | Selover, William C.       |
| OPEN | Sharp, Stephen A.         |
| OPEN | Siddon, Sally             |
| OPEN | Smith, Benjamin L.        |
| OPEN | Smith, Carney             |
| OPEN | Smith, Craig R.           |
| OPEN | Stephenson, Avonale L.    |
| OPEN | Stokeley, Hugh            |
| OPEN | Stull, Ray E.             |
| OPEN | Thomajan, P.K.            |
| OPEN | Tongerson, Don A.         |
| OPEN | Tonkin, Dean              |
| OPEN | Voss, Earl H.             |
| OPEN | Waugh, Jack               |
| OPEN | Weikel, Joseph R.         |
| OPEN | Wham, David               |
| OPEN | Winston, Mark S. (1)-(2)  |
| OPEN | Zacharias, Donald W.      |